

THE UNIVERSITY
OF ILLINOIS
LIBRARY

C
Il Gu Mre
1904-13

Return this book on or before the
Latest Date stamped below.

Theft, mutilation, and underlining of books
are reasons for disciplinary action and may
result in dismissal from the University.

University of Illinois Library

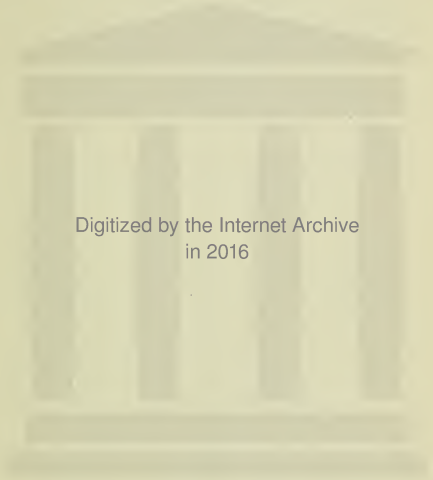
DEC 6 - 1964

AUG 1 1977

MAY 22 1969

JUN 11 1991

MAY 30 1991



Digitized by the Internet Archive
in 2016

UNIVERSITY OF ILLINOIS
REGULATIONS
FOR THE GUIDANCE
OF
UNDERGRADUATE STUDENTS



1954

18451
166 208

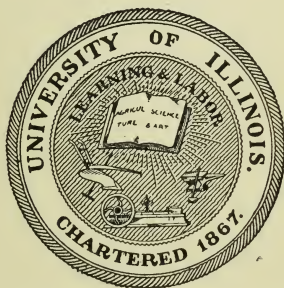
UNIVERSITY OF ILLINOIS

REGULATIONS

FOR THE GUIDANCE

OF

UNDERGRADUATE STUDENTS





C
Illegible
1904-13

REGULATIONS

FOR THE

GUIDANCE OF UNDERGRADUATE STUDENTS

These regulations are to be taken, not as arbitrary rules, but as the normal laws of the University, necessary to its organization and operation. Every student of the University is, therefore, bound both by reason and by loyalty to observe them, since upon them depends the free and healthy activity of the institution whose benefits he seeks.

In connecting himself with the University, the student neither loses the rights nor escapes the responsibilities of the citizen.

These rules, or any of them, may be temporarily suspended, in unusual cases, by order of the President or the Council of Administration.

REGISTRATION

1. The two days preceding the beginning of instruction at the opening of the first semester are for registration.

On these days each new student, and each former student of the University who was not present during the preceding semester, must secure a permit to register, at the Registrar's office. He must present this permit to the Dean or Director of his college or school, and secure the approval of that officer of his list of studies for the year. All students who were at the University during the preceding semester proceed at

445772

200(2v)

once to their Dean or Director and file their study lists as above.

2. Students are not admitted to classes unless properly registered.

3. Subsequent to registration days, registration is not permitted without the approval of the Dean of Undergraduates, in the case of men, or of the Dean of Women, in the case of women, and then only on the payment of a fee of one dollar.

4. No unmatriculated student is entered as a conditioned freshman unless enrolled in at least two university subjects, and unless all entrance conditions are such as can be made up during the year; and no student having entrance conditions may pursue university studies more than one year, unless the conditions are in foreign language.

5. All preparatory studies are counted on the same basis as university studies in determining the amount of work which a student may take.

6. Permission to change study lists after registration may be obtained only from the Dean of the college or the Director of the school in which the student is enrolled.

7. Permission to attend classes as a listener is granted only by consent of the instructor of the class and the approval of the Dean of the college or Director of the school concerned. Students who thus visit a course are not allowed an examination in it for credit.

FEES

8. All fees due the University must be paid at the office of the Business Manager within twenty days of the beginning of each semester.

Students who do not present to each of their instructors the Business Manager's receipt for the sem-

ester dues are excluded from classes after this time.

9. The diploma fee must be paid at least twenty days before Commencement.

10. All persons connected with the University, other than regular students, if they attend any university class must register and file study lists. Every such person must also pay a fee of seven dollars and fifty cents for each study.

11. Students not enrolled in the College of Law, but taking law work, pay a fee of five dollars for each course, full or fractional. Students enrolled in the College of Law may elect university studies for which they are prepared, without additional fees.

ABSENCES

12. Students who desire to be absent from any class exercise must obtain permission for such absence from the proper instructor. If circumstances prevent application for permission, they must offer their excuses for absence immediately upon return to duty.

Students who desire to be absent from the University must apply for leave to the Dean of Undergraduates, in the case of men, or the Dean of Women, in the case of women. An excuse for absence does not in any case relieve the student from responsibility for the work of his class during his absence. Men are reported to the Dean of Undergraduates and women to the Dean of Women when they are absent three times for reasons which instructors can not accept; but in courses counting for less than five hours they are reported for two such absences.

13. Students who are to sever their connection with the University must file with the Registrar clearance papers showing that all their obligations to the University have been discharged.

STUDIES

14. Credit is reckoned in semester "hours," or simply "hours." An "hour" is either one class period a week for one semester, each class period presupposing two hours' preparation by the student, or the equivalent in laboratory, shop, or drawing room.

15. That the time of students may be fully occupied, each person is required to pursue studies aggregating not less than fifteen nor more than eighteen hours; except that students in courses requiring more than such number of hours in any semester are not limited as to such required hours by this rule; and, excepting further, that a student whose standing in each study of the preceding semester has been 85 may take for the semester studies aggregating not more than twenty hours. A student may be permitted to take more or less than the amount of work described above only on the permission of the Dean of his college or the Director of his school, or a three-fourths vote of his college faculty at a formal meeting.

16. Any required subject in which there is a failure or condition unremoved, must, upon the first recurrence of such subject in course, take precedence over all other subjects.

17. Candidates for graduation must have completed by the end of the first semester of the year of graduation all studies required therefor, except those to be taken in class in the second semester; provided, that a failure or a condition in the first semester's work must be made up not later than one month after the beginning of the second semester.

18. Students who have maintained a good character for faithful study and correct deportment, and have paid all their university dues. may at any time re-

ceive a certificate from the Registrar stating the studies they have pursued and the grades they have obtained therein.

EXAMINATIONS

19. Exam'nations must be taken at the close of each semester on the work of the semester in all subjects except those whose character renders it unnecessary or impracticable. Other examinations are held as often as in the judgment of the instructor the necessities of the work require. Three days after a semester examination any student may secure from his instructor an exact statement of his standing.

20. The grades are as follows: 95-100 indicate degrees of proficiency expected from superior students; 85-94 indicate degrees of proficiency expected from average students; 80-84 are grades given for work below the average, yet fairly satisfactory; 75-79 are grades given for work, unsatisfactory, yet securing a credit; 60-74 indicate a condition, that is, the student may receive a credit, if he passes at a second examination within a month after the beginning of next semester. Grades below 60 indicate failures.

21. A student receiving a condition in any study must take a re-examination, at a time appointed by the instructor, within one month of the beginning of the following semester. This time may be extended only on recommendation of the instructor and the approval of the Dean of the college or Director of the school in which the subject belongs.

22. A student who has failed in one study and whose conduct has been reported good by the Dean of Undergraduates or the Dean of Women, may proceed with his studies by permission of the faculty of his college or school. Otherwise he may proceed only by

permission of the Council of Administration. Conditions in two studies count as a failure.

23. A student who has pursued a study with a class in the University and has been absent from a regular examination for satisfactory reasons, may be examined by the instructor at his discretion. (See 26 below,)

24. Special examinations of individual students not provided for as above are not given except by permission of the Dean of the college or the Director of the school in which the student is enrolled.

25. A student failing at a second examination, or not taking such an examination at the appointed time, may not have a further examination without permission of the Dean of his college or the Director of his school, and then only on the payment of a fee of five dollars. This rule applies to entrance examinations also.

26. For all examinations, other than those at the close of semesters, the student must take out, *in advance*, a permit from the Registrar.

27. Semester and condition examinations must be written in the university examination books.

PROMOTIONS

28. Classification of students by years is made in the Registrar's office at the end of each year upon the number of credits earned, and is revised, as may be necessary, at the beginning of each semester, and at no other time.

ADVANCED STANDING

29. Advanced standing for studies pursued at collegiate institutions, of approved rank, may be granted by the faculty of the college or school which the student wishes to enter. Students from Normal Schools and accredited secondary schools, who have completed

courses in advanced admission requirements, may be given advanced standing for the same, provided that such advanced courses have been approved by the Council of Administration on recommendation of the head of the university department interested. Not more than one year of university credit is allowed for work done in any high school, and such allowance is given only when the student is at least seventeen years of age. Students from secondary schools of accredited grade, although not formally accredited, may receive advanced standing only by action of the Council of Administration. Otherwise than as provided above, advanced standing can be secured by examination only.

No subject used for entrance may be used for a credit upon a university course. Advanced standing for university credit is granted only to matriculated students.

SPECIAL STUDENTS

30. Persons over twenty-one years of age, not candidates for a degree, may be admitted to classes as special students on approval of the Dean of the college or the Director of the school, provided they can satisfy the professor in charge of the department in which such classes are taught that they possess the requisite information and ability to pursue profitably the chosen subject.

31. In the college of agriculture special students may be received at eighteen years of age subject to the same conditions as other special students, except that they may hold scholarships in agriculture.

ORDER AND DISCIPLINE

32. The degrees of punishment in the University are expulsion, dismissal, suspension and reprimand.

Expulsion is permanent exclusion from the University; dismissal, exclusion for a set time not to exceed two semesters; suspension, exclusion without a definite period but not to exceed one semester. Reprimand is an admonition, given by the proper officer according to the circumstances of the particular case.

A student may be expelled or dismissed or finally suspended only by the Council of Administration. He may be suspended from any class, for sufficient reason, by the instructor in charge; or from his college or school by his Dean or Director; or from the University by the Dean of Undergraduates or the Dean of Women (in the case of women); but in no case shall such suspension be for more than three days, and every such suspension shall be reported immediately to the President for action by the Council of Administration, unless in the meantime the suspension has been terminated by the authority which made it, upon promise of good behavior or for reasons satisfactory to such authority.

33. The posting or distributing in university buildings of advertisements for the benefit of outside organizations or the promotion of commercial interests is prohibited.

34. Any student who wilfully or carelessly injures the property of the University is required to pay for its replacement or repair.

35. Smoking is not permitted in any of the public buildings of the University.

36. A student dismissed or suspended from the University must absent himself from the university grounds and buildings during the period of suspension.

37. The unauthorized entrance of the rooms of other students, or subjecting fellow-students to indignities of

any character, is a violation of university discipline.

38. The posting or distributing of advertisements of university occurrences, entertainments, etc., in saloons is forbidden.

39. Annuals or informals by any university organization may be held only on Friday or Saturday evenings.

40. The Council of Administration will summarily discipline any student who is found guilty of betting, of frequenting saloons, or of becoming intoxicated.

41. On the first Monday of every month students are reported if for any cause they are not doing satisfactory work.

42. Students excused from drill or from the prescribed physical training are not allowed to exercise in the gymnasium except by special permission of the Dean of Undergraduates, for men, and of the Dean of Women, for women. Such permission is not given if in the judgment of the Directors of the gymnasiums it will interfere with the regular work of the same.

MEETINGS IN UNIVERSITY BUILDINGS

43. The buildings of the University are closed at 6 p. m. excepting as otherwise provided.

44. No society or association may be organized among the students of the University without permission of the Council of Administration, and no change in the character of the regulations of such society or association may be made without such permission.

45. The Council reserves the right to withdraw its authorization from any society of students, if, in its judgment, the well-being of the University requires such action.

46. No meeting of students' societies or associations, and no public meeting of students, may be held during

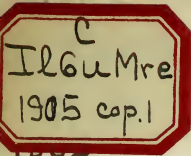
the hours devoted to the regular exercises of the university without the permission of the Dean of Undergraduates or the Dean of Women (for meetings of women).

47. Meetings of societies occupying university rooms must close not later than 11 p. m. during September, October, March, April, May, and June; and not later than 10:30 p. m. during November, December, January and February.

48. All social gatherings connected with the University, held in the university buildings, must terminate not later than 11:30 p. m., with the exception of the annual senior ball, which must close not later than 2 a. m.

49. No public entertainment or exhibition may be given by students except by permission of the Council of Administration. After permission is obtained the dates for such entertainments or exhibitions must be entered at the President's office, at least two weeks before their occurrence, and all programs for the same must be approved by the Dean of Undergraduates or, in the case of women's meetings, by the Dean of Women.

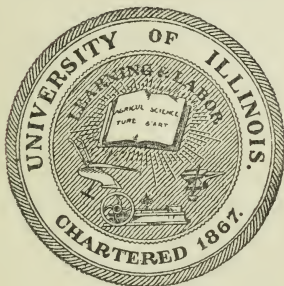
50. No organization connected with the University is permitted to hold any entertainment with a view to raising money to be divided among its members. All funds received from entertainments given by any university organization shall be turned over to the treasurer of the same, and used for the benefit of the organization as a whole, and for the promotion of the interests for which it was established.



RECORD
OF THE
UNIVERSITY OF ILLINOIS
18 NOV 1914

UNIVERSITY OF ILLINOIS

REGULATIONS



OF THE

MILITARY DEPARTMENT

1905

MILITARY DEPARTMENT

MILITARY STUDY REQUIRED BY LAW

Military instruction at the University is not a matter of choice with the students or with the authorities; it is a matter of law. The congress of the United States and the legislature of Illinois have made it a special and imperative feature of the charter laws of this institution—an obligation in return for the advantages of free education.

The following rules shall govern the military duties so imposed:

REGISTRATION AND INSTRUCTION

1. All male students, under twenty-five years of age, must register in Military on entering the University, and must take the full course therein, whether they intend to graduate or not;

PROVIDED: That special students may, on petition, properly approved, postpone their military for not more than two semesters.

2. Every male student (not excused by the Council of Administration on account of physical disability* or other sufficient cause) shall study United States Army Regulations, and

* The evidence of such disability shall be, when necessary, the certificate of a reputable physician approved by the Council of Administration.

shall recite upon the same once a week until he passes one creditable semester examination; and every male student shall have Military Drill twice a week until he obtains four creditable semester records. Those selected as commissioned officers (in junior and senior years) shall continue recitations and drill during their term of service.

3. With the approval of the Council of Administration, credits in the military course will be given for properly accredited work in other institutions having a United States Army officer on duty as Professor of Military Science.

Students entering the University from other institutions, with junior standing, are excused from military work.

4. Students excused from drill for physical disability are reported to the Director of Physical Training, and are not allowed to exercise in the gymnasium, except by permission of the Dean of Undergraduates.

5. The drill practice (Mil. 2) shall begin for each student as soon as practicable after he enters the University. Class-room instruction for officers and non-commissioned officers (Mil. 3) will begin as soon as practicable after the opening of the first semester, and shall continue throughout the year. Class-room instruction for

freshmen (Mil. 1) shall begin the second semester.

6. The study of United States drill regulations and of military science shall be subject to the same rules in regard to recitations, examinations, and standing, as other University studies.

7. Drill practice shall count for maximum credit if every drill is attended and all duties well and faithfully performed. Absence, lack of promptness and attention, disobedience, improper uniform, etc., shall detract from this maximum standing. Any student falling below 75 fails to pass, loses all credit for the entire term, and cannot proceed with other studies except by permission of the Council of Administration.

8. Members of the University Corps of Cadets shall be allowed credit for military drill while active members of University athletic organizations, or candidates for membership in the same, as follows:

The University and freshman foot-ball teams (not to exceed thirty men for each), for that part of the first semester preceding Dec. 1; and the University base-ball team (not to exceed fifteen men), and the University track team (not to exceed thirty men), for that part of

the second semester following March 14: Provided, that no cadet may be excused for both periods during the same year, except by special permission of the Council of Administration.

Students desiring the above privilege and wishing to become candidates for the above teams shall enter a request for the same, which shall be passed upon and certified by the professors of military science and physical training.

9. Members of the corps of cadets who are thus listed with the department of physical training as candidates for the above teams shall be subject to such regulations as the head of that department may prescribe. The instructor in charge of competitive athletic work will make weekly report to the Professor of Military Science of the attendance on athletic duty of all students excused from drill.

10. Standings in studies and drill shall be placed on record with other class credits. The entire course of study and drill as prescribed shall count as five hours, of which the recitation shall count as one hour, and the four semesters of drill as four.

11. Officers of the corps of cadets shall be nominated by the professor in charge, and confirmed by the Council of Administration. All students having gained one hour's credit in drill practice shall be eligible for lance corporals ;

those having gained one hour's credit in class room work, and two hours' credit in drill practice shall be eligible for sergeants and corporals; and those who have gained three hours in class room military instruction and four in drill practice, are eligible for appointment as commissioned officers of the corps of cadets.

12. Proficiency and capacity in the military department shall be the basis of promotion in the corps of cadets; provided, that any serious college censure shall disqualify in this respect.

13. The professor of military science, with the approval of the Council of Administration, may relieve or dismiss any officer or non-commissioned officer, when the good of the service may require it.

14. Special military scholarships have been created, good for one year, to which is attached a money value of twenty-four dollars. Students attaining the rank of commissioned officers shall be eligible for these scholarships, and one scholarship shall be awarded to each officer serving in the corps of cadets, the amount to be paid at the close of the term of service.

15. The Cadet Colonel, Lieutenant Colonel, and Regimental Adjutant shall be assistant instructors in Military Science and Tactics, and shall receive, in addition to the money value of

their Military Scholarship, one hundred dollars per year.

16. During the second semester, the Senate shall appoint a committee which shall examine candidates for nomination to the Governor of the state, to receive commissions in the state militia. This examination shall be upon the theoretical studies pursued in the military classes and the practical work taught in the University. Candidates for this examination must be members of the senior class in full standing at the time thereof; must have completed the course of military studies; must have served two semesters as commissioned officers and must be approved by the Council of Administration as having good reputations as scholars, officers, and gentlemen.

UNIFORMS.

17. Uniforms must be procured within one month after entering upon military duty. They must conform to the following description:

A.—FOR OFFICERS

Coat.—Of dark blue cloth; single breasted; standing collar, fastened with hook and eye; coat to close with a flap containing five concealed black buttons and button holes; the skirt to extend from one-third to two-thirds the distance from the hip joint to the bend of the knee, according to height of wearer. To be cut

to fit the figure *easily*; back in single piece with curved side seams; a vertical opening in each side at the hip; the sword-belt to be worn underneath the coat, the sword-hook emerging through the opening in the left side. Shoulder straps according to rank.

Trimmings.—Of black mohair flat braid, as follows: To be edged all around the bottom, the front edges, the collar, and for six inches upward from the bottom, along both side openings of the skirt, with braid one inch wide. Cross rifles or cross cannon, as may be required by the cadet officer, and the monogram U. of I., to be embroidered in gold lace on coat collar one and one-half inches from the edge and one-eighth inch from the top of the collar, making the distance between monograms three inches in the clear. Height of monogram, three-quarters of an inch, and proportionate width. Cross rifles or cross cannon same height and width.

Trousers.—Of light blue cloth, with stripe of white cloth, one and one-half inches wide, welted at the edges, down outer seam of each leg.

Cap.—Same as for officers of the United States Army.

B—FOR NON-COMMISSIONED OFFICERS AND PRIVATE

Coat.—Of cadet gray cloth; single breasted; standing collar, fastened with hook and eye;

coat to close with a flap containing five concealed black buttons and button-holes; the skirt to extend from one-third to two-thirds the distance from the hip-joint to the bend of the knee, according to height of wearer. To be cut to fit closely; back in single piece with curved side seams. Chevrons (U.S., M. A. pattern).

Trimmings.—Of black mohair flat braid, as follows: to be edged all around the bottom, the front edges, the collar, up the back seams, and around the sleeves three inches from the edge, with braid one inch wide. On each side of the breast, five double rows of three-eighths inch braid, with points at the outer end of the top rows extending nearly to sleeve seams, the lowest points to be about six inches apart, according to measure of waist. To have two inside breast pockets.

Trousers.—To be of cadet gray cloth, with stripe of black cloth one inch wide down outer seam of each leg.

Cap.—Of dark blue cloth, U.S. Army pattern, with University badge (wreath and letters U. of I.) embroidered in gold bullion on cap.

C—FOR BAND

Coat.—Of dark blue cloth, slit at sides, bound all around the edges, front, bottom, and slit at sides with a row of one-inch black mohair braid

laid on flat, and on the inside of this another row of one-eighth inch black mohair soutache, set one-fourth inch from the wide braid, forming small loops at the corners and over the points of the side slits. Front to be trimmed with black soutache braid worked into a small leaf design. Invisible buttons, fly front, standing collar, braided with one-inch black braid. Sleeves trimmed with black soutache braid. Small gilt lyre embroidered on each side of collar.

Trousers.—Of dark blue cloth with one-inch black braid on outer seams.

Cap.—Same as for Commissioned Officers United States Army; in place of eagle, U. of I. monogram with wreath in silver.

D.—FOR ALL MEMBERS OF THE CORPS OF CADETS

Gloves—White Lisle Thread, United States Army standard.

Shoes—Of black leather.

Collars and Cuffs—Of white material, United States Army pattern. Collars to be fastened inside of coat collar with West Point Clips, and not to show above coat collar more than one-half inch.

18. Cadets are not allowed to wear parts of the uniform with civilian dress. However,

civilian overcoats may be worn over the uniform during inclement weather by cadets not in ranks.

19. In order that all uniforms worn at this University may be, in quality, make and finish, in strict accordance with the specifications adopted by the Board of Trustees, all students enrolled in the military department are required to obtain them from that firm only that may, from time to time, be under agreement and bond with the Trustees to furnish said uniforms at a stated price and of standard quality.

20. A suitable number of students may be assigned by the professor of military science to be musicians, and every full term of such service as musicians shall count for one term of drill.

21. Any student who, after obtaining credit for four semesters' work in military drill, shall continue in the band by appointment for not less than a year shall be paid for this additional service, an amount equal to the term fees of the year. This additional service includes the exercises on Commencement day and on all other occasions required by the President of the University.

22. The band instruments belonging to the University are for use in practice, drill, and

other University exercises; they may be used for other purposes by special permission of the President. Members of the band shall receipt for their instruments and shall be liable for any damages. At the close of each second semester the instruments shall be turned over to the Business Manager and receipts returned.

PRIZES

MILITARY DECORATIONS

Bronze medals typical of the University and its Military Department are awarded by the University to the members of the Infantry Company and Artillery Gun Detachment which scores the greatest number of points at the Annual Competitive Drill. The medals so awarded become the permanent property of the recipients. A complete roster of the winning organizations is published in the University catalog for the following year.

THE HAZLETON PRIZE MEDAL

Capt. W. C. Hazleton provided in 1890 a medal, of beautiful and artistic design, which is to be awarded, at a competitive drill to be held near the close of the year, to the best drilled student. Each competitor must have been in attendance at the University at least sixteen weeks of the current college year; must not have had more than four unexcused ab-

sences from drill; and must present himself for competition in full uniform. The name of the winner is published in the University catalog for the following year.

RULES FOR ANNUAL COMPETITIVE DRILLS

1. Competitive drills shall take place at the University of Illinois between the fifteenth and thirty-first days of May, each year. The exact date and time is determined yearly by the President.

2. Company competitive: A board consisting of the Commandant of Cadets and the Cadet Colonel, Lieut. Colonel and the Battery Captain, prepares a list of movements to be executed, each movement to have a fixed value. A time allowance is determined upon which has a fixed value. Thirty minutes before the commencement of the competition each company and artillery detachment commander will be handed a list of the movements to be executed, values omitted.

3. Each company must report for the competition with at least eighty per cent. of its total strength—present and absent—to be eligible to compete.

4. Individual competitive: Hazelton Gold Medal. Award is made upon the following points:

a. Erectness of carriage, military appearance and neatness.

b. Execution of the school of the soldier, without arms.

c. Manual of arms, with and without numbers.

5. The successful competitor will receive a certificate setting forth the facts, and may wear the medal until the fifteenth day of May following, when it will be returned for the next competition.

6. Cadets desiring to compete for the Hazleton Gold Medal must have their names registered in the Commandant's office on or before May 15th.

7. The medals shall be awarded by a committee of three judges to be selected by the officer in charge of the Military Department of the University and approved by the President. If possible United States Army officers will be secured to act as judges.

MILITARY DAY.

The last Friday in May has been designated as University Military Day. On this day the Corps of Cadets will be formed and the ceremonies of Parade and Escort of the Color will be carried out. At Parade the medals awarded at the the company and individual competitive

drills will be presented to the winners by the President, or some person delegated by him. If practicable a patriotic address will be given by some person of distinction.

RULES AND REGULATIONS REGARDING ABSENCES AND DELINQUENCIES

1. Cadets finding it necessary to be absent from a recitation or drill, will, on explaining satisfactorily the necessity therefor, receive a permit authorizing them to recite or drill on another day.

2. Cadets who have unavoidably been absent from a recitation or drill may have their status of "Absent without leave" changed to "Absent with leave" provided a satisfactory explanation of such absence is made to the Commandant before 12 M. on the Saturday following. Cadets confined to their rooms by reason of sickness will have the Commandant notified of the fact (preferably in writing) within the time specified above. The names of cadets complying with the foregoing will not be entered on the bulletin of "Reported Cadets."

3. Company commanders finding it necessary to report cadets for derelictions of duty, other than absences, will, before the end of the drill period, inform the cadets of the nature of the reports to be made against them. Cadets

so reported, who report in person to the Commandant before 12 M. on the Saturday following, will not have their names entered on the bulletin of "Reported Cadets."

4. All cadets whose names have been posted in the bulletin of "Reported Cadets", and who have failed to make explanations therefor, within the time specified in the bulletin, will have their names published in orders as "Delinquents." The number of demerits inflicted in each case will be noted.

5. After such orders have been published, no penalties will be removed except by direction of the President.

6. Cadets receiving "leaves of absence" from the University, must have them recorded in the office of the Commandant before leaving the University.

Approved and adopted by the Council of Administration, April 10, 1905.

A true copy.

DAVID KINLEY,
Secretary.

UNIVERSITY OF ILLINOIS

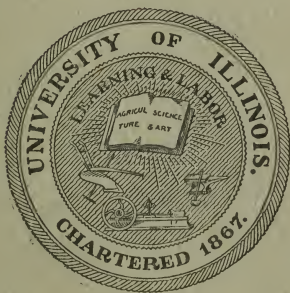
UNIVERSITY OF ILLINOIS
PRESIDENT OFFICE

REGULATIONS

FOR THE GUIDANCE

OF

UNDERGRADUATE STUDENTS



1906

UNIVERSITY OF ILLINOIS

REGULATIONS

UNIVERSITY OF ILLINOIS

FOR THE GUIDANCE

OF
PRESIDENT'S OFFICE

UNDERGRADUATE STUDENTS



Illinois State Reformatory Print.



REGULATIONS

FOR THE

GUIDANCE OF UNDERGRADUATE STUDENTS

These regulations are to be taken, not as arbitrary rules, but as the normal laws of the University, necessary to its organization and operation. Every student of the University is, therefore, bound both by reason and by loyalty to observe them, since upon them depends the free and healthy activity of the institution whose benefits he seeks.

In connecting himself with the University, the student neither loses the rights nor escapes the responsibilities of the citizen.

REGISTRATION

1. The two days preceding the beginning of instruction at the opening of the first semester are for registration.

New students must secure a permit to register from the Registrar. Former students of the University who were not in attendance during the preceding semester and students not in good standing must secure a permit from the Dean of Undergraduates, in case of men, and from the Dean of Women, in case women. This permit must be presented to the Dean or Director of the college or school which the student wishes to enter. Other students who were in attendance at the University during the preceding semester proceed at once to their Dean or Director and make out with him, or some one desig-

nated by him, a list of studies for the year, and file the same with the Dean or Director when it has been properly signed by all instructors,

2. Students are not admitted to classes unless properly registered.

3. Subsequent to registration days, registration is not permitted without the approval of the Dean of Undergraduates, for men, and the Dean of Women, for women, and then, in the case of former students, only on the payment of a fee of one dollar.

4. No unmatriculated student is entered as a conditioned freshman unless enrolled in at least nine hours of University work for each semester, and unless all entrance conditions are such as can be made up during the year. No student having entrance conditions may pursue university studies more than one year, and every such student must clear up his entrance conditions during the year, either by taking work in class or by examination.

5. All preparatory studies are counted on the same basis as university studies in determining the amount of work which a student may take.

6. Permission to attend classes as a listener, or irregularly for credit, is granted only by consent of the instructor of the class and the approval of the Dean of the College or the Director of the school in which the student is enrolled. Students who visit a course as listeners are not allowed an examination for credit.

CHANGES IN STUDY LISTS.

7. Permission to change study lists after registration may be obtained only from the Dean of the college or the Director of the school in which the student is enrolled.

8. Changes in study lists for the first semester may

not be made after the end of the first ten days of class work as scheduled, except on payment of a fee of \$1.00 for each change.

9. Changes in study lists for the second semester must be completed by students present the first semester, except as in 10 below, *and filed with the Dean or Director* not later than 5 p. m. on the day preceding the examinations of the first semester. If received later than this, they will be subject to the late registration fee of \$1.00.

10. Changes in schedules of studies for the second semester, made necessary by the results of the examinations of the first semester, may be made until 5 p. m. on the tenth day of the second semester, and may not be made after that time, except upon payment of a fee of \$1.00 for each change.

11. A student entering the second semester may not change his study list after the tenth day of the semester, except on the payment of a fee of \$1.00.

12. Students already enrolled in the University will not be permitted to enter new classes which continue through the semester after the close of the third week of the semester; and permission will not be given such students to enter new classes continuing only a portion of a semester later than the close of the second week of instruction in that subject.

FEEES

13. All fees and deposits due the University must be paid at the business office at such times as the Chief Clerk may require, or the student will be excluded from classes after that time.

14. The diploma fee must be paid at least twenty days before Commencement.

15. All persons connected with the University, other

than regular students, if they attend any university class must register and file study lists. Every such person must also pay a fee of seven dollars and fifty cents for each study each semester.

16. Students not enrolled in the College of Law, but taking law work, pay a fee of five dollars for each course, full or fractional. Students enrolled in the College of Law may elect university studies for which they are prepared, without additional fees.

17. Students who desire to be absent from the University must apply for leave to the Dean of Undergraduates, in the case of men, or the Dean of Women, in the case of women. An excuse for absence does not in any case relieve the student from responsibility for the work of his class during his absence.

18. All absences from class exercises are reported daily.

19. No excuses are required or taken for absence.

20. When the absences of any member of the freshman or sophomore classes aggregate one-eighth of the whole number of recitations in a course, excepting in cases of military and physical training, such students are dropped from that course. Juniors when they are absent one-fifth of the total number of recitations in a course are dropped from the course.

21. Two committees, called the Committees on Attendance, shall be appointed annually by the Council of Administration, one for men, and one for women. The secretaries of these committees shall be the Dean of Undergraduates, and the Dean of Women, or her substitute, respectively. Instructors shall report all absences daily on blanks furnished for the purpose. The absences of the men are reported to the Dean of Undergraduates, and those of women to the Dean of Women, or her representative. No absence is excused or omit-

ed, but such information as the instructor has may be transmitted with the report.

22. A record is kept of all absences. When a student has passed the limit allowed in any one subject the secretary of the Committee on Attendance informs the instructor in charge, who drops that student from his course.

23. When a student has been dropped from a course on account of absences he may be reinstated only upon making up the work omitted during the period of absence from the study. Permission to do this is given only upon the recommendation of the instructor in charge of the course, and on the approval of the Committee on Attendance.

24. If the repeated absence from classes of any student seems to the Committee on Attendance a matter requiring discipline, the committee reports the student to the Council of Administration for its action.

25. The fact that a student is dropped from a course does not release him from the obligation of complying with rule 28.

26. Students who are to sever their connection with the University must file with the Dean of Undergraduates clearance papers showing that all their obligations to the University have been discharged.

STUDIES

27. Credit is reckoned in semester "hours," or simply "hours." An "hour" is either one class period a week for one semester, each class period presupposing two hours' preparation by the student, or the equivalent in laboratory, shop, or drawing room.

28. That the time of students may be fully occupied, each person is required to pursue studies aggregating not less than fifteen nor more than eighteen hours; ex-

cept that students in courses requiring more than such number of hours in any semester are not limited as to such required hours by this rule; and, excepting further, that a student whose standing in each study of the preceding semester has been 85 may take for the semester studies aggregating not more than twenty hours. A student may be permitted to take more or less than the amount of work described above only on the permission of the Dean of the college or the Director of his school, or a three-fourths vote of his college faculty at a formal meeting.

29. Any required subject in which there is a failure or a condition unremoved, must, upon the first recurrence of such subject in course, take precedence over all other subjects.

30 Candidates for graduation must have completed by the end of the first semester of the year of graduation all studies required therefor, except those to be taken in class in the second semester; provided, that a failure or a condition in the first semester's work must be made up not later than one month after the beginning of the second semester.

31 Students who have maintained a good character for faithful study and correct deportment, and have paid all their university dues, may at any time receive a certificate from the Registrar stating the studies they have pursued and the grades they have obtained therein.

EXAMINATIONS

32. Examinations must be taken at the close of each semester on the work of the semester in all subject except those whose character renders it unnecessary or impracticable. Other examinations are held as often as in the judgment of the instructor the necessities of the

work require. Three days after a semester examination any student may secure from his instructor an exact statement of his standing.

*33. The grades given at regular semester examinations are as follows: 90—100 indicate degrees of proficiency expected from superior students; 80—89 indicate degrees of proficiency expected from average students; 70—79 are grades given for work below the average, yet sufficient to secure a credit; 60—69 indicate a condition, that is, the student may receive a credit if he passes at a second examination; 59 and below indicate a failure.

Grades below 70 count as failures when given at an examination to remove a condition (see 34), or at a special examination (see 38 and 39), except as provided in 37.

Absences from a regular or a condition examination, except as provided in 37, count as failures.

34. Students receiving a condition in subjects aggregating less than ten hours are entitled to second examination, if taken at the appointed time; when, however, the total number of hours exceeds ten they must first obtain permission of their Dean or Director. The time for condition examination may be extended only on the recommendation of the instructor and the approval of the Dean of the college or Director of the school in which the subject belongs.

35. A student who fails to make a passing grade in at least nine hours of work for which he is registered in any semester is placed upon probation for the succeeding semester, and in case he fails to meet the same requirement the second semester he is dropped from the college.

36. A student who has failed in one study, or has been conditioned in two, and whose conduct has been reported

**Rule 33 will go into effect September, 1906.*

good by the Dean of Undergraduates or the Dean of Women, may proceed with his studies by permission of the faculty of his college or school. Otherwise he may proceed only by permission of the Council of Administration.

37. A student who has pursued a study with a class in the University and has been absent from a regular examination for satisfactory reasons, may be examined by the instructor at his discretion. (See 40 below.)

38. Examination without fee.

1. A person who has been found fully qualified for matriculation and has paid the fee therefor, may have without fee a special examination for advanced standing prior to entering the University, or within thirty days thereafter.

2. Special examinations on work not done in class at this University will be given to matriculated students without fee at the time of the regular semester or condition examination in said subjects. (See 40 below.)

39. Examinations with fee.

For a special examination not provided for in 37 and 38 and including any examination to remove a failure, a fee of five dollars must be paid in advance to the Chief Clerk of the University. (See 40 below.)

40. For all examinations except those provided for in sections 32, 34, 37, permission must be obtained from the Dean of the college or the Director of the school in which the student is enrolled, and a permit taken out in advance from the Registrar.

Also for a special examination, as provided in 37, a permit must be taken out in advance from the Registrar.

41. Semester and condition examinations must be written in the University examination books.

PROMOTIONS

42. Classification of students by years is made in the Registrar's office at the end of each year upon the number of credits earned, and is revised, as may be necessary, at the beginning of each semester, and at no other time.

ADVANCED STANDING

43. Transfer of credits for studies pursued at collegiate institutions, of approved rank, may be granted by the faculty of the college or school which the student wishes to enter. Students from State Normal Schools and accredited secondary schools, who have completed courses in advance of admission requirements, may be given advanced standing for the same, provided that such advanced courses have been approved by the Council of Administration on recommendation of the head of the university department interested. Not more than one year of university credit is allowed for work done in any high school, and such allowance is given only when the student is at least seventeen years of age. Students from secondary schools of accredited grade, although not formally accredited, may receive advanced standing only by action of the Council of Administration. Otherwise than as provided above, advanced standing can be secured by examination only.

No subject used for entrance may be used for a credit upon a university course. Advanced standing for university credit is granted only to matriculated students.

SPECIAL STUDENTS

44. Persons over twenty-one years of age, not candi-

dates for a degree, may be admitted to classes as special students on approval of the Dean of the college or the Director of the school, provided they can satisfy the professor in charge of the department in which such classes are taught that they possess the requisite information and ability to pursue profitably the chosen subject; but no one may be registered as a special student unless he is twenty-one years of age when he enters the University, except as provided in 46 below.

45. No one may enroll in the University as a special student for more than two years, except upon the recommendation of the faculty of the college in which he is enrolled, and the approval of the Council of Administration

46. In the college of agriculture special students may be received at eighteen years of age subject to the same conditions as other special students.

ORDER AND DISCIPLINE

47. The degrees of discipline in the University are expulsion, dismissal, suspension and reprimand. Expulsion is permanent exclusion from the University; dismissal, exclusion for a set time not to exceed two semesters; suspension, exclusion without a definite period but not to exceed one semester. Reprimand is an admonition, given by the proper officer, according to the circumstances of the particular case.

A student may be expelled or dismissed or finally suspended only by the Council of Administration. He may be suspended from any class, for sufficient reason, by the instructor in charge; or from his college or school by his Dean or Director; or from the University by the Dean of Undergraduates or the Dean of Women (in the case of women); but in no case shall such suspension be for more than one week, and every such suspension

shall be reported immediately to the President for action by the Council of Administration, unless in the meantime the suspension has been terminated by the authority which made it, upon promise of good behavior or for reasons satisfactory to such authority.

48. The posting or distributing in university buildings of advertisements for the promotion of commercial interests is prohibited.

49. Any student who wilfully or carelessly injures the property of the University is required to pay for its replacement or repair.

50. Smoking is not permitted in any of the public buildings of the University.

51. A student dismissed or suspended from the University must absent himself from the university grounds and buildings.

52. The unauthorized entrance of the rooms of other students, or subjecting fellow-students to indignities of any character, is a violation of university discipline.

53. The posting or distributing of advertisements of university occurrences, entertainments, etc., in saloons is forbidden.

54. Annuals or informals by any university organization may be held only on Friday or Saturday evenings.

55. On the first Monday of every month students are reported to the head of the department in which instructions is given, if for any cause they are not doing satisfactory work. In case a second report is received, the head of the department will report the student to the Dean of the college or the Director of the school in which he is enrolled.

56. All cases of cheating are reported to the Council of Administration for discipline.

MEETING IN UNIVERSITY BUILDINGS

57. The buildings of the University are closed at 6 p. m. excepting as otherwise provided.

58. No society or association may be organized among the students of the University without permission of the Council of Administration, and no change in the character of the regulations of such society or association may be made without such permission.

59. The Council reserves the right to withdraw its authorization from any society of students, if, in its judgment, the well-being of the University requires such action.

60. No meeting of students' societies or associations, and no public meeting of students may be held during the hours devoted to the regular exercises of the university without the permission of the Dean of Undergraduates or the Dean of Women (for meetings of women).

61. Meetings of societies occupying university room must close not later than 11 p. m. during September, October, March, April, May, and June; and not later than 10:30 p. m. during November, December, January and February.

62. All social gatherings connected with the University, held in the university buildings, must terminate not later than 11:30 p. m., with the exception of the annual senior ball, the junior promenade, military ball, and sophomore cotillion, which must close not later than 2 a. m.

63. No public entertainment or exhibition may be given by students except by permission of the Council of Administration. After permission is obtained the dates for such entertainments or exhibitions must be entered at the office of the Dean of Undergraduates, at

least two weeks before their occurrence, and all programs for the same must be approved by the social committee.

64. No organization connected with the University is permitted to hold any entertainment with a view to raising money to be divided among its members. All funds received from entertainments given by any university organization shall be turned over to the treasurer of the same, and used for the benefit of the organization as a whole, and for the promotion of the interests for which it was established.

MILITARY AND PHYSICAL TRAINING

65. All male students, under twenty-five years of age, must register in Military on entering the University, and must take the full course therein, whether they intend to graduate or not;

PROVIDED: That special students may, on petition, properly approved, postpone their military for not more than two semesters.

66. Students excused from drill or from the prescribed physical training are not allowed to exercise in the gymnasium except by special permission of the Dean of Undergraduates, for men, and of the Dean of Women, for women. Such permission is not given if in the judgment of the Directors of the gymnasiums it will interfere with the regular work of the same.

67. The Dean of Undergraduates may excuse from the required physical training such students as are doing manual labor or who present other legitimate reasons; he may also give permission to defer it for the current year.



UNIVERSITY OF ILLINOIS

REGULATIONS

FOR THE GUIDANCE

OF

UNDERGRADUATE STUDENTS



Published by the University

1908

REGULATIONS FOR THE GUIDANCE OF UNDERGRADUATE STUDENTS

These regulations are to be taken, not as arbitrary rules, but as the normal laws of the University, necessary to its organization and operation. Every student of the University is, therefore, bound both by reason and by loyalty to observe them, since upon them depends the free and healthy activity of the institution whose benefits he seeks.

In connecting himself with the University, the student neither loses the rights nor escapes the responsibilities of the citizen.

• REGISTRATION

1. The two days preceding the beginning of instruction at the opening of the first semester are for registration. Students are not admitted to classes unless properly registered.

New students. New students must make application for admission to the Registrar and get a permit to register from him.

Former students. (1) A former student, whether in attendance the preceding semester or not, *if not in good standing* because he has been in attendance a year as a conditioned student and has not cleared off entrance conditions, or because he has been registered for two years as a special student without matriculating, or because of unsatisfactory work, or for other reason,

may not register except upon the recommendation of the faculty of his College and the approval of the Council, evidenced by a permit from the Secretary of the Council.

2. A former student who is, in all respects, in good standing (see preceding paragraph), will proceed at once to his Dean or Director and make out with him, or some one designated by him, a list of studies for the year, and having paid his fees, file the same with the Dean or Director.

Late Registration. To register late a student must first get a permit, if a man, of the Dean of Undergraduates; if a woman, of the Dean of Women. These permits, however, are not substitutes for the permits required by (1) under "Former students," above.

3. Subsequent to registration days, registration is not permitted without the approval of the Dean of Undergraduates, for men, and the Dean of Women, for women, and then, in the case of former students, only on the payment of a fee of one dollar.

4. No unmatriculated student is entered as a conditioned freshman unless enrolled in at least nine hours of university work for each semester, and unless all entrance conditions are such as can be made up during the year, and every such student must clear up his entrance conditions during the year, either by taking work in class or by examination. No student having entrance conditions may go on for a second year, except upon the recommendation of the faculty of the college in which he is enrolled and the approval of the Council of Administration.

5. All academy studies are counted on the same basis as university studies in determining the amount of work which a student may take.

6. Permission to attend classes as a listener, or irregularly for credit, is granted to regularly registered students only by consent of the instructor of the class and the approval of the Dean of the college or the Director of the school in which the student is enrolled. Students who visit a course as listeners are not allowed an examination for credit.

7. Permission to attend classes regularly as listeners only, may be given to persons who are not registered in the University, on the following conditions:

a They must first secure the consent of the instructors concerned and the Dean of the college in which the courses are given.

b They must pay a fee of \$7.50 for each course attended.

c No instructor shall admit any such listeners to any of his classes except on presentation of a written certificate showing that he has complied with the above conditions. This certificate, when properly signed, shall be filed with the Dean.

8. All persons connected with the University, other than regular students, if they attend any university class for credit must register and file study lists. Every such person must also pay a fee of \$7.50 for each study each semester.

CHANGES IN STUDY LISTS

9. Permission to change study lists after registration may be obtained only from the Dean of the college or the Director of the school in which the student is enrolled.

10. Changes in study lists for the first semester must be completed *and filed with the Dean or Director* of the college or school in which the student is enrolled not

later than 5:00 p. m. of the tenth day of classwork as scheduled, or a fee of \$1.00 will be charged for each change.

11. Changes in study lists for the second semester must be completed by students present the first semester, except as in 12 below, *and filed with the Dean or Director* not later than 5 p. m. on the day preceding the examinations of the first semester. If received later than this, they will be subject to the late registration fee of \$1.00.

12. Changes in schedules of studies for the second semester, made necessary by the results of the examinations of the first semester, may be made until 5 p. m. on the tenth day of the second semester, and may not be made after that time, except upon payment of a fee of \$1.00 for each change.

13. A student entering the second semester may not change his study list after the tenth day of the semester, except on the payment of a fee of \$1.00.

14. Students already enrolled in the University will not be permitted to enter new classes which continue through the semester after the close of the third week of the semester; and permission will not be given such students to enter new classes continuing only a portion of a semester later than the close of the second week of instruction in that subject.

FEES

15. All fees shall be paid each semester in advance. On arrival the first duty of the student, old or new, is to pay the regular fees for the current semester, after which he shall be entitled to submit his study list for approval and to enter classes. Second semester fees must be paid before the close of the first semester, and

every student who has not paid his fees before the opening of the second semester shall be excluded from classes by order of the Comptroller's office, directed to the Dean of the college in which the student is registered, until such time as said fees have been paid.

16. Persons other than students who attend classes as listeners or for credit must pay a fee of \$7.50 each semester for each course taken. (See No. 7.)

17. For fees for changing study lists see Nos. 8-11.

18. For fees for special examinations see Nos. 42, 43.

19. Students not enrolled in the College of Law, but taking law work, pay a fee of five dollars for each course, full or fractional. Students enrolled in the College of Law may elect university studies for which they are prepared, without additional fees.

ABSENCES

20. Students who desire to be absent from the University must apply for leave to the Dean of Undergraduates, in the case of men, or to the Dean of Women, in the case of women. An excuse for absence does not in any case relieve the student from responsibility for the work of his class during his absence.

21. All absences from class exercises are reported daily.

22. No excuses are required or taken for absence.

23. When the absences of any member of the freshman or sophomore classes aggregate one-eighth of the whole number of recitations in a course, excepting in cases of military and physical training, such students are dropped from that course. Juniors, when they are absent one-fifth of the total number of recitations in a course are dropped from the course.

24. Two committees, called the Committee on Attendance, shall be appointed annually by the Council of

Administration, one for men, and one for women. The secretaries of these committees shall be the Dean of Undergraduates, and the Dean of Women, respectively. Instructors shall report all absences daily on blanks furnished for the purpose. The absences of the men are reported to the Dean of Undergraduates, and those of women to the Dean of Women. No absence is excused or omitted, but such information as the instructor has may be transmitted with the report.

25. A record is kept of all absences. When a student has passed the limit allowed in any one subject the secretary of the Committee on Attendance informs the instructor in charge, who drops that student from his course.

26. When a student has been dropped from a course on account of absences he may be reinstated only upon making up the work omitted during the period of absence from the study. Permission to do this is given only upon the recommendation of the instructor in charge of the course, and on the approval of the Committee on Attendance.

26. If a student who has been dropped for absences neither secures a reinstatement nor a permit to omit the course in the way provided under "Changes of Study Lists," Nos. 9-14, he shall be recorded as having failed in the course.

27. If the repeated absence from classes of any student seems to the Committee on Attendance a matter requiring discipline, the committee reports the student to the Council of Administration for its action.

28. The fact that a student is dropped from a course does not release him from the obligation of complying with rule 31.

29. Students who are to sever their connection with the University should secure from the Registrar certificates of honorable dismissal.

STUDIES

30. Credit is reckoned in semester "hours," or simply "hours." An "hour" is either one class period a week for one semester, each class period presupposing two hours' preparation by the student, or the equivalent in laboratory, shop, or drawing room.

31. That the time of students may be fully occupied, each person is required to pursue studies aggregating not less than fifteen nor more than eighteen hours; except that students in courses requiring more than such number of hours in any semester are not limited as to such required hours by this rule; and, excepting further, that a student whose standing in each study of the preceding semester has been 90 may take for the semester studies aggregating not more than twenty hours. A student may be permitted to take more or less than the amount of work described above only on the permission of the Dean of the college or the Director of his school, or a three-fourths vote of his college faculty at a formal meeting.

32. Any required subject in which there is a failure or a condition unremoved, must, upon the first recurrence of such subject in course, take precedence over all other subjects.

33. By registering in a subject for which he has a credit a student thereby forfeits his credit and must complete the work required of the class.

34. Candidates for graduation must have completed by the end of the first semester of the year of graduation all studies required therefor, except those to be

taken in class in the second semester; provided, that a failure or a condition in the first semester's work must be made up not later than one month after the beginning of the second semester.

35. Students who have maintained a good character for faithful study and correct deportment, and have paid all their university dues, may at any time receive a certificate from the Registrar stating the studies they have pursued and the grades they have obtained therein.

EXAMINATIONS

36. Examinations must be taken at the close of each semester on the work of the semester in all subjects except those whose character renders it unnecessary or impracticable. Other examinations are held as often as in the judgment of the instructor the necessities of the work require. Three days after a semester examination any student may secure from his instructor an exact statement of his standing.

37. The grades given at regular semester examinations are as follows: 90—100 indicate degrees of proficiency expected from superior students; 80—89 indicate degrees of proficiency expected from average students; 70—79 are grades given for work below the average, yet sufficient to secure a credit; 60—69 indicate a condition, that is, the student may receive a credit if he passes at a second examination; 59 and below indicate a failure.

Grades below 70 count as failures when given at an examination to remove a condition (see 39), or at a special examination (see 42 and 43), except as provided in 41.

Absences from a regular or a condition examination, except as provided in 41, count as failures.

38. *A student having grades below 75 in subjects aggregating twenty-five per cent of his work shall not be graduated.

39. Students receiving a condition in subjects aggregating less than ten hours are entitled to a second examination, if taken at the appointed time; when, however, the total number of hours is ten or more they must first obtain permission of their Dean or Director. The time for condition examination may be extended only on the recommendation of the instructor and the approval of the Dean of the college or Director of the school in which the subject belongs.

40. A student who fails to make a passing grade in at least nine hours of work for which he is registered in any semester is placed upon probation for the succeeding semester, and in case he fails to pass at least nine hours of work in either of the two succeeding semesters he is dropped from the college.

Other students delinquent in their studies, may be placed upon probation at the discretion of the college faculty or the Council of Administration. Such probation may be for any period not exceeding one semester. Students placed on probation for any cause may not, during the period of their probation, take part in any public contest or exhibition, athletic, musical, dramatic, or oratorical.

A student who has been dropped from any college or school of the University may enter another college or school only on petition approved by the Council of Administration.

41. A student who has pursued a study with a class in the University and has been absent from a regular ex-

*This regulation does not apply to students entering the University before September 1, 1906.

amination for satisfactory reasons, may be examined by the instructor at his discretion, (See 44 below.)

42. Examination without fee.

a. A person who has been found fully qualified for matriculation and has paid the fee therefor, may have without fee a special examination for advanced standing prior to entering the University, or within sixty days thereafter.

b. Special examinations on work not done in class at this University will be given to matriculated students without fee at the time of the regular semester or condition examination in said subjects, provided that the work of the course in which the student desires examination is of such a character that it may be adequately tested by the regular final examination. (See 44 below.)

43. Examinations with fee. For a special examination not provided for in 41 and 42 and including any examination to remove a failure, a fee of five dollars must be paid in advance to the Chief Clerk of the University. (See 44 below.)

44. For all examinations except those provided for in sections 36, 39, 41. permission must be obtained from the Dean of the college or the Director of the school in which the student is enrolled, and a permit taken out in advance from the Registrar.

Also for a special examination, as provided in 41, a permit must be taken out in advance from the Registrar.

45. Semester and condition examinations must be written in the University examination books.

PROMOTIONS

46. Classification of students by years is made in the Registrar's office at the end of each year upon the num-

ber of credits earned, and is revised, as may be necessary, at the beginning of each semester, and at no other time.

ADVANCED STANDING

47. Transfer of credits for studies pursued at collegiate institutions, of approved rank, may be granted by the college or school which the student wishes to enter. Students from State Normal Schools and accredited secondary schools, who have completed courses in advance of admission requirements, may be given advanced standing for the same, provided that such advanced courses have been approved by the Council of Administration on recommendation of the head of the university department interested. Not more than one year of university credit is allowed for work done in any high school, and such allowance is given only when the student is at least seventeen years of age. Students from secondary schools of accredited grade, although not formally accredited, may receive advanced standing only by action of the Council of Administration. Otherwise than as provided above, advanced standing can be secured by examination only.

No subject used for entrance may be used for a credit upon a university course. No transfer of credit shall be made, and no advanced standing shall be given until the student is matriculated.

SPECIAL STUDENTS

48. Persons not candidates for a degree, may be admitted to classes as special students on approval of the Dean of the college or the Director of the school, provided they can satisfy the professor in charge of the department in which such classes are taught that they

possess the requisite information and ability to pursue profitably the chosen subject; but no one may be registered as a special student unless he is twenty-one years of age when he enters the University, except as provided in 49 below.

49. In the College of Agriculture special students may be received at eighteen years of age subject to the same conditions as other special students.

50. No one may enroll in the University as a special student for more than two years, except upon the recommendation of the faculty of the college in which he is enrolled, and the approval of the Council of Administration.

51. Special students will not be admitted to the College of Engineering unless they comply with the entrance requirements in mathematics and English.

52. A special student of one college or school may not take any study in another college or school except by permission of the dean or director of the latter.

53. The degrees of discipline in the University are expulsion, dismissal, suspension, and reprimand. Expulsion is permanent exclusion from the University; dismissal, exclusion for a set time not to exceed two semesters; suspension, exclusion without a definite period but not to exceed one semester. Reprimand is an admonition, given by the proper officer, according to the circumstances of the particular case.

A student may be expelled or dismissed or finally suspended only by the Council of Administration. He may be suspended from any class, for sufficient reason, by the instructor in charge; or from his college or school by his Dean or Director; or from the University by the Dean of Undergraduates or the Dean of Women (in the case of women); but in no case shall such suspension be

for more than one week, and every such suspension shall be reported immediately to the President for action by the Council of Administration, unless in the meantime the suspension has been terminated by the authority which made it, upon promise of good behavior or for reasons satisfactory to such authority.

54. The posting or distributing in university buildings of advertisements for the promotion of commercial interests is prohibited.

55. Any student who wilfully or carelessly injures the property of the University is required to pay for its replacement or repair.

56. Smoking is not permitted in any of the public buildings of the University.

57. A student dismissed or suspended from the University must absent himself from the university grounds and buildings.

58. The unauthorized entrance of the rooms of other students, or subjecting fellow-students to indignities of any character, is a violation of university discipline.

59. The posting or distributing of advertisements of university occurrences, entertainments, etc., in saloons is forbidden.

60. Annuals or informals by any university organization may be held only on Friday or Saturday evenings.

61. All cases of cheating are reported to the Council of Administration for discipline.

REPORTING OF UNSATISFACTORY WORK

62. On the third Friday of October, November, December, and April, and on the second Friday of March, instructors shall make to the office of the Dean of the college or the Director of the school in which the student is registered a report upon the work of all freshmen

and special students, and upon all other students whose work is below 80 per cent.

MEETING IN UNIVERSITY BUILDINGS

63. The buildings of the University are closed at 6 p. m. excepting as otherwise provided.

64. Meetings of societies occupying university room must close not later than 11 p. m. during September, October, March, April, May, and June; and not later than 10:30 p. m. during November, December, January, and February.

65. All social gatherings connected with the University, held in university buildings, must terminate not later than 11:30 p. m., with the exception of the annual senior ball, the junior promenade, the military ball, and the sophomore cotillion, which must close not later than 2 a. m.

STUDENT ORGANIZATIONS AND PUBLICATIONS

66. No society or association may be organized among the students of the University without permission of the Council of Administration, and no change in the character of the regulations of such society or association may be made without such permission.

67. The Council reserves the right to withdraw its authorization from any society of students, if, in its judgment, the well-being of the University requires such action.

68. No meeting of students' societies or associations, and no public meeting of students may be held during the hours devoted to the regular exercises of the university without the permission of the Vice President.

69. No public entertainment or exhibition may be given by students except by permission of the Council

of Administration. After permission is obtained the dates for such entertainments or exhibitions must be entered at the office of the Dean of Undergraduates, at least two weeks before their occurrence, and all programs for the same must be approved by the university committee on student organizations and activities.

73. No organization connected with the University is permitted to hold any entertainment with a view to raising money to be divided among members. All funds received from entertainments given by any university organization shall be turned over to the treasurer of the same, and used for the benefit of the organization as a whole, and for the promotion of the interests for which it was established.

74. The managers of all newspapers or other publications professing to represent the student interest of the University or any student organization must, before any money is collected, furnish the Council of Administration a list of its officers and of all persons authorized to collect money or subscriptions for such publications. Every manager of such a publication must, upon request, furnish to the Council of Administration a properly certified, detailed, and itemized account of all income received, whether in money or in other form, and of all expenditures, with complete vouchers and receipts.

75. Every student organization receiving money from sale of tickets, subscriptions, advertising or otherwise from persons other than its own members, and all class organizations receiving money from any source must keep a suitable set of books which shall at all times be open to the inspection of an Auditing Committee appointed by the President of the University. Upon request of this Committee every organization must furnish a properly certified, detailed, and itemized account of

the amount, source, and disposition of all money handled, with receipts and vouchers for all expenditures.

76. The proper officers of all student organizations shall, upon request of the Council of Administration, furnish a suitable bond for the faithful performance of their respective duties.

77. All financial statements of the various student organizations shall be published each year in the Illini as soon as possible before the close of the school year.

THE DAILY ILLINI

78. 1. Board of Control. The general management of the Illini is under a Board of Control consisting of two faculty members and five student members. Two of the student members shall be the editor and the business manager of the Illini. The remaining three student members shall be elected by the paid-up student subscribers to the Illini at the same time as the editor and the business manager. Two of these three members shall be seniors and one a junior during the time of holding office. The two faculty members shall be appointed by the Council of Administration.

2. Nominations for the offices of editor and business manager and for student membership of the Board of Control shall be made by petition signed by at least twenty paid-up student subscribers to the Illini and presented to the Council of Administration for approval. Such nominations shall be presented at least ten days previous to the date of the election. In case of failure to nominate, these officers shall be nominated by the Board of Control subject to approval by the Council of Administration. Vacancies on the Board of Control shall be filled by the Council of Administration.

3. This Board shall make rules relative to the time and method of electing the editor and business manager of the Illini, and also relative to the selection of the assistant editor, the assistant business manager and other members of the staff. When the office either of editor or of business manager is vacant by resignation or ineligibility, the Board of Control shall fill the vacancy, subject to the approval of the Council of Administration.

4. The Board of Control shall consider and decide questions relative to the size, price, contents, and general policy of the paper. It shall also make a distribution of the profits accruing from the Daily Illini such that the editor and business manager can be reasonably expected to do their university work as well as their work on the paper.

79. The Board of Control shall name a trustee to hold title to such property as belongs to the Daily Illini.

80. No person shall hold the office of editor or business manager of the Illini who has not completed at least three years of university work and who has not throughout these three years maintained an average grade of at least 80 per cent, exclusive of military and physical training. During their term of office both the editor and business manager shall carry enough work to meet the requirements for graduation with their university classes.

81. The business manager of the Illini shall be required to give bond in an amount not less than two thousand dollars to secure the payment of all financial obligations incurred by the management of the Illini. The expense of securing such a bond from a security company or elsewhere shall be charged to the general expense account of the Illini. The bond shall be made payable to the Chief Clerk of the University and shall

be deposited with him before any financial obligations are incurred.

THE ILLIO

82. No person shall hold the office of editor or business manager of the Illio who has not completed satisfactorily two full years of University work and who has not throughout these two years maintained an average grade of at least 80 per cent, exclusive of military and physical training. During their term of office both the editor and business manager of the Illio shall carry enough work to meet the requirements for graduation with their university classes.

83. Nominations for the offices of editor and business manager of the Illio shall be approved by the Council of Administration. The requirements with reference to the giving of bond are the same as those for the Illini in 81.

84. In case of ineligibility on account of any of the above provisions the president of the junior class shall call a meeting of the class within two weeks of the announcement of the ineligibility to elect a successor or successors to fill the vacancy, but nominations shall be approved by the Council of Administration as specified above.

THE SCRIBBLERS' MAGAZINE

85. No person shall hold the office of editor or business manager who has not completed satisfactorily two years of university work. No person shall hold the office of editor who has not throughout these two years maintained an average grade of at least 85 per cent. No person shall hold the office of business manager who has not throughout these two years maintained an average grade of at least 80 per cent. During their

term of office both the editor and business manager shall carry satisfactorily enough work to meet the requirements for graduation with their university classes.

86. In case of ineligibility on account of any of the above provisions the Scribblers' Magazine Company shall meet within two weeks of the announcement of this ineligibility and elect a successor to fill the vacancy.

87. The requirements as to bond are the same as in article 3 under the Daily Illini with the amount of the bond changed to four hundred dollars.

THE AGRICULTURIST

88. No person shall be a candidate for the office of editor or business manager who has not completed satisfactorily two years of university work and who has not throughout these two years maintained an average grade of at least 80 per cent.

89. The requirements as to bond are the same as in article 3 under the Illini with the amount of the bond changed to four hundred dollars.

PHYSICAL TRAINING

90. Students excused from the prescribed physical training are not allowed to exercise in the gymnasium except by special permission of the Dean of Undergraduates, for men, and the Dean of Women, for women. Such permission is not given if in the judgment of the Directors of the gymnasiums it will interfere with the regular work of the same.

91. The Dean of Undergraduates may excuse from the required physical training such men students and the Dean of Women such women students as are doing manual labor or who present other legitimate reasons; he may also give permission to defer it for the current year.

MILITARY

Military instruction at the University is not a matter of choice with the students or with the authorities; it is a matter of law. The congress of the United States and the legislature of Illinois have made it a special and imperative feature of the charter laws of this institution—an obligation in return for the advantages of free education.

The following rules shall govern the military duties so imposed.

REGISTRATION AND INSTRUCTION

92. All male students, under twenty-five years of age, must register in military on entering the University, and must take the full course therein, whether they intend to graduate or not:

PROVIDED: That special students may, on petition, properly approved, postpone their military for not more than two semesters.

93. Every male student (not excused by the Council of Administration on account of physical disability* or other sufficient cause) shall study United States Army Regulations, and shall recite upon the same once a week until he passes one creditable semester examination; and every male student shall have military drill twice a week until he obtains four creditable semester rec-

*The evidence of such disability shall be, when necessary, the certificate of a reputable physician approved by the Council of Administration.

ords. Those selected as commissioned officers (in junior and senior years) shall continue recitations and drill during their term of service.

94. With the approval of the Council of Administration, credits in the military course will be given for properly accredited work in other institutions having a United States Army officer on duty as professor of military science.

Students entering the University from other institutions, with junior standing, are excused from military work.

95. Students excused from drill for physical disability are reported to the Director of Physical Training, and are not allowed to exercise in the gymnasium, except by permission of the Dean of Undergraduates.

96. The drill practice (Mil. 2) shall begin for each student as soon as practicable after he enters the University. Class-room instruction for officers and non-commissioned officers (Mil. 3) shall begin as soon as practicable after the opening of the first semester, and shall continue throughout the year. Class-room instruction for freshmen (Mil. 1) shall begin the second semester.

97. The study of United States drill regulations and of military science shall be subject to the same rules in regard to recitations, examinations, and standing, as other university studies.

98. Drill practice shall count for maximum credit if every drill is attended and all duties well and faithfully performed. Absence, lack of promptness and attention, disobedience, improper uniform, etc., shall detract from this maximum standing. Any student falling below 60 fails to pass, loses all credit for the entire term,

and cannot proceed with other studies except by permission of the Council of Administration.

99. Members of the University Corps of Cadets shall be allowed credit for military drill while active members of University athletic organizations, or candidates for membership in the same, as follows:

The university and freshman football teams (not to exceed thirty men for each), for that part of the first semester preceding December 1; and the university baseball team (not to exceed fifteen men), and the university track team (not to exceed 30 men), for that part of the second semester following March 14: Provided, that no cadet may be excused for both periods during the same year, except by special permission of the Council of Administration.

Students desiring the above privilege and wishing to become candidates for the above teams shall enter a request for the same, which shall be passed upon and certified by the professors of military science and, physical training.

100. Members of the corps of cadets who are thus listed with the department of physical training as candidates for the above teams shall be subject to such regulations as the head of that department may prescribe. The instructor in charge of competitive athletic work will make weekly report to the professor of military science of the attendance on athletic duty of all students excused from drill.

101. Standings in studies and drill shall be placed on record with other class credits. The entire course of study and drill as prescribed shall count as five hours, of which the recitation shall count as one hour, and the four semesters of drill as four.

102. Officers and non-commissioned officers of the corps of cadets shall be nominated by the professor in charge, and confirmed by the Council of Administration. All students having gained one hour's credit in drill practice shall be eligible for lance corporals; those matriculated students who have gained one hour's credit in class room work, and two hours' credit in drill practice shall be eligible for sergeants and corporals; and those who have gained three hours in class room military instruction and four in drill practice, are eligible for appointment as commissioned officers of the corps of cadets.

103. Proficiency and capacity in the military department shall be the basis of promotion in the corps of cadets; provided, that every candidate for promotion shall be certified by the dean of this college in scholarship and by the Dean of Undergraduates to be free from any serious censure.

104. The professor of military science, with the approval of the Council of Administration, may relieve or dismiss any officer, or non-commissioned officer, when the good of the service may require it.

105. Special military scholarships have been created, good for one year, to which is attached a money value of twenty-four dollars. Students attaining the rank of commissioned officers shall be eligible for these scholarships, and one scholarship shall be awarded to each officer serving in the corps of cadets, the amount to be paid at the close of the term of service.

106. The Cadet Colonel, Lieutenant Colonel, Senior Major and Regimental Adjutant shall be assistant instructors in military science and tactics, shall receive, in addition to the money value of their military Scholarship, one hundred dollars per year.

107. During the second semester, the President shall appoint a committee which shall examine candidates for nomination to the Governor of the State, to receive commissions in the State militia. This examination shall be upon the theoretical studies pursued in the military classes and the practical work taught in the University. Candidates for this examination must be members of the senior class in full standing at the time thereof; must have completed the course of military studies; must have served two semesters as commissioned officers and must be approved by the Council of Administration as having good reputations as scholars officers, and gentlemen.

UNIFORMS

108. Uniforms must be procured within one month after entering upon military duty. They must conform to the following description:

A.—For Officers

Coat—Of dark blue cloth; single breasted; standing collar, fastened with hook and eye; coat to close with a flap containing five concealed black buttons and button holes; the skirt to extend from one-third to two-thirds the distance from the hip joint to the bend of the knee, according to height of wearer. To be cut to fit the figure *easily*; back in single piece with curved side seams; a vertical opening in each side at the hip; the sword-belt to be worn underneath the coat, the sword-hook emerging through the opening in the left side. Shoulder straps according to rank.

Trimnings.—Of black mohair flat braid, as follows: To be edged all around the bottom, the front edges, the collar, and for six inches upward from the bottom,

along both side openings of the skirt, with braid one inch wide. Cross rifles or cannon, as may be required by the cadet officer, and the monogram U. of I., to be embroidered in gold lace on coat collar one and one-half inches from the edge and one-eighth inch from the top of the collar, making the distance between monograms three inches in the clear. Height of monogram, three-quarters of an inch, and proportionate width. Cross rifles or cross cannon same height and width.

Trousers.—Of light blue cloth, with stripe of white cloth, one and one-half inches wide, welted at the edges, down outer seam of each leg.

Cap.—Same as for officers of the United States Army.

B—For Non-commissioned Officers and Privates

Coat.—Of cadet gray cloth; single breasted; standing collar, fastened with hook and eye; coat to close with a flap containing five concealed black buttons and buttonholes; the skirt to extend from one-third to two-thirds the distance from the hip joint to the bend of the knee, according to height of wearer. To be cut to fit closely, back in single piece with curved side seams. Chevrons (U. S. M. A. pattern).

Trimnings.—Of black mohair flat braid, as follows: to be edged, all around the bottom, the front edges, the collar, up the back seams, and around the sleeves three inches from the edge, with braid one inch wide. On each side of the breast, five double rows of three-eighths inch braid, with points at the outer end of the top rows extending nearly to sleeve seams, the lowest points to be about six inches apart, according to measure of waist. To have two inside breast pockets.

Trousers.—To be of cadet gray cloth, with stripe of black cloth one inch wide down outer seam of each leg.

Cap.—Of dark blue cloth, U. S. Army pattern, with university badge (wreath and letters U. of I.) embroidered in gold bullion on cap,

C—For Band

Coat.—Of dark blue cloth, slit at sides, bound all around the edges, front, bottom, and slit at sides with a row of one-inch black mohair braid laid on flat, and on the inside of this another row of one-eighth inch black mohair soutache, set one-fourth inch from the wide braid, forming small loops at the corners and over the points of the side slits. Front to be trimmed with black soutache braid worked into a small leaf design. Invisible buttons, fly front, standing collar, braided with one-inch black braid. Sleeves trimmed with black soutache braid. Small gilt lyre embroidered on each side of collar.

Trousers.—Of dark blue cloth with one-inch black braid on outer seams.

Cap.—Same as for commissioned officers United States army; in place of eagle, U. of I. monogram with wreath in silver.

D—For all Members of the Corps of Cadets

Gloves—White lisle thread, United States Army standard.

Shoes—Of black leather.

Collars and Cuffs—Of white material, United States army pattern. Collars to be fastened inside of coat collar with West Point clips, and not to show above coat collar more than one-half inch.

109. Cadets are not allowed to wear part of the uniform with civilian dress. However, civilian overcoats may be worn over the uniform during inclement weather by cadets not in ranks.

110. In order that all uniforms worn at this University may be, in quality, make and finish, in strict accordance with the specifications adopted by the Board of Trustees, all students enrolled in the military department are required to obtain them from that firm only that may, from time to time, be under agreement and bond with the Trustees to furnish said uniforms at a stated price and of standard quality.

111. A suitable number of students may be assigned by the professor of military science to be musicians, and every full term of such service as musician shall count for one term of drill.

112. Any student who, after obtaining credit for four semesters' work in military drill, shall continue in the band by appointment for not less than a year shall be paid for this additional service, an amount equal to the term fees of the year. This additional service includes the exercises on commencement day and on all other occasions required by the President of the University.

113. The band instruments belonging to the University are for use in practice, drill, and other university exercises; they may be used for other purposes only by special permission of the President. Members of the band shall receipt for their instruments and shall be liable for any damages. At the close of each second semester the instruments shall be turned over to the Comptroller and receipts returned.

PRIZES

MILITARY DECORATIONS

114. Bronze medals, typical of the University and its military department are awarded by the University to the members of the infantry company, artillery and signal detachments which scores the greatest number of points at the annual competitive drill. These medals are also given to the members of the company team making the highest aggregate score in gallery target practice. The medals so awarded become the permanent property of the recipients. A complete roster of the winning organizations is published in the university catalog for the following year.

UNIVERSITY GOLD MEDAL

115. The Board of Trustees have provided a gold medal which is to be awarded at the annual competitive drill to be held near the close of the year, to the best drilled student. Each student must have matriculated in this University and must have completed one semester's work in military 1 with a grade of not less than 90, and three semesters' work in military 2 with a grade of not less than 95; and he must have an average standing of not less than 85 per cent in all of his other studies for the preceding semester, which standing shall be determined by the dean of his college. The name of the winner is published in the university catalog for the following year.

THE HAZLETON GOLD MEDAL

116. Capt. W. C. Hazleton provided in 1890 a medal, of beautiful artistic design, which is to be awarded, at a

competitive drill to be held near the close of the year, to the best drilled student. Each competitor must have been in attendance at the university at least sixteen weeks of the current college year; must not have had more than four unexcused absences from drill; and must present himself for competition in full uniform. The name of the winner is published in the university catalog for the following year.

RULES FOR ANNUAL COMPETITIVE DRILLS

117. Competitive drill shall take place at the University of Illinois between the fifteenth and thirty-first days of May, each year. The exact date and time is determined yearly by the President.

118. Infantry, artillery, and signal competitive: A board consisting of the Commandant of Cadets and the Cadet Colonel, the Lieutenant Colonel and the Battery and Signal Captains, prepares a list of movements to be executed, each movement to have a fixed value. A time allowance is determined upon which which has a fixed value. Thirty minutes before the commencement of the competition the commander of each organization will be handed a list of the movements to be executed, value omitted.

119. Each organization must report for the competition with at least eighty per cent of its total strength—present and absent—to be eligible to compete.

120. Individual competitive: University and Hazleton gold medals. Award is made upon the following points:

a. Erectness of carriage, military appearance and neatness.

b. Execution of the school of the soldier; without arms.

c. Manual of arms, with and without numbers.

121. The University Gold Medal becomes the permanent property of the winner. The winner of the Hazleton medal may wear it until the fifteenth day of May following, when it will be returned for the next competition; he will however, be given a certificate setting forth the facts.

122. Students who have gained any part of their military credits, or have had military work in other institutions, are not eligible to compete in the individual competitive drills.

123. In the competitive drill for the university and Hazelton gold medals respectively, each company will be represented by the two cadet sophomores and the two cadet freshmen who have won highest places in the preliminary contest.

124. The selection of competitors for the individual competitive drills shall be made by a board consisting of the Cadet Colonel, Cadet Lieutenant Colonel, and Commanding Officer of the organization. To enable them to make this selection, the board will hold one preliminary infantry drill of each organization between the fifteenth and thirtieth of April. The Commandant of Cadets may also, in his discretion, select one competitor of each class from the several organizations.

125. The medals shall be awarded by a committee of three judges to be selected by the officer in charge of the Military Department of the University and approved by the President. If possible United States Army officers will be secured to act as judges.

MILITARY DAY

126. May 30th, Decoration Day, has been designated as University Military Day. In the morning of this day the Corps of Cadets will be paraded and Escort of

the Color will be carried out. At this parade the medals awarded at the competitive drills will be presented to the winners by the President, or some person delegated by him. If practicable a patriotic address will be given by some person of distinction.

In the afternoon the corps will join with Grand Army organizations in the ceremonies of the day.

RULES AND REGULATIONS REGARDING ABSENCES AND DELINQUENCIES

127. Cadets finding it necessary to be absent from a recitation or drill, will, on explaining satisfactorily the necessity therefor, receive a permit authorizing them to recite or drill on another day.

128. Cadets who have unavoidably been absent from a recitation or drill may have their status of "absent without leave" changed to "absent with leave" provided a satisfactory explanation of such absence is made to the Commandant before 12 m. on the Saturday following. Cadets confined to their rooms by sickness will have the Commandant notified of the fact (preferably in writing) within the time specified above. The names of cadets complying with the foregoing will not be entered on the bulletin of "reported cadets."

129. Company commanders finding it necessary to report cadets for derelictions of duty, other than absences, will, before the end of the drill period, inform the cadets of the nature of the reports to be made against them. Cadets so reported, who report in person to the Commandant before 12 m. on the Saturday following, will not have their names entered on the bulletin of "reported cadets."

130. All cadets whose names have been posted in the bulletin of "reported cadets," and who have failed to make explanations therefor, within the time specified

in the bulletin, will have their names published in orders as "delinquents." The number of demerits inflicted in each case will be noted.

131. Cadets absent from drill or recitation without permission from the military department may, at the discretion of the Commandant of Cadets, be required to drill extra, not to exceed two periods for each unauthorized absence. The infliction of such extra drills will be published in orders.

132. After such orders have been published, no penalties will be removed except by direction of the President.

133. Cadets receiving "leaves of absence" from the University, must have them recorded in the office of the Commandant before leaving the University.

UNIVERSITY OF ILLINOIS

REGULATIONS

FOR THE GUIDANCE

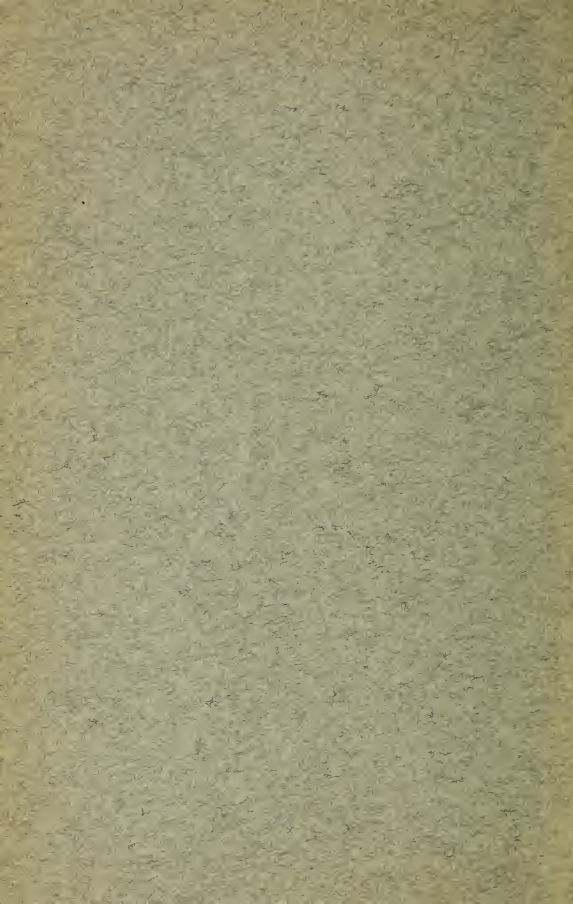
OF

UNDERGRADUATE STUDENTS



Published by the University

1909

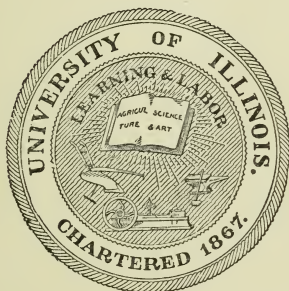


UNIVERSITY OF ILLINOIS
REGULATIONS

FOR THE GUIDANCE

OF

UNDERGRADUATE STUDENTS



1909

REGULATIONS FOR THE GUIDANCE OF UNDERGRADUATE STUDENTS

These regulations are to be taken, not as arbitrary rules, but as the normal laws of the University, necessary to its organization and operation. Every student of the University is, therefore, bound both by reason and by loyalty to observe them, since upon them depends the free and healthy activity of the institution whose benefits he seeks.

In connecting himself with the University, the student neither loses the rights nor escapes the responsibilities of the citizen.

REGISTRATION

1. The two days preceding the beginning of instruction at the opening of the first semester are for registration. Students are not admitted to classes unless properly registered.

New Students. New students must make application for admission to the Registrar and get a permit to register from him.

Former Students. (a) A former student, whether or not in attendance the preceding semester, *if not in good standing* because he has been in attendance a year as a

conditioned student and has not cleared off entrance conditions, or because he has been registered for two years as a special student without matriculating, or because of unsatisfactory work, or for other reason, may not register except upon the recommendation of the faculty of his college and the approval of the Council of Administration evidenced by a permit from the Secretary of the Council.

2. A former student who is, in all respects, in good standing (see preceding paragraph), will proceed at once to his Dean or Director, make out with him, or some one designated by him, a list of studies for the year and file the same with the Dean or Director, after having paid his fees.

Late Registration. To register late a student must first get a permit, if a man, of the Dean of Men; if a woman, of the Dean of Women. These permits, however, are not substitutes for the permits required by (a) under "Former students," above.

3. Subsequent to registration days, registration is not permitted without the approval of the Dean of Men, for men, and of the Dean of Women, for women, and then, in the case of former students, only on the payment of a fee of one dollar.

4. No unmatriculated student is entered as a conditioned freshman unless enrolled in at least nine hours of university work for each semester, and unless all entrance conditions are such as can be made up during the year, and every such student must clear up his entrance conditions during the year, either by taking work in class or by examination. No student having entrance conditions may go on for a second year, except upon the recommendation of the faculty of the college in which he is enrolled and the approval of the Council of Administration.

5. All academy studies are counted on the same basis as university studies in determining the amount of work which a student may take.

.6 Permission to attend classes as listeners, or irregularly for credit, is granted to regularly registered students only by consent of the instructor of the class and the approval of the Dean of the college or the Director of the school in which the student is enrolled. Students who visit a course as listeners are not allowed an examination for credit.

7. Permission to attend classes regularly as listeners only, may be given to persons who are not registered in the University, on the following conditions:

a They must first secure the consent of the instructor concerned and of the Dean of the college in which the course is given.

b They must pay a fee of \$7.50 for each course attended.

c No instructor shall admit any such listeners to any of his classes except on presentation of a written certificate showing that he has complied with the above conditions. This certificate, when properly signed, shall be filed with the Dean.

8. All persons connected with the University, other than regular students, if they attend any University class for credit must register and file study lists. Every such person must also pay a fee of \$7.50 for each study, each semester.

9. A student who has been dropped from any college or school of the University may enter another college or school only on petition approved by the Council of Administration.

CHANGES IN STUDY LISTS

10. Permission to change study lists after registration may be obtained only from the Dean of the college or the Director of the school in which the student is enrolled.

11. Changes in study lists for the first semester must be completed *and filed with the Dean or Director* of the college or school in which the student is enrolled not later than 5:00 p. m. of the tenth day of classwork as scheduled, or a fee of \$1.00 will be charged for each change.

12. Changes in study lists for the second semester must be completed by students present the first semester, except as in Rule 13 below, *and filed with the Dean or Director* not later than 5:00 p. m. on the day preceding the examinations of the first semester. If received later than this, they will be subject to the late registration fee of \$1.00.

13. Changes in schedules of studies for the second semester, made necessary by the results of the examinations of the first semester, may be made until 5:00 p. m. on the tenth day of the second semester, and may not be made after that time, except upon payment of a fee of \$1.00 for each change.

14. A student entering the second semester may not change his study list after the tenth day of the semester, except on the payment of a fee of \$1.00 for each change.

15. Students already enrolled in the University will not be permitted to enter new classes which continue through the semester after the close of the third week of the semester; and permission will not be given such students to enter new classes continuing only a portion of a semester later than the close of the second week of instruction in that subject.

FEES

16. All fees shall be paid each semester in advance. On arrival the first duty of the student, old or new, is to pay the regular fees for the current semester, after which he shall be entitled to submit his study list for approval and to enter classes. Second semester fees must be paid before the close of the first semester, and every student who has not paid his fees before the opening of the second semester shall be excluded from classes by order of the Comptroller's office, directed to the Dean of the college in which the student is registered, until such time as said fees have been paid.

17. Persons other than students who attend classes as listeners or for credit must pay a fee of \$7.50 each semester for each course taken. (See Rule 7.)

18. For fees for changing study lists see Rules 11—14.

19. For fees for special examinations see Rules 44, 45.

20. Students not enrolled in the College of Law, but taking law work, pay a fee of five dollars for each course, full or fractional. Students enrolled in the College of Law may elect university studies for which they are prepared, without additional fees.

21. In case a student withdraws from a course or from college during the first ten days of instruction as scheduled, the total amount of his fees for the work dropped shall be refunded; after ten days and before the middle of the semester, a rebate of one-half of the fees shall be made; after the middle of the semester no rebate shall be allowed.

ABSENCES

22. Students who desire to be absent from the University must apply for leave to the Dean of Men, in the case of men, or to the Dean of Women, in the case

of women. An excuse for absence does not in any case relieve the student from responsibility for the work of his class during his absence.

23. All absences from class exercises are reported daily.

24. No excuses are required or taken for absence.

25. When the absences of any member of the freshman or sophomore class aggregate one-eighth of the whole number of recitations in a course, excepting in cases of military and physical training, such student is dropped from that course. A junior, when absent one-fifth of the total number of recitations in a course, is dropped from the course.

26. Two committees, called the Committee on Attendance, shall be appointed annually by the Council of Administration, one for men, and one for women. The secretaries of these committees shall be the Dean of Men, and the Dean of Women, respectively. Instructors shall report all absences daily on blanks furnished for the purpose. The absences of the men are reported to the Dean of Men, and those of women to the Dean of Women. No absence is excused or omitted, but such information as the instructor has may be transmitted with the report.

27. A record is kept of all absences. When a student has passed the limit allowed in any one subject the secretary of the Committee on Attendance informs the instructor in charge, who drops that student from his course.

28. When a student has been dropped from a course on account of absences he may be reinstated only upon making up the work omitted during the period of absence from the study. Permission to do this is given only upon the recommendation of the instructor in

charge of the course, and on the approval of the Committee on Attendance.

29. If a student who has been dropped for absences neither secures a reinstatement nor a permit to omit the course in the way provided under "Changes in Study Lists," Rules 10-15, he shall be recorded as having failed in the course.

30. If the repeated absence from classes of any student seems to the Committee on Attendance a matter requiring discipline, the committee reports the case to the Council of Administration for action.

31. The fact that a student is dropped from a course does not release him from the obligation of complying with Rule 33.

STUDIES

32. Credit is reckoned in semester "hours," or simply "hours." An "hour" is either one class period a week for one semester, each class period presupposing two hours' preparation by the student, or the equivalent in laboratory, shop, or drawing room.

33. That the time of students may be fully occupied, each person is required to pursue studies aggregating not less than fifteen nor more than eighteen hours; except that students in courses requiring more than such number of hours in any semester are not limited as to such required hours by this rule; and, excepting further, that a student whose standing in each study of the preceding semester has been 90 may take for the semester studies aggregating not more than twenty hours. A student may be permitted to take more or less than the amount of work described above only on the permission

of the Dean of his college or the Director of his school, or a three-fourths vote of his college faculty at a formal meeting.

34. Any required subject in which there is a failure must upon the first recurrence of such subject take precedence over all other subjects, except as in Rule 36 below.

35. By registering in a subject for which he has a credit a student thereby forfeits his credit and must complete the work required of the class.

36. Candidates for graduation must have completed by the end of the first semester of the year of graduation all studies required therefor, except those to be taken in class in the second semester; provided, that a failure in the first semester's work must be made up not later than one month after the beginning of the second semester.

37. Students who have maintained a good character for faithful study and correct deportment, and have paid all their university dues, may at any time receive a certificate from the Registrar stating the studies they have pursued and the grades they have obtained therein.

EXAMINATIONS

38. Examinations must be taken at the close of each semester on the work of the semester in all subjects except those whose character renders it unnecessary or impracticable. Other examinations are held as often as in the judgment of the instructor the necessities of the work require.

39. The grades given at regular semester examinations are as follows: 90—100 indicate degrees of proficiency expected from superior students; 80—89 indicate degrees of proficiency expected from average students

70—79 are grades given for work below the average, yet sufficient to secure a credit; below 70 indicates a failure and the student must repeat the course in class.

Absences from regular examinations, except as provided in Rule 43, count as failures.

40. Students receiving grades of 60—69, if permitted to remain in the University, may be registered in subjects in sequence during the following semester.

41. A student having grades below 75 in subjects aggregating twenty-five percent of his entire work shall not be graduated.

42. A student who fails to make a passing grade in at least nine hours of work for which he is registered in any semester is placed upon probation for the succeeding semester, and in case he fails to pass at least nine hours of work in either of the two succeeding semesters he is dropped from the college.

Other students delinquent in their studies, may be placed upon probation at the discretion of the college faculty or of the Council of Administration. Such probation may be for any period not exceeding one semester. Students placed on probation for any cause may not, during the period of their probation, take part in any public contest or exhibition, athletic, musical, dramatic, or oratorical, or serve on the staff of any student publication.

43. A student who has pursued a study with a class in the University and has been absent from a regular examination for satisfactory reasons, may be examined by the instructor at his discretion.

44. Examination without fee. A person who has been found fully qualified for matriculation and has paid the fee therefor, may have without fee a special

examination for advanced standing prior to entering the University, or within sixty days thereafter.

45. Examinations with fee. For a special examination not provided for in Rules 43 and 44 and including an examination to remove a failure, a fee of five dollars must be paid in advance to the Chief Clerk of the University. (See Rule 46 below.)

46. Examinations, other than those provided for in Rules 38, and 43 may be held only upon the recommendation of the department concerned and the approval of the Dean of the college in which the student is enrolled. For all such examinations a permit must be obtained in advance.

Also for a special examination, as provided in Rule 43, a permit from the Registrar must be taken out in advance.

47. Semester examinations must be written in the University examination books.

PROMOTIONS

48. Classification of students by years is made in the Registrar's office at the end of each year upon the number of credits earned, and is revised, as may be necessary, at the beginning of each semester, and at no other time.

ADVANCED STANDING

49. Transfer of credits for studies pursued at collegiate institutions, of approved rank, may be granted by the college or school which the student wishes to enter. Students from State Normal Schools and accredited secondary schools, who have completed courses in advance of admission requirements, may be given advanced standing for the same, provided that such ad-

vanced courses have been approved by the Council of Administration on recommendation of the head of the university department interested.

No application for transfer of credit for advanced standing will be considered unless made within one semester after the student enters the University. Otherwise than as provided above, advanced standing can be secured by examination only.

No subject used for entrance may be used for a credit upon a university course. No transfer of credit shall be made, and no advanced standing shall be given until the student is matriculated.

SPECIAL STUDENTS

50. Persons not candidates for a degree, may be admitted to classes as special students on approval of the Dean of the college or the Director of the school, provided they can satisfy the professor in charge of the department in which such classes are taught that they possess the requisite information and ability to profitably pursue the chosen subject; but no one may be registered as a special student unless he is twenty-one years of age when he enters the University, except as provided in Rule 51 below.

51. In the College of Agriculture special students may be received at eighteen years of age subject to the same conditions as other special students, provided they have had at least two years of practical experience on the farm.

52. No one may register in the University as a special student for more than two years, except upon the recommendation of the faculty of the college in which he is enrolled, and the approval of the Council of Administration.

53. Special students will not be admitted to the College of Engineering unless they comply with the entrance requirements in mathematics and English.

54. A special student of one college or school may not take any study in another college or school except by permission of the Dean or Director of the latter.

DISCIPLINE

55. The degrees of discipline in the University are expulsion, dismissal, suspension, and reprimand. Expulsion is permanent exclusion from the University; dismissal, exclusion for a set time not to exceed two semesters; suspension, exclusion without a definite period but not to exceed one semester. Reprimand is an admonition, given by the proper officer, according to the circumstances of the particular case.

A student may be expelled or dismissed or finally suspended only by the Council of Administration. He may be suspended from any class, for sufficient reason, by the instructor in charge; or from his college or school by his Dean or Director; or from the University by the Dean of Men, in the case of men, or by the Dean of Women, in the case of women; but in no case shall such suspension be for more than one week, and every such suspension shall be reported immediately to the Secretary of the Council of Administration, for action by that body unless in the meantime the suspension has been terminated by the authority which made it, upon promise of good behavior or for other reasons satisfactory to such authority.

56. The posting or distributing in university buildings of advertisements for the promotion of commercial interests is prohibited.

57. Any student who wilfully or carelessly injures

the property of the University is required to pay for its replacement or repair.

58. Smoking is not permitted in any of the public buildings of the University.

59. A student dismissed or suspended from the University must absent himself from the university grounds and buildings.

60. The unauthorized entrance of the rooms of other students, or subjecting fellow-students to indignities of any character, is a violation of university discipline.

61. The posting or distributing of advertisements of university occurrences, entertainments, etc., in saloons is forbidden.

62. Annuals or informals by any university organization may be held only on Friday or Saturday evenings.

63. All cases of cheating are reported to the Council of Administration for discipline.

REPORTING OF UNSATISFACTORY WORK

64. On the fourth Friday of October, the second Friday of December, and the third Friday of March, each instructor shall report to the office of the Dean of the college or the Director of the school in which the student is registered upon the work of all freshmen and special students, and upon all other students whose work is presumably below 80 percent.

MEETING IN UNIVERSITY BUILDINGS

65. The buildings of the University are closed at 6:00 p. m. excepting as otherwise provided.

66. All meetings of societies and social gatherings connected with the University, held in university buildings, must terminate not later than 11:30 p. m.,

with the exception of the annual senior ball, the junior promenade, the military ball, and the sophomore cotillion, which must close not later than 2:00 a. m.

STUDENT ORGANIZATIONS AND PUBLICATIONS

67. No society or association may be organized among the students of the University without the permission of the Council of Administration, and no change in the character of the regulations of such society or association may be made without such permission.

68. The Council reserves the right to withdraw its authorization from any society of students, if, in its judgment, the well-being of the University requires such action.

69. No meeting of students' societies or associations, and no public meeting of students may be held during the hours devoted to the regular exercises of the University without the permission of the Vice President.

70. No public entertainment or exhibition may be given by students except on recommendation of the committee on student organizations and activities and by permission of the Council of Administration. Petitioners must obtain a written statement from the Secretary of the Council that such permission has been granted and must show this written permit to the custodian of the building in order to secure the use of a room in which to hold the entertainment.

Petitioners must also present the programs of the proposed entertainments, accompanied with the permit from the Secretary of the Council to hold the same, to the university committee on student organizations and activities for approval; and must enter the dates for such entertainments or exhibitions at the office of the Secretary to the President at least two weeks before their occurrence.

71. No organization connected with the University is permitted to hold any entertainment with a view to raising money to be divided among members. All funds received from entertainments given by any University organization shall be turned over to the treasurer of the same, and used for the benefit of the organization as a whole, and for the promotion of the interests for which it was established.

72. The managers of all newspapers or other publications professing to represent the student interest of the University or any student organization must, before any money is collected, furnish the Council of Administration a list of its officers and of all persons authorized to collect money or subscriptions for such publications. Every manager of such a publication must, upon request furnish to the Council of Administration a properly certified, detailed, and itemized account of all income received, whether in money or in other form, and of all expenditures, with complete vouchers and receipts.

73. Every student organization receiving money from sale of tickets, subscriptions, advertising or otherwise from persons other than its own members, and all class organizations receiving money from any source must keep a suitable set of books which shall at all times be open to the inspection of an auditing committee appointed by the President of the University. Upon request of this committee every organization must furnish a properly certified, detailed, and itemized account of the amount, source, and disposition of all money handled, with receipts and vouchers for all expenditures.

74. The proper officers of all student organizations shall upon request of the Council of Administration, furnish a suitable bond for the faithful performance of their respective duties. Such bonds must be approved

by the legal counsel of the University and deposited with the Chief Clerk.

75. All financial statements of the various student organizations shall be published each year in the Illini as soon as possible before the close of the school year.

THE DAILY ILLINI

76. 1. Board of Control. The general management of the Illini is under a Board of Control consisting of two faculty members and five student members. Two of the student members shall be the editor and the business manager of the Illini. The remaining three student members shall be elected by the paid-up student subscribers to the Illini at the same time as the editor and the business manager. Two of these three members shall be seniors and one a junior during the time of holding office. The two faculty members shall be appointed by the Council of Administration.

2. Nominations for the offices of editor and business manager and for student membership of the Board of Control shall be made by petition signed by at least twenty paid-up student subscribers to the Illini and presented to the Council of Administration for approval. Such nominations shall be presented at least ten days previous to the date of the election. Each petition shall be accompanied by a statement, duly certified by the Registrar of the University showing that the student has already completed two and one-half years of university work in the course in which he is registered. For the purposes of this rule, two and one-half years of work shall be understood to be 85 hours for students in the Colleges of Agriculture, Science, and Literature and Arts, 90 hours for students in the Col-

lege of Engineering, and 42 hours of law in addition to the year of accepted college work for students in the College of Law. In case of failure to nominate, these officers shall be nominated by the Board of Control subject to approval by the Council of Administration. Vacancies on the Board of Control shall be filled by the Council of Administration.

3. This Board shall make rules relative to the time and method of electing the editor and business manager of the Illini, and also relative to the selection of the assistant editor, the assistant business manager and other members of the staff. When the office either of editor or of business manager is vacant by resignation or ineligibility, the Board of Control shall fill the vacancy, subject to the approval of the Council of Administration.

4. The Board of Control shall consider and decide questions relative to the size, price, contents, and general policy of the paper. It shall also make the distribution of the profits accruing from the Daily Illini such that the editor and business manager can be reasonably expected to do their University work as well as their work on the paper.

77. The Board of Control shall name a trustee to hold title to such property as belongs to the Daily Illini.

78. No person shall hold the office of editor or business manager of the Illini who has not throughout his course maintained an average grade of at least 80 percent, exclusive of military and physical training. During their term of office both the editor and the business manager shall carry enough work to meet the requirements for graduation with their university classes.

79. The business manager of the Illini shall be required to give bond in an amount not less than two thousand dollars to secure the payment of all financial

obligations incurred by the management of the Illini. The expense of securing such a bond from a security company or elsewhere shall be charged to the general expense account of the Illini. The bond shall be approved by the legal counsel of the University and made payable to the Chief Clerk of the University and shall be deposited with him before any financial obligations are incurred.

THE ILLIO

80. No person shall hold the office of editor or business manager of the Illio who has not satisfactorily completed two full years of university work and who has not throughout these two years maintained an average grade of at least 80 percent, exclusive of military and physical training. During their term of office both the editor and business manager of the Illio shall carry enough work to meet the requirements for graduation with their university classes.

81. Nominations for the offices of editor and business manager of the Illio shall be approved by the Council of Administration. The requirements with reference to the giving of bond are the same as those for the Illini in Rule 79.

82. In case of ineligibility on account of any of the above provisions the president of the junior class shall call a meeting of the class within two weeks of the announcement of the ineligibility to elect a successor or successors to fill the vacancy, but nominations shall be approved by the Council of Administration as specified above.

THE SCRIBBLERS' MAGAZINE

83. No person shall hold the office of editor or business manager who has not satisfactorily completed two

years of university work. No person shall hold the office of editor who has not throughout these two years maintained an average grade of at least 80 percent. No person shall hold the office of business manager who has not throughout these two years maintained an average grade of at least 80 percent. During their term of office both the editor and business manager shall satisfactorily carry enough work to meet the requirements for graduation with their university classes.

84. In case of ineligibility on account of any of the above provisions the Scribblers' Magazine Company shall meet within two weeks of the announcement of the ineligibility and elect a successor to fill the vacancy.

85. The requirements with reference to giving bond are the same as in Rule 79 under the Daily Illini with the amount of the bond changed to four hundred dollars.

THE AGRICULTURIST

86. No person shall be a candidate for the office of editor or business manager who has not satisfactorily completed two years of university work and who has not throughout these two years maintained an average grade of at least 80 percent.

87. The requirements with reference to giving bond are the same as in Rule 79 under the Daily Illini with the amount of the bond changed to four hundred dollars.

PHYSICAL TRAINING

88. Students excused from the prescribed physical training are not allowed to exercise in the gymnasium except by special permission of the Dean of Men, for men, and the Dean of Women, for women. Such permission is not given if in the judgment of the Director

of the gymnasium it will interfere with the regular work of the same.

89. The Dean of Men may excuse from the required physical training such men students and the Dean of Women such women students as are doing manual labor or who present other legitimate reasons; they may also give permission to defer it for the current year.

MILITARY

Military instruction at the University is not a matter of choice with the students or with the authorities; it is a matter of law. The congress of the United States and the legislature of Illinois have made it a special and imperative feature of the charter laws of this institution—an obligation in return for the advantages of free education.

The following rules shall govern the military duties so imposed.

REGISTRATION AND INSTRUCTION

90. All male students, under twenty-five years of age, must register in military on entering the University, and must take the full course therein, whether or not they intend to graduate.

91. Every male student (not excused by the Council of Administration on account of physical disability* or other sufficient cause) shall study United States Army regulations, and shall recite upon the same once a week until he passes one creditable semester examination; and every male student shall have military drill twice a week until he obtains four creditable semester rec-

*The evidence of such disability shall be, when necessary, the certificate of a reputable physician approved by the Council of Administration.

ords. Those selected as commissioned officers (in junior and senior years) shall continue recitations and drill during their term of service.

92. Special students may, on petition properly approved, postpone their military for not more than two semesters.

93. With the approval of the Council of Administration, credits in the military course will be given for properly accredited work in other institutions having a United States Army officer on duty as professor of military science.

Students entering the University from other institutions, with junior standing, are excused from military work.

94. The drill practice (Military 2) shall begin for each student as soon as practicable after he enters the University. Classroom instruction for officers and non-commissioned officers (Military 3) shall begin as soon as practicable after the opening of the first semester, and shall continue throughout the year. Classroom instruction for freshmen (Military 1) shall begin the second semester.

95. The study of United States drill regulations and of military science shall be subject to the same rules in regard to recitations, examinations, and standing, as other university studies.

96. Drill practice shall count for maximum credit if every drill is attended and all duties well and faithfully performed. Absence, lack of promptness and attention, disobedience, improper uniform, etc., shall detract from this maximum standing. Any student falling below 70 fails to pass, loses all credit for the entire term, and cannot proceed with other studies except by permission of the Council of Administration.

97. Members of the University corps of cadets shall be allowed credit for military drill while active members of University athletic organizations, or candidates for membership in the same, as follows:

The University and freshman football teams (not to exceed thirty men for each), for that part of the first semester preceding December 1; the University baseball team (not to exceed fifteen men), and the University track team (not to exceed thirty men), for that for that part of the second semester following March 14; provided that no cadet may be excused for both periods during the same year, except by special permission of the Council of Administration.

Students desiring the above privilege and wishing to become candidates for the above teams shall enter a request for the same, which shall be passed upon and certified to by the professors of military science and physical training.

98. Members of the corps of cadets who are thus listed with the department of physical training as candidates for the above teams shall be subject to such regulations as the head of that department may prescribe. The instructor in charge of competitive athletic work will make weekly report to the professor of military science of the attendance on athletic duty of all students excused from drill.

99. Standings in studies and drill shall be placed on record with other class credits. The entire course of study and drill as prescribed shall count as five hours, of which the recitation shall count as one hour, and the four semesters of drill as four.

100. Officers and non-commissioned officers of the corps of cadets shall be nominated by the professor in charge, and confirmed by the Council of Administration.

All students having gained one hour's credit in drill practice shall be eligible to appointment as lance corporals; those matriculated students who have gained one hour's credit in classroom work, and two hours' credit in drill practice shall be eligible to appointment as sergeants and corporals, and those who have gained three hours in classroom military instruction and four in drill practice, are eligible to appointment as commissioned officers of the corps of cadets.

101. Proficiency and capacity in the military department shall be the basis of promotion in the corps of cadets; provided, that every candidate for promotion shall be certified to by the Registrar as satisfactory in scholarship and by the Dean of Men as free from any serious censure.

102. The professor of military science, with the approval of the Council of Administration, may relieve or dismiss any officer, or non-commissioned officer, when the good of the service may require it.

103. Special military scholarships have been created, good for one year, to which is attached a money value of twenty-four dollars. Students attaining the rank of commissioned officers shall be eligible to these scholarships, and one scholarship shall be awarded to each officer serving in the corps of cadets, the amount to be paid at the close of the term of service.

104. The Cadet Colonel, Lieutenant Colonel, Senior Major and Regimental Adjutant shall be assistant instructors in military science and tactics, and shall receive, in addition to the money value of their military scholarship, one hundred dollars a year.

105. During the second semester, the President shall appoint a committee which shall examine candidates for nomination to the Governor of the State, to receive

commissions in the State militia. This examination shall be upon the theoretical studies pursued in the military classes and the practical work taught in the University. Candidates for this examination must be members of the senior class in full standing at the time thereof; must have completed the course of military studies; must have served two semesters as commissioned officers, and must be approved by the Council of Administration as having good reputations as scholars, officers, and gentlemen.

UNIFORMS

106. Uniforms must be procured within one month after entering upon military duty. They must conform to the following description:

A—For Officers

Coat.—Of dark blue cloth; single breasted; standing collar, fastened with hook and eye; coat to close with a flap containing five concealed black buttons and button holes; the skirt to extend from one-third to two-thirds the distance from the hip joint to the bend of the knee, according to height of wearer. To be cut to fit the figure *easily*; back in single piece with curved side seams; a vertical opening in each side at the hip; the sword-belt to be worn underneath the coat, the sword-hook emerging through the opening in the left side. Shoulder straps according to rank.

Trimnings.—Of black mohair flat braid, as follows: To be edged all around the bottom, the front edges, the collar, and for six inches upward from the bottom, along both side openings of the skirt, with braid one inch wide. Cross rifles or cannon, as may be required by the cadet officer, and the monogram U. of I., to be

embroidered in gold lace on coat collar one and one-half inches from the edge and one-eighth inch from the top of the collar, making the distance between monograms three inches in the clear. Height of monogram, three-quarters of an inch, and proportionate width. Cross rifles or cross cannon same height and width.

Trousers.—Of light blue cloth, with stripe of white cloth, one and one-half inches wide, welted at the edges, down outer seam of each leg.

Cap.—Same as for officers of the United States Army.

B—For Non-commissioned Officers and Privates

Coat.—Of cadet gray cloth; single breasted; standing collar, fastened with hook and eye; coat to close with a flap containing five concealed black buttons and button-holes; the skirt to extend from one-third to two-thirds, the distance from the hip joint to the bend of the knee, according to height of wearer. To be cut to fit closely, back in single piece with curved side seams. Chevrons, U. S. A. pattern.

Trimmings.—Of black mohair flat braid, as follows: to be edged all around the bottom, the front edges, the collar, up the back seams, and around the sleeves three inches from the edge, with braid one inch wide. On each side of the breast, five double rows of three-eighths inch braid, with points at the outer end of the top rows extending nearly to sleeve seams, the lowest points to be about six inches apart, according to measure of waist. To have two inside breast pockets.

Trousers.—Of cadet gray cloth, with stripe of black cloth one inch wide down outer seam of each leg.

Cap.—Of dark blue cloth, U. S. Army pattern, with University badge (wreath and letters U. of I.) embroidered in gold bullion on cap.

C—For Band

Coat.—Of dark blue cloth, slit at sides, bound all around the edges, front, bottom, and slit at sides with a row of one-inch black mohair braid laid on flat, and on the inside of this another row of one-eighth inch black mohair soutache, set one-fourth inch from the wide braid, forming small loops at the corners and over the points of the side slits. Front to be trimmed with black soutache braid worked into a small leaf design. Invisible buttons, fly front, standing collar, braided with one-inch black braid. Sleeves trimmed with black soutache braid. Small gilt lyre embroidered on each side of collar.

Trousers.—Of dark blue cloth with one-inch black braid on outer seams.

Cap —Same as for commissioned officers United States Army; in place of eagle, U. of I. monogram with wreath in silver.

D—For all Members of the Corps of Cadets

Gloves.—White lisle thread, United States Army standard.

Shoes.—Of black leather.

Collars and Cuffs.—Of white material, United States Army pattern. Collars to be fastened inside of coat collar with West Point clips, and not to show above coat collar more than one-half inch.

107. Cadets are not allowed to wear part of the uniform with civilian dress. However, civilian overcoats may be worn over the uniform during inclement weather by cadets not in ranks.

108. In order that all uniforms worn at this University may be, in quality, make and finish, in strict ac-

cordance with the specifications adopted by the Board of Trustees, all students enrolled in the military department are required to obtain them from that firm only that may, from time to time, be under agreement and bond with the Trustees to furnish said uniforms at a stated price and of standard quality,

109. A suitable number of students may be assigned by the professor of military science to be musicians, and every full term of such service as musician shall count for one term of drill.

110. Any student who, after obtaining credit for four semesters' work in military drill, shall continue in the band by appointment for not less than a year shall be paid for this additional service, an amount equal to the term fees of the year. This additional service includes the exercises on commencement day and on all other occasions required by the President of the University.

111. The band instruments belonging to the University are for use in practice, drill, and other university exercises; they may be used for other purposes only by special permission of the President. Members of the band shall receipt for their instruments and shall be liable for any damages. At the close of each second semester the instruments shall be turned over to the Comptroller and receipts returned.

PRIZES

MILITARY DECORATIONS

112. Bronze medals, typical of the University and its military department are awarded by the University to the members of the infantry company, artillery and signal detachments which score the greatest number of points at the annual competitive drill. These medals are also given to the members of the company team

making the highest aggregate score in gallery target practice. The medals so awarded become the permanent property of the recipients. A complete roster of the winning organizations is published in the University catalog.

UNIVERSITY GOLD MEDAL

113. The Board of Trustees has provided a gold medal which is to be awarded, at the annual competitive drill to be held near the close of the year, to the best drilled student. Each student must have matriculated in this University and must have completed one semester's work in military 1 with a grade of not less than 90, and three semesters' work in military 2 with a grade of not less than 95; and he must have an average standing of not less than 85 percent in all of his other studies for the preceding semester, which standing shall be determined by the Registrar. The name of the winner is published in the University catalog.

THE HAZLETON GOLD MEDAL

114. Captain W. C. Hazleton provided in 1890 a medal, of beautiful artistic design, which is to be awarded, at a competitive drill to be held near the close of the year, to the best drilled student. Each competitor must have been in attendance at the University at least sixteen weeks of the current college year; must not have had more than four unexcused absences from drill; and must present himself for competition in full uniform. The name of the winner is published in the University catalog.

RULES FOR ANNUAL COMPETITIVE DRILLS

115. Competitive drill shall take place at the University of Illinois between the fifteenth and thirty-first

days of May, each year. The exact date and time is determined yearly by the President.

116. Infantry, artillery, and signal competitive: A board consisting of the Commandant of Cadets and the Cadet Colonel, the Lieutenant Colonel and the Battery and Signal Captains, prepares a list of movements to be executed, each movement to have a fixed value. A time allowance is determined upon, which has a fixed value. Thirty minutes before the commencement of the competition the commander of each organization will be handed a list of the movements to be executed, value omitted.

117. Each organization must report for the competition with at least eighty percent of its total strength—present and absent—to be eligible to compete.

118. Individual competitive: University and Hazleton gold medals. Award is made upon the following points:

a. Erectness of carriage, military appearance and neatness.

b. Execution of the school of the soldier; without arms.

c. Manual of arms, with and without numbers.

119. The University gold medal becomes the permanent property of the winner. The winner of the Hazleton medal may wear it until the fifteenth day of May following, when it will be returned for the next competition; he will, however, be given a certificate setting forth the facts.

120. Students who have gained any part of their military credits, or have had military work in other institutions, are not eligible to compete in the individual competitive drills.

121. In the competitive drill for the University and

Hazleton gold medals, respectively, each company will be represented by the two cadet sophomores and the two cadet freshmen who have won highest places in the preliminary contest.

122. The selection of competitors for the individual competitive drills shall be made by a board consisting of the Cadet Colonel, Cadet Lieutenant Colonel, and Commanding Officer of the organization. To enable them to make this selection, the board will hold one preliminary infantry drill of each organization between the fifteenth and thirtieth of April. The Commandant of Cadets may also, at his discretion, select one competitor of each class from the several organizations.

123. The medals shall be awarded by a committee of three judges to be selected by the officer in charge of the military department of the University and approved by the President. If possible United States Army officers will be secured to act as judges.

MILITARY DAY

124. May 30, Decoration Day, has been designated as University Military Day. In the morning of this day the corps of cadets will be paraded and Escort of the Color will be carried out. At this parade the medals awarded at the competitive drills will be presented to the winners by the President, or some person delegated by him. If practicable a patriotic address will be given by some person of distinction.

In the afternoon the corps of cadets will join with Grand Army organizations in the ceremonies of the day.

RULES AND REGULATIONS REGARDING ABSENCES AND DELINQUENCIES

125. Cadets finding it necessary to be absent from a recitation or drill, will, on satisfactorily explaining the

necessity therefor, receive a permit authorizing them to recite or drill on another day.

126. Cadets who have unavoidably been absent from a recitation or drill may have their status of "absent without leave" changed to "absent with leave," provided a satisfactory explanation of such absence is made to the Commandant before 12:00 m. on the Saturday following. Cadets confined to their rooms by sickness will have the Commandant notified of the fact (preferably in writing) within the time specified above. The names of cadets complying with the foregoing will not be entered on the bulletin of "reported cadets."

127. Company commanders finding it necessary to report cadets for derelictions of duty, other than absences, will, before the end of the drill period, inform the cadets of the nature of the reports to be made against them. Cadets so reported, who report in person to the Commandant before 12:00 m. on the Saturday following, will not have their names entered on the bulletin of "reported cadets."

128. All cadets whose names have been posted in the bulletin of "reported cadets," and who have failed to make explanations therefor, within the time specified in the bulletin, will have their names published in orders as "delinquents." The number of demerits inflicted in each case will be noted.

129. Cadets absent from drill or recitation without permission from the military department may, at the discretion of the Commandant of Cadets, be required to drill extra, not to exceed two periods for each unauthorized absence. The infliction of such extra drills will be published in orders.

130. After such orders have been published, no penalties will be removed except by direction of the President.

131. A cadet receiving "leave of absence" from the University, must have the same recorded in the office of the Commandant before leaving the University.

INDEX

Absences.....	7
Advanced standing.....	12
Changes in study lists.....	6
Discipline.....	14
Examinations	10
Fees.....	7
Military.....	22
Competitive drill, Rules.....	30
Delinquencies, absences, etc.....	32
Prizes.....	29
Uniforms.....	26
Military Day.....	32
Meeting in university buildings.....	15
Physical training.	21
Promotions.	12
Registration.....	3
Reporting of unsatisfactory work.....	15
Special students.....	13
Student organizations and publications.....	16
Agriculturist.....	21
Illini. . .	18
Illio.	20
Scribblers' Magazine.....	20
Studies.....	9

UNIVERSITY OF ILLINOIS
REGULATIONS
FOR THE GUIDANCE
OF
UNDERGRADUATE STUDENTS



1911



UNIVERSITY OF ILLINOIS
REGULATIONS
FOR THE GUIDANCE
OF
UNDERGRADUATE STUDENTS



1911

CONTENTS

	Page
Registration	3
Listeners or Visitors.....	6
Changes in Study Lists.....	7
Fees	7
Absences	9
Studies	11
Examinations	13
Seventy-five Percent Requirement.....	14
Probation	15
Classification of Students.....	15
Transfer of Credits.....	15
Special Students.....	18
Discipline	19
Reporting of Unsatisfactory Work.....	21
Meeting in University Buildings.....	21
Student Organizations.....	22
Eligibility	24
Student Publications.....	25
<i>The Daily Illini</i>	25
<i>The Illio</i>	34
<i>The Illinois Magazine</i>	35
<i>The Agriculturalist</i>	35
<i>The Technograph</i>	36
Physical Training.....	39
Military Training.....	40

REGULATIONS FOR THE GUIDANCE OF UNDERGRADUATE STUDENTS

These regulations are to be taken, not as arbitrary rules, but as necessary to the proper organization and operation of the University. Every student of the University is, therefore, bound both by reason and by loyalty to observe them, since upon them depends the free and healthy activity of the institution whose benefits he seeks.

In connecting himself with the University, the student neither loses the rights nor escapes the responsibilities of the citizen.

REGISTRATION

1. Registration Days

The two days preceding the beginning of instruction at the opening of each semester are for registration. The registration begins at eight o'clock on the first day and closes at five o'clock on the second. Students are not admitted to classes unless properly registered.

2. Late Registration*

A student registering late must first get a *permit*, if a man, of the Dean of Men, if a woman, of the Dean of Women; and, if a former student, must pay a fee of one dollar. Having secured the permit of the Dean of Men, or of Women, *a new student* will apply to the Registrar for a study list; *a former student not in attendance the previous semester* will also apply to the Registrar; *a former student who has been in attendance the previous semester* will find his study-list at the office of his dean or director. (The permits of the Deans of Men and Women mentioned in this rule are not substitutes for the permits required, in the case of *former students not in good standing*, under Rule 5 below.)

3. New Students

(a) *A new student who has filled out a study-list by mail during the summer* will present himself at the Business Office and pay his fees. This will complete the registration of such a student.

(b) *A new student who has not filled out a study-list in advance*, but who has secured a permit to register not less than three days previous to the first day of registration, should proceed at once to the office of the dean of the college or the director of the school in which he has permission to register, and make out with him, or with some one designated by him, a list of studies for the year.

(c) *A new student who has not secured in advance a permit to register* must first secure such a permit from the Registrar.

*Students registering in *courses beginning in the middle of the semester* are not regarded as registering late provided their registration is completed the day before the beginning of the course.

4. Former Students in Good Standing

(a) *A former student in attendance the previous semester, and in all respects in good standing (see Rule 5 below), will proceed at once to the office of his dean or director where he will find a blank study-list prepared for him and constituting a permit for him to register.*

(b) *A former student not in attendance the previous semester, but in all respects in good standing (see Rule 5 below), will first procure a permit to register, if a man, from the Dean of Men, if a woman, from the Dean of Women, and then apply to the Registrar for a study-list.*

5. Former Students Not in Good Standing

A former student, whether or not in attendance the preceding semester, *if not in good standing, either—*

(a) Because he has been in attendance a year as *a conditioned freshman* and has not cleared off entrance conditions; or—

(b) Because he has been registered for two years as *a special student* without matriculating; or—

(c) Because of *unsatisfactory work*; or for other reasons, may not register except upon the recommendation of the faculty of his college and with the approval of the Council of Administration evidenced by a permit from the Secretary of the Council.

6. Students Dropped

A student who has been dropped from any college or school of the University may enter another college or school only on petition approved by the Council of Administration.

7. Conditioned Freshmen

A student who lacks not more than two of the

fifteen units required for matriculation, may be entered as a conditioned freshman, provided—

(a) He is enrolled in at least nine hours of work for university credit;

(b) All his entrance conditions are such as can be made up during his first year.

No student having entrance conditions may go on a second year, except on the recommendation of the faculty of the college or school in which he is enrolled, approved by the Council of Administration.

8. Persons Connected with the University

All persons connected with the University, other than registered students, if they attend any University class *for credit*, must register and file study-lists. Every such person must also pay a fee of \$7.50 for each study each semester.

LISTENERS OR VISITORS

9. Registered Students

Permission to attend classes as listeners, or irregularly for credit, is granted to registered students only by consent of the instructor of the class and with the approval of the dean of the college or the director of the school in which the student is enrolled. *Students who visit a course as listeners are not allowed an examination for credit..*

10. Persons Not Connected with the University

Permission to attend classes regularly as listeners only may be given to persons who are not registered in the University, on the following conditions:

(a) They must first secure the consent of the instructor concerned and of the dean of the college in which the course is given.

(b) They must pay a fee of \$7.50 for each course attended.

No instructor is allowed to admit any such listeners to any of his classes except on presentation of a written certificate showing that he has complied with the foregoing conditions. This certificate, when properly signed, is to be filed with the dean of the college in which the student is enrolled.

CHANGES IN STUDY LISTS

11. Permission, Where Obtained

Permission to change study lists after registration may be obtained only from the dean of the college or the director of the school in which the student is enrolled.

12. Time Limit; Fee

(a) Changes in study lists must be completed and filed at the Business Office not later than 5:00 p. m. of the tenth day of classwork as scheduled, or a fee of \$1.00 will be charged for each change.

(b) Students already enrolled in the University will not be permitted to enter new classes that continue through the semester after the close of the third week of the semester; and permission will not be given such students to enter new classes continuing only a portion of a semester later than the close of the second week of instruction in that subject.

FEES*

*The fees named below are special fees charged in the case of certain irregularities. To find the schedule of regular University fees—the *matriculation* fee, the *incidental* fee, the *diploma* fee, and the fee for *special students* and *conditioned students*,—look up the heading *Fees* in the index of the *Annual Register*.

13. Payable in Advance

All fees shall be paid each semester in advance.

14. For Courses in Law

Students not enrolled in the College of Law, but taking law work, pay a fee of five dollars for each course, full or fractional. Students enrolled in the College of Law may elect university studies for which they are prepared, without additional fees.

15. Refund

In case a student withdraws from a course or from college during the first ten days of instruction as scheduled, the total amount of his fees for the work dropped will be refunded; after ten days and before the middle of the semester, a rebate of one-half of the fees will be made; after the middle of the semester no rebate will be allowed.

16. Students Conditioned through Changing Colleges

A student who has matriculated in any college of the University and paid the matriculation fee will continue to be ranked as a matriculated student and will not be required to pay the additional fee of a conditioned student even in case he changes to another college, the entrance requirements of which he is not able to satisfy in full and is required to complete.

See also

Late Registration, fee for, Rule 2.

Courses for Credit, taken by persons connected with the University other than registered students, fee for, Rule 8.

Listeners (or Visitors), fee for, Rule 10.

Changes of Study List, fee for, Rule 12(a).
 Special Examinations, fee for, Rule 38.

ABSENCES

17. Leave of Absence

Students who desire to be absent from the University must apply for leave to the Dean of Men, in the case of men, or the Dean of Women, in the case of women. An excuse for absence does not in any case relieve the student from responsibility for the work of his class during his absence.

18. Absences before and after Vacations

Students absent from classes immediately preceding or following a vacation are *excluded from the final examination* in such courses as they have absented themselves from, and are dealt with as are those students who absent themselves from examinations without proper excuse. Students who are obliged to be absent at times indicated by this rule may present to the Committee on Student Progress, either before or after such absences occur, a petition asking to be excused.

When the absences of any member of the freshman or sophomore class aggregate one-eighth of the whole number of recitations in a course, excepting in cases of military and physical training, such student is dropped from that course. A junior, when absent one-fifth of the total number of recitations in a course, is dropped from the course.

19. Daily Reports of Absences

Two committees, called the Committees on Attendance, are appointed annually by the Council of Administration, one for men, and one for women. The secretaries of these committees are the Dean of

Men, and the Dean of Women, respectively. *Instructors report all absences daily on blanks furnished for the purpose.* The absences of the men are reported to the Dean of Men, and those of women to the Dean of Women. No absence is excused or omitted, but such information as the instructor has may be transmitted with the report.

20. Dropping from Courses for Absences*

A record is kept of all absences. When a student has passed the limit allowed in any one subject the secretary of the Committee on Attendance informs the instructor in charge, who *drops* that student from his course. A *freshman* or a *sophomore* is dropped from a course, except in military and physical training, where his absences aggregate *one-eighth* of the whole number of recitations in that course. A *junior* is dropped when he has been absent *one-fifth* of the total number of recitations in a course.

21. Reinstatement

When a student has been dropped from a course on account of absences he may be reinstated only upon making up the work omitted during the period of absence from the study. Permission to do this is given only upon the recommendation of the instructor in charge of the course, and on the approval of the Committee on Attendance.

22. Failure on Account of Absences

If a student who has been dropped for absences

*The fact that a student is dropped from a course does not release him from the obligation of complying with Rule 25.

neither secures a reinstatement nor a permit to omit the course in the way provided under "Changes in Study Lists," Rules 11 and 12, he shall be recorded as having failed in the course.

23. Special Discipline for Repeated Absence

If the repeated absence from classes of any student seems to the Committee on Attendance a matter requiring discipline, the committee reports the case to the Council of Administration for action.

STUDIES

24. Definition of "Hour"

Credit is reckoned in semester "hours," or simply "hours." An "hour" is either one class period a week for one semester, each class period presupposing two hours' preparation by the student, or the equivalent in laboratory, shop, or drawing room.

25. Number of Hours Prescribed

That the time of students may be fully occupied, each person is required to pursue studies aggregating *not less than fifteen nor more than eighteen hours*; except that students in courses requiring more than such number of hours in any semester are not limited as to such required hours by this rule; and, excepting further, that a student whose standing in each study of the preceding semester has been 90 may take for the semester studies aggregating not more than twenty hours. A student may be permitted to take more or less than the amount of work described above only on the permission of the dean of his college or the director of his school, or a three-fourths vote of his college faculty at a formal meeting.

26. Required Subjects Take Precedence

Any required subject in which there is a failure

must upon the first recurrence of such subject take precedence over all other subjects, except as in Rule 36 below.

27. Credit Forfeited by Reregistering

By registering in a subject for which he has a credit a student thereby forfeits his credit and must complete the work required of the class. If a course is repeated, the grade given at the close becomes the official grade.

28. Candidacy for Graduation

Candidates for graduation must have completed by the end of the first semester of the year of graduation all studies required therefor, except those to be taken in class in the second semester; provided, that a failure in the first semester's work must be made up not later than one month after the beginning of the second semester.

29. Certificate of Studies and Grades

Students who have maintained a good character for faithful study and correct deportment, and have paid all their university dues, may at any time receive a certificate from the Registrar stating the studies they have pursued and the grades they have obtained therein.

30. Credit in Foreign Language without Examination

In foreign language work credit without examination may be granted in the following cases: (1) Credit for the elementary courses of the first and second years to students who have passed a more advance course with a grade of 80 or above; (2) credit in a less advanced composition course of the third or fourth year to students who have passed creditably in a more advanced composition course.

EXAMINATIONS

31. Entrance Examinations Closed to Upperclassmen

After the entrance examinations set for September, 1911, no matriculated student will be permitted to take any entrance examinations after beginning his sophomore year.

32. Examinations Required

Examinations must be taken at the close of each semester on the work of the semester in all subjects except those whose character renders it unnecessary or impracticable. Other examinations are held as often as in the judgment of the instructor the necessities of the work require.

33. Significance of Grades

The grades given at regular semester examinations are as follows 90—100 indicate degrees of proficiency expected from superior students; 80—89 indicate degrees of proficiency expected from average students; 70—79 are grades given for work below the average, yet sufficient to secure a credit; below 70 indicates a failure and the student must repeat the course in class.

34. Absence from Examination

Absences from regular examinations, except as provided in Rule 35, count as failures.

35. Examination of Absentees

A student who has pursued a study with a class in the University and has been absent from a regular examination for satisfactory reasons, may be examined by the instructor at his discretion.

36. Registration in Sequence in Case of Failures

Students receiving grades of 60—69, if permitted

to remain in the University, may be registered in subjects in sequence during the following semester.

37. Examinations for Advanced Standing

Within sixty days after matriculation a person may have an examination for advanced standing *without fee*.

38. Special Examinations; Fee

For a special examination not provided for in Rules 35 and 37, including an examination to remove a failure, a fee of five dollars must be paid in advance. (See Rule 39 below.)

39. Permits for Examinations

Examinations other than those provided for in Rule 32 may be held only upon the recommendation of the department concerned and with the approval of the dean of the college in which the student is enrolled. For all such examinations a permit must be obtained in advance.

40. Examination Books

Semester examinations must be written in the University examination books.

SEVENTY-FIVE PERCENT REQUIREMENT

41. Seventy-five per cent required in three-fourths of work

In order to receive his bachelor's degree a student must have secured grades of not less than 75 per cent in subjects aggregating at least three-fourths of the work, prescribed or elective, required for such degree.

PROBATION

42. Probation

A student who fails to make a passing grade in at least nine hours of work for which he is registered in any semester is placed upon probation for the succeeding semester, and in case he fails to pass at least nine hours of work in either of the two succeeding semesters he is dropped from the college.

Other students delinquent in their studies, may be placed upon probation at the discretion of the college faculty or of the Council of Administration. Such probation may be for any period not exceeding one semester.

43. Disabilities of Students on Probation

Students placed on probation for any cause may not during the period of their probation, take part in any public contest or exhibition, athletic, musical, dramatic, or oratorical, or serve on the staff of any student publication.

CLASSIFICATION OF STUDENTS

44. When Made

Classification of students by years is made in the Registrar's office at the end of each year upon the number of credits earned, and is revised, as may be necessary, at the beginning of each semester, and at no other time.

TRANSFER OF CREDITS

45. No Transfer of Credits Given until after Matriculation

No transfer of credits is made, and no advanced standing is given, until the student is matriculated.

46. Time and Method of Application for Advanced Standing

A petition for transfer of credit for advanced standing must be made within the first semester after the student enters the University. The petition should be addressed to the Committee on Transfer of Credits. Blanks for the purpose may be obtained at the office of the Registrar.

47. From the Larger Universities

All students bringing advanced standing from the *larger institutions* in the United States or Canada, including the principal state universities and the more important endowed institutions in the East, South, and West, are given university credit *hour for hour* for the work in those institutions.

48. From Recognized Smaller Colleges of Illinois

Students coming to the University of Illinois from the *Illinois colleges* that require a minimum of 14 entrance units, as laid down by the Carnegie Foundation, are given credit as follows: Thirty hours for the first year's work, 30 hours for the second, 30 hours for the third, provided that such students have completed a full course in an accredited high school in this State, or in a preparatory school of equal standing, enabling them to present the 15 units required for admission to the University of Illinois; and provided further that they have done full work in the colleges from which they wish to transfer their credits; except that no subject is given advanced credit if the department concerned objects.

49. From Recognized Smaller Colleges of Other States

Students seeking to transfer credits from similar colleges in states where the state university is recog-

nized as fulfilling the conditions set forth under Rule 47 are given credit on the same terms as those laid down for the colleges of Illinois, provided that such institutions are recognized by the state universities in their respective states as doing work equivalent to that of the state institution.

50. From Collegiate Institutions Not Included Above

Students coming from institutions not included in the foregoing lists have their credits passed upon after the Committee has made a careful investigation of the institution in consultation with the heads of the departments concerned, and has arrived at a proper rating of that institution.

51. From State Normal Schools

(a) Students who have completed the equivalent of the entrance requirements of the University before entering a state normal school, and have been graduated from the two years' professional course are given 60 hours of advanced standing.

(b) Students who enter normal schools without completing the equivalent of the entrance requirements of the University are allowed entrance credit for their normal school work on the same basis as that on which they are given credit for similar subjects from accredited high schools, and may receive advanced standing on any work that may remain after the entrance requirements have been satisfied.

52. From Secondary Schools

In a few subjects, with the approval of the heads of the university departments represented, advanced credit is given for work done in a selected list of secondary schools approved by the High School Visitor for work in excess of entrance requirements.

To each unit of secondary work, when fully approved for advanced standing, approximately one-half value is given in college hours, the number corresponding to a college semester credit where equivalent courses are given. The total amount of credit for entrance and for advanced standing granted for four years' work in a secondary school in no case exceeds the equivalent of sixteen (16) units.

53. Limitation of Advanced Credits per Subject

No student receives by transfer a number of advanced credits in any subject sufficient to constitute a major, without the approval of the department concerned.

54. Advanced Standing Provisional

All credit given for advanced standing is regarded as provisional, and subject to revision at the end of the student's first year at the University of Illinois.

SPECIAL STUDENTS

55. Conditions of Admission

Persons *twenty-one years of age or over and not candidates for a degree* may be admitted to classes as special students on approval of the dean of the college or the director of the school, provided they can satisfy the professor in charge of the department in which such classes are taught that they possess the requisite information and ability to pursue the chosen subject profitably. (Special students pay an extra fee of \$7.50 a semester.)

56. Special Requirements in College of Engineering

Special students will not be admitted to the Col-

lege of Engineering unless they comply with the entrance requirements in mathematics and English.

57. Two-Year Limit

No one may register in the University as a special student for more than two years, except upon the recommendation of the faculty of the college in which he is enrolled, and the approval of the Council of Administration.

58. Limitation to College in which Registered

A special student of one college or school may not take any study in another college or school except by permission of the dean or director of the latter.

DISCIPLINE

59. Degrees of Discipline

The degrees of discipline in the University are *expulsion*, *dismissal*, *suspension*, and *reprimand*. *Expulsion* is permanent exclusion from the University; *dismissal*, exclusion for a set time not to exceed two semesters; *suspension*, exclusion without a definite period but not to exceed one semester; *reprimand*, an admonition, given by the proper officer, according to the circumstances of the particular case.

A student may be expelled or dismissed or finally suspended only by the Council of Administration. He may be suspended from any class, for sufficient reason, by the instructor in charge; or from his college or school by his dean or director; or from the University by the Dean of Men, in the case of men, or by the Dean of Women, in the case of women; but in no case shall such suspension be for more than one week, and every such suspension shall be reported immediately to the Secretary of

the Council of Administration, for action by that body unless in the meantime the suspension has been terminated by the authority which made it, upon promise of good behavior or for other reasons satisfactory to such authority.

60. Advertising in University Buildings

The posting or distributing in university buildings of advertisements for the promotion of commercial interests is prohibited.

61. Injuring Property

Any student who wilfully or carelessly injures the property of the University is required to pay for its replacement or repair.

62. Smoking

Smoking in or about the university buildings or on the university benches is forbidden. Students are furthermore requested not to smoke anywhere on the campus between Springfield Avenue and the Auditorium.

63. Suspended Students Barred from Campus

A student dismissed or suspended from the University must absent himself from the university grounds and buildings.

64. Civil Offences

Any student fined or imprisoned by the civil authorities thereby becomes liable to university discipline.

65. Hazing

The unauthorized entrance of the rooms of other students, or subjecting fellow-students to indignities of any character, is a violation of university discipline.

66. Dances only on Friday or Saturday Evenings

Annuals or informals by any university organization may be held only on Friday or Saturday evenings.

67. Cheating

Cases of cheating are reported to the Council of Administration for discipline.

REPORTING OF UNSATISFACTORY WORK

68. Dates of Reports; upon Whom Made

On the fourth Friday of October, the second Friday of December, and the third Friday of March, each instructor reports to the office of the deans of the colleges and the directors of the schools in which the students are registered upon the work of all freshmen and special students, and upon all other students whose work is presumably below 80 percent.

MEETINGS IN UNIVERSITY BUILDINGS

69. Closing Time for Buildings

The buildings of the University are closed at 6:00 p. m., excepting as otherwise provided.

70. Closing Time for Meetings

All meetings of societies and social gatherings connected with the University, held in university buildings, must terminate not later than 11:30 p. m.

71. Other Entertainments Barred at Inter-scholastic

On the evening of the Interscholastic Oratorical Contest no other public entertainments are permitted to be given on the campus either at the time of the contest or immediately before or after it; on this evening entertainments are permitted to be given down town by student organizations.

STUDENT ORGANIZATIONS

72. Authorization of Council Required

No society or association may be organized among the students of the University without the permission of the Council of Administration, and no change in the character of the regulations of such society or association may be made without such permission.

73. Authorization Withdrawable

The Council reserves the right to withdraw its authorization from any society of students, if, in its judgment, the well-being of the University requires such action.

74. Meetings During Class Hours Forbidden

No meeting of students' societies or associations, and no public meeting of students may be held during the hours devoted to the regular exercises of the University without the permission of the Vice-President.

75. Permission for Public Entertainments

No public entertainment or exhibition may be given by students, either on the campus or elsewhere, except on recommendation of the Committee on Student Organizations and Activities and by permission of the Council of Administration. If the entertainment is to be given on the campus, petitioners must obtain a written statement from the Secretary of the Council that such permission has been granted and must show this written permit to the custodian of the building in order to secure the use of a room in which to hold the entertainment.

Petitioners must also present the programs of the proposed entertainments, accompanied by the permit from the Secretary of the Council to hold the

same, to the University Committee on Student Organizations and Activities for approval; and must enter the dates for such entertainments or exhibitions at the office of the Secretary to the President at least two weeks before their occurrence.

76. Dates for Musical Entertainments by October 1

All societies and organizations planning to give public musical entertainments at the University are required to submit the proposed dates for such entertainments to the Committee on Student Organizations and Activities for approval *not later than October 1* of each year, in order that conflicts and undue competition may be avoided. This plan assumes that the dates for events decided on or after October 1 will be adjusted after consulting the program made out October 1.

77. Proceeds of Entertainments to Go to Organizations

No organization connected with the University is permitted to hold any entertainments with a view to raising money to be divided among members. All funds received from entertainments given by any university organization shall be turned over to the treasurer of the same, and used for the benefit of the organization as a whole, and for the promotion of the interests for which it was established.

78. Auditing of Accounts

Every student organization receiving money from the sale of tickets, subscriptions, or advertising, or otherwise from persons other than its own members, and every class organization receiving money from any source, must keep a suitable set of books, which shall at all times be open to the inspection of an auditing committee appointed by the President of the University. Upon the request of this committee every or-

ganization must furnish a properly certified, detailed, and itemized account of the amount, source, and disposition of all money handled, with receipts and vouchers for all expenditures.

79. Bonds

The proper officers of all student organizations shall upon the request of the Council of Administration, furnish a suitable bond for the faithful performance of their respective duties. Such bonds must be approved by the legal counsel of the University and deposited with the Chief Clerk in the Business Office.

80. Publication of Financial Statements

All financial statements of the various student organizations shall be published each year in the *Illini* as soon as possible before the close of the school year.

81. Solicitation of Contributions Forbidden

No student organization, or student acting in the name of an organization, shall solicit or receive contributions from persons outside of its own membership for any purpose, unless permission to do so has been previously granted by the Council of Administration.

82. Senior Memorial—Bond for Treasurer

The treasurer of the Senior Memorial Committee shall give a bond of one thousand dollars, or more if necessary to cover the funds collected, for the faithful performance of his duties.

ELIGIBILITY

83. Eligibility for Intercollegiate Games

No one shall participate in any intercollegiate

sport unless he is a bona fide matriculated student, doing full work in courses leading to a degree.

STUDENT PUBLICATIONS

84. The Daily Illini

Subject to the general authority of the Council of Administration as defined by the Board of Trustees of the University of Illinois, the management of the *Daily Illini* shall be entrusted to a corporation organized under the laws of Illinois, in accordance with the following provisions, as a corporation "not for profit."

(1.) Name

The name of this organization shall be the *Illini Publishing Company*.

(2.) Purpose

The purpose of this organization shall be to print and to distribute the *Daily Illini* of the University of Illinois, and such other student publications as may hereafter be deemed desirable by the Council of Administration, in such manner as to secure business-like methods, unity of policy, and continued improvement in the management and the editing of the said publications: provided that no profit shall accrue to any person by virtue of his membership in such corporation.

(3.) Membership

The membership of the corporation shall consist of the members of the Council of Administration of the University of Illinois and six trustees. Three of these trustees shall be members of the faculty of the University of Illinois, appointed by the University Council of Administration and serving one year or until their successors are appointed. The remaining three trustees shall be undergraduate students of the University of Illinois chosen by the paid up subscribers of the *Daily Illini*, as provided for in Article 5.

(4.) *Meetings of the Company*

Section 1. The annual meeting of the Company shall be held on the Thursday following the election of undergraduate trustees.

Section 2. Special meetings may be called by the Chairman of the Board of Trustees.

(5.) *Election of Trustees*

Section 1. After 1911 the election of undergraduate trustees shall be held on the first Thursday after the second Monday in May, and the trustees then chosen shall take office on the opening day of the ensuing University year, except for purposes of organization as provided for in Article 7, Section 1.

Section 2. At each election after 1911 one sophomore shall be elected for two years and one junior for one year.

Section 3. Each undergraduate trustee shall be nominated on petition signed by twenty-five members of his own class who are paid up subscribers to the *Illini*, and presented to the Chairman of the Board of Trustees not later than three weeks before the date of election. The names of all candidates so nominated shall, on their approval by the Council of Administration, be published in the *Daily Illini* not less than two weeks before the date set for the election.

Section 4. No sophomore shall be eligible as a candidate for the office of trustee unless he has earned University credit amounting to forty-five hours with an average grade of 85 per cent. No junior shall be eligible unless he has an aggregate credit of seventy-five hours with an average grade of 85 per cent. Each petition must be accompanied by a statement from the Registrar of the University showing that these requirements have been met.

Section 5. In 1911 the undergraduate trustees shall be chosen on Thursday, March 23; one sophomore for two years, one sophomore for one year, and one

junior for one year. The nomination petitions for undergraduate trustees shall be presented to the Secretary of the Council of Administration not later than Monday, February 27.

Section 6. One of the faculty trustees shall be designated by the Council of Administration as Chairman of the Board. The Chairman shall have the right to vote on all questions equally with the other members of the Board.

Section 7. Vacancies in the Board of Trustees shall be filled on nomination of the Board, approved by the Council of Administration. Vacancies arising from failure to elect shall be filled in the same manner.

(6.) *Duties of the Board of Trustees*

Section 1. The Board of Trustees shall hold title to all properties of the Company and conduct the business of the same.

Section 2. It shall appoint the Editor, Business Manager, and Bookkeeper, of the *Daily Illini*, shall determine the method of selection of the staff, and approve the appointment of such members of the *Daily Illini* staff, as hereinafter provided. It shall have supervisory rights in the business management of the *Illini* and in the general news quality of that paper, including the relative space given to various classes of contents. It shall cause to be audited twice a year the accounts of the business manager of the *Daily Illini*, shall approve a scale of advertising and subscription rates, contracts for printing and for distributing, and also all bills for equipment. It shall have power to enforce its rights and privileges by removal from office of any member of the staff who does not abide by its regulations.

Section 3. Four members of the Board shall constitute a quorum for the transaction of business. In case of a tie the question shall be referred to the Council of Administration of the University for decision.

Section 4. The Board shall meet once a month during the college year, at the call of the Chairman, and at other times at the call of the Chairman, or of any other three members.

Section 5. The Board of Trustees shall immediately after its organization adopt a set of by-laws for the government of the corporation and shall have power thereafter from time to time to adopt such by-laws as may be deemed necessary. All such by-laws shall be subject to the approval of the Council of Administration of the University of Illinois.

(7.) *Officers and Their Duties*

Section 1. The officers of the Board of Trustees shall be a Chairman, a Secretary, and a Treasurer. With the exception of the Chairman, these officers shall be elected by the members of the Board, to hold office for one year or until their successors are elected. The election of the said officers shall take place within one week after the annual election of undergraduate trustees.

Section 2. The duties of the said officers shall be the usual duties pertaining to their respective offices.

Section 3. The Chairman shall prepare an annual report to be published in the *Illini*, shall appoint an auditing committee and other necessary committees, and shall be responsible for the presentation of such official reports as may be required by the laws of the State or the regulations of the University.

Section 4. The treasurer shall be the custodian of the material equipment of the *Daily Illini*, and of the funds and other properties of the Company, including the books of the *Daily Illini* and other publications except those for the current year. He shall be required to furnish a bond in such sum as shall be determined by the Trustees.

Section 5. The auditing committee shall have power to secure the services of a properly qualified

accountant. It shall report semi-annually to the Board on the financial condition of the *Daily Illini*.

(8.) *The Staff of the Daily Illini*

Section 1. The staff of the *Daily Illini* shall include an Editor-in-Chief, a Business Manager, and a Bookkeeper, all of whom shall be appointed by the Board of Trustees. The qualifications, duties, and salaries of the said officers shall be defined in by-laws adopted in the manner provided in Article 6, Section 5.

Section 2. The Board of Trustees shall also include in such by-laws provision for the appointment and compensation of such other members of the staff as may be deemed necessary or desirable.

Section 3. The Business Manager shall be required to give bond in such sum as may be determined by the Board of Trustees.

(9.) *Method of Organization*

Section 1. Immediately after the election of the trustees for 1911-12, as provided for in Article 5, the said officers shall take steps to secure incorporation under the laws of Illinois.

Section 2. The supervision of the *Daily Illini* as issued during the university year 1910-11 shall remain in the hands of the present Illini Board of Control. In all matters affecting the management of the *Daily Illini* after September 1, 1911, the Board of Trustees herein provided for shall have jurisdiction immediately on perfecting their organization as provided for in Articles 5, 6, and 7.

BY-LAWS

Editorial Staff

1. The editorial staff of the *Daily Illini* shall consist of an editor, a managing editor, three assistant

editors, and such reporters and other staff members as may be approved by the Board.

Qualifications and Duties of Staff Members

2. No person shall become a member of the *Illini* staff who is not a student of the University of Illinois in regular and good standing.

3. The *editor* shall, at the time he is to assume his duties, have attained senior standing as defined by the Registrar, with an average grade of not less than 80%.

4. The duties of the *editor* shall be to edit the *Daily Illini* in accord with the constitution and by-laws of this company. He shall within three weeks after his appointment nominate one person for each position on the editorial staff above the rank of reporter. He shall assume charge of his office on the day following the last issue of the college year in which he is elected. He shall have general control of the editorial and news columns of the *Daily Illini*, and direction of the editorial staff. He shall act in accord with the decisions of the Board in such matters under his direction as the Board is empowered to deal with, shall attend such meetings of the Board as the Board may request, and furnish such information as they may require concerning the conduct of his office. He shall make such reports and recommendations as may be requested or as he may desire concerning the staff or the paper. He shall preside at all meetings of the staff, and shall represent the staff in its relations with the Board.

5. The *managing editor* shall have in charge the direction of the news columns of the paper, and shall act as editor in the absence of the editor. He shall have power to make assignments to all members of the staff, subject to the approval of the editor.

6. The *news editors* shall hold themselves open to assignments from the editor and managing editor, for gathering news, news editing, or other services. They shall have power to make such assignments to reporters as are not in conflict with the assignments of the editor and managing editor. One news editor, to be designated *chief news editor*, shall act as managing editor in the absence of the managing editor.

7. The duties of the reporters shall be to receive and execute assignments made by any member of the editorial board. Each reporter shall appear daily at the office, at such time as he may be requested.

Business Staff

8. The *business staff* of the *Daily Illini* shall consist of a business manager, an assistant business manager, a circulation manager, and a bookkeeper.

9. The *business manager* shall have the same scholastic qualifications as the editor. (see paragraph 3). He shall assume office on the day following the last issue of the *Daily Illini* for the college year in which he is elected. He shall, before the printing of the first issue of the paper under his management, file with the Board of Trustees of the Illini Publishing Company, a bond for \$2,000, approved by said Board, and payable to the treasurer of said Board. He shall conduct the business of the *Daily Illini*, make all advertising and subscription contracts, purchase office supplies, pay incidental expenses, and have general management of the financial department of the paper, except that he shall make no payments of salaries or commissions which have not been approved by the chairman of the Board of Trustees. He shall render a full report of the business of the *Daily Illini* to the Board of Trustees four times a year, at the middle and the end of each semester of the collegiate year, and at such other

times as may be requested. He shall attend meetings of the Board when requested by the Board to do so. Within three weeks after his appointment the business manager shall present to the Board of Trustess nominations for members of his staff.

10. The *circulation manager* shall have charge of the work of obtaining subscriptions to the *Daily Illini* and of distributing the newspaper daily to those who are entitled to receive it.

11. The *assistant business manager* shall act as assistant to the business manager, to whom he shall be responsible.

12. *Bookkeeper*. The bookkeeper shall keep the books of the Illini Publishing Company in accordance with the system adopted by the Board of Trustees. He shall prepare and furnish a statement of the business affairs of the *Daily Illini* on request of the business manager or the Board of Trustees. He shall be under the direction of the business manager in matters pertaining to the business of the *Daily Illini*, and of the Board of Trustess in matters pertaining to the business of the Illini Publishing Company.

Salaries and Premiums

13. The salaries of the members of the staff of the *Daily Illini* and payments to established funds shall be fixed in accord with the following schedule based on a net income of \$3,000.

Editor	\$475.00
Managing editor.....	200.00
Assistant editor (chief news editor).....	100.00
Assistant editor (associate news editor)	80.00
Assistant editor (assistant news editor)	75.00
Others	200.00

Business manager	475.00
Assistant business manager.....	150.00
Circulation manager.....	120.00
Bookkeeper	125.00
Premium fund.....	500.00
Contingent fund.....	200.00
Equipment fund.....	300.00

14. The salaries above stipulated are payable in quarterly sums of $\frac{1}{4}$, $\frac{1}{4}$ at the middle and $\frac{1}{4}$ at the end, of each semester. Members of the staff dismissed for inefficiency or other similar cause will receive no money recompense for the quarter in which they have not served $\frac{1}{2}$ the time; otherwise they shall be paid *pro rata*.

15. Any net profits above \$3,000 remaining at the end of the year shall be distributed in the following manner when all bills for the current year shall have been paid, and later than July 1.

30% to the Illini Publishing Company for equipment fund.

20% to the Illini Publishing Company for contingent fund.

50% to the *Daily Illini* Staff, to be apportioned as the Board shall deem expedient.

16. It is hereby provided that any money still due to the *Daily Illini* at the date set for the distribution of the net profits shall not figure in the percentage distribution, but shall accrue to the Illini Publishing Company to be distributed between the Equipment and Contingent Funds as the Board of Trustees may deem advisable.

17. It is hereby provided further that the Board of Trustees may lower the scale of remuneration at the end of any quarter of the college year if the income of the *Daily Illini* does not warrant the continuance of the stipulated scale.

Rules Govering Proportion of Contents of Illini

18. The monthly average ratio of news matter to the total space in the *Daily Illini* shall be as 11 to 40. News matter is understood not to include reading notices of churches and theaters.

Selection of Staff

19. The Board shall select an editor, a business manager, and a bookkeeper for the *Daily Illini* at the regular meeting in April.

20. It shall print in the *Daily Illini*, at least three weeks before that date, a call for applications for such positions.

85. The Illio

(1) No person shall hold the office of editor or business manager of the Illio who has not satisfactorily completed two full years of university work and who has not throughout these two years maintained an average grade of at least 80 percent, exclusive of military and physical training. During their term of office both the editor and business manager of the Illio shall carry enough work to meet the requirements for graduation with their university classes.

(2) Nominations for the offices of editor and business manager of the Illio shall be approved by the Council of Administration.

(3) The business manager of the Illio shall be required to give bond in an amount not less than two thousand dollars to secure the payment of all financial obligations incurred by the management of the Illio. The expense of securing such a bond from a security company or elsewhere shall be charged to the general expense account of the Illio. The bond shall be approved by the legal counsel of the University and

made payable to the Chief Clerk of the University and shall be deposited with him before any financial obligations are incurred.

(4) In case of ineligibility on account of any of the foregoing provisions the president of the junior class shall call a meeting of the class within two weeks of the announcement of the ineligibility to elect a successor or successors to fill the vacancy or vacancies, but nominations shall be approved by the Council of Administration as specified above.

86. The Illinois Magazine

(1) No persons shall hold the office of editor or business manager who has not satisfactorily completed two years of university work. No person shall hold the office of editor or that of business manager who has not throughout these two years maintained an average grade of at least 80 percent. During their terms of office both the editor and the business manager shall satisfactorily carry enough work to meet the requirements for graduation with their university classes.

(2) In case of ineligibility on account of any of the foregoing provisions the Illinois Magazine Company shall meet within two weeks of the announcement of the ineligibility and elect a successor to fill the vacancy.

(3) The requirements with reference to giving bond are the same as in Rule 85 under the Illio with the amount of the bond changed to four hundred dollars.

87. The Agriculturalist

(1) No person shall be a candidate for the office of editor or business manager who has not satisfactorily completed two years of university work and who has not throughout these two years maintained an average grade of at least 80 percent.

(2) The requirements with reference to giving bond are the same as in Rule 85 under the Illio with the amount of the bond changed to four hundred dollars.

88. The Technograph

Board of Control:—The general management of the *Technograph* is under a Board of Control, called the Technograph Board.

(1.) The purpose of this Board is to publish a journal which shall be known as the *Technograph*, and which shall be the technical journal of the students of the College of Engineering, published under the direction of the Engineering Societies. The purpose of the *Technograph* is to publish articles of engineering and architectural interest, and particularly to encourage contributions from the students and alumni of the University of Illinois.

(2.) The Technograph Board shall consist of a senior and a junior member chosen from each of the following societies: (a) Architects' Club, (b) Civil Engineers' Club, (c) Electrical Engineering Society, (d) Mechanical Engineering Society, (e) Mining Engineering Society, (f) Chemical Club. Other similar societies may be included by a vote of the participating societies upon the recommendation of the Technograph Board.

(3.) The Board thus constituted, sitting as a body of the whole, shall elect three additional members from the engineering student body at large, not excluding graduate students.

(4.) The members of the Board shall be elected before the last Monday in March, and the members thus elected shall complete their organization for the following year. The editor and the business managers shall act as assistants to the officers of the preceding Board in getting out the May issue. The members elected by societies shall be sophomores, and their

election shall be for two years. The members elected by the Board from the student body shall be for one year.

(5.) The Technograph Board shall send for the information of each society one week before the election of the new members, a list of the contributors from the sophomore and junior classes with the number, length, and kind of contributions made by each.

(6.) There shall be an Advisory Board of five, consisting of the Dean of the College of Engineering, two members of the faculty, and two alumni of the College of Engineering to be elected annually by the Technograph Board.

(7.) The Technograph Board shall elect from their own number a president, a vice-president, and a secretary. The duties of these officers shall be fundamentally those as outlined in Robert's *Rules of Order*.

(8.) The Technograph Board shall elect an editor in chief, a business manager, and an assistant business manager.

(9.) The editor shall be in charge of the editorial work and must secure articles for publication with the assistance of the editorial staff as indicated in paragraph 13.

(10.) The business manager shall act as treasurer. He, with the assistance of the assistant business manager, will have charge of the affairs of the Board incident to publication and distribution. The business manager shall be bonded to the amount of \$1000.00 to secure the payment of all financial obligations incurred by the management of the *Technograph*. The bond shall be approved by the legal counsel of the University and made payable to the Chief Clerk of the University and shall be deposited with him before any financial obligations are incurred.

(11.) The net profits of each publication year, that

is for each year beginning with the last Monday in May, shall be divided among the editor, the business manager, and the assistant business manager as follows:

Editor	40%
Business Manager.....	40%
Assistant Business Manager.....	10%
Contingent fund for permanent improvements	10%
	100%

(12.) No person shall hold the office of editor or business manager who has not maintained an average grade of 85, exclusive of military and physical training, during the two semesters preceding election.

(13.) Each Board shall organize itself as it may see fit with reference to committees, department editors, etc. The editor may appoint department editors, representing each society, each one of whom shall be charged with the duty of obtaining information and materials of interest to the members of his society.

(14.) The annual meeting shall be held on the third Monday in May. The time and place of this meeting shall be announced by the president of the outgoing Board. This meeting shall be organized by the outgoing Board for the purpose of closing its outstanding business. The retiring business manager shall present the financial report for the preceding year, which shall be accompanied by a report of the University Auditing Committee, and which, when approved by the outgoing Board, shall be transmitted to the incoming Board. Upon the adjournment of the old Board the new Board shall meet for organization and proceed with its regular order of business.

(15.) The rules contained in Robert's *Rules of Order* shall govern the meetings in all cases to which they are applicable and in which they are not inconsistent with the constitution.

(16.) The constitution may be amended by a three-fourths vote of the Board, provided it has the approval of the several societies and has been proposed in writing at a meeting of the Board two weeks prior to its adoption.

(17.) *Time of Publication.* The *Technograph* shall be issued quarterly and shall be dated October 15, January 15, March 15, and May 15. After this college year, 1910-11, the publication shall begin with the May number.

(18.) *Subscription Price.* The subscription price of the *Technograph* shall be one dollar (\$1.00) per year if paid before November 1, and one dollar and twenty-five cents (\$1.25) if paid after that date.

(19.) *Subscription.* Subscribers shall be entitled to the issue which begins with the October number. A year's subscription shall include all of the numbers making up the current volume.

(20.) *Exchanges.* In the distribution of exchanges preference shall be given to members of the societies.

PHYSICAL TRAINING

89. Excusing from Physical Training

The Dean of Men may excuse from the required physical training such men students, and the Dean of Women such women students, as are doing manual labor or present other legitimate reasons; they may also give permission to defer physical training for the current year.

90. Admission to Gymnasiums of Students Excused

Students excused from the prescribed physical training are not allowed to exercise in the gymnasium

except by special permission of the Dean of Men, for men, and the Dean of Women, for women. Such permission is not given if in the judgment of the Director of the Gymnasium it will interfere with the regular work in physical training.

MILITARY

(Military instruction at the University is not a matter of choice with the students or with the authorities; it is a matter of law. The Congress of the United States and the General Assembly of Illinois have made it a special and imperative feature of the charter laws of this institution—an obligation in return for the advantages of free education. The following rules govern the military duties so imposed.)

91. Of Whom Required

All male students, citizens of the United States, except (1) students of the College of Law and (2) students over twenty-five years of age, must register in military on entering the University, and, unless properly excused, must take the full course therein, whether they intend to graduate or not. To have any credits received for military work count for graduation, the full course must be taken. The two classes of students excepted above may take military work, if they so desire, by registering for it.

92. Classes of Students Excusable by Petition

After registering in the military department, the following may be excused from military work by petition submitted through the military office: (1) Students entering the University from other institutions with junior standing; (2) students physically disqualified, such disability to be certified by a reputable physician, approved by the Council of Administration.

93. Transfer of Military Credits

After registering in the military department, those desiring credits in that department for military work done at other institutions having a United States Army officer on duty as professor of military science, shall submit a petition for such credits through the military office accompanied by a certificate from such institutions showing fully the amount of theoretical and practical military work done at such institutions.

94. Action on Petitions

All of the above named petitions submitted to the military office will be forwarded to the Council of Administration or other authority for action.

95. Requirements

Every male student registered in the military department and not properly excused shall study United States Army drill regulations, and shall recite upon the same once a week until he passes one creditable semester examination; and every male student shall have military drill twice a week until he obtains four creditable semester records. Those selected as commissioned officers (in the junior and senior years) shall continue recitations and drill during their term of service.

96. Beginning of Military Courses

The drill practice (Military 2) shall begin for each student as soon as practicable after he enters the University. Classroom instruction for officers and non-commissioned officers (Military 3) shall begin as soon as practicable after the opening of the first semester, and shall continue throughout the year. Classroom instruction for freshmen (Military 1) shall begin the second semester.

97. General University Rules Applicable

The study of United States drill regulations and of military science shall be subject to the same rules in regard to recitations, examinations, and standing as other university studies.

98. Grades

Drill practice shall count for maximum credit if every drill is attended and all duties well and faithfully performed. Absence, lack of promptness and attention, disobedience, improper uniform, etc., shall detract from this maximum standing. Any student falling below 70 fails to pass, loses all credit for the entire term, and cannot proceed with the other studies except by permission of the Council of Administration.

99. Credit for Athletics

Members of the university corps of cadets will be allowed credit for military drill while active members of university athletic organizations, or candidates for membership in the same, as follows:

The university and freshman football teams (not to exceed thirty men for each), for that part of the first semester preceding December 1; the university and freshman baseball teams (not to exceed a total of thirty men), and the university track teams (not to exceed a total of thirty men) for that part of the school year following February 1; and the university basketball team (not to exceed eight men) for the period from January 1 to March 15; provided that no cadet may be excused for both periods during the same year, except by special permission of the Council of Administration.

Students desiring the privilege described above and wishing to become candidates for the teams named shall enter a request for the same with the Director of Physical Training, who will forward the names of

men he wishes excused to the professor of military science for his action. No student may absent himself from military work until he sees his name published on the military bulletin board as excused.

Members of the corps of cadets who are thus listed with the department of physical training as candidates for the above teams shall be subject to such regulations as the head of that department may prescribe. The instructor in charge of competitive athletic work will make weekly reports to the professor of military science of the attendance on athletic duty of all students excused from drill.

100. Credits

Standings in studies and drill shall be placed on record with other class credits. The entire course of study and drill as prescribed shall count as five hours, of which the recitation shall count as one hour, and the four semesters of drill as four hours.

101. Appointment of Officers

Officers and non-commissioned officers of the corps of cadets shall be nominated by the professor in charge, and confirmed by the Council of Administration. All students who have gained one hour's credit in drill practice shall be eligible to appointment as lance corporals; those matriculated students who have gained one hour's credit in classroom work and two hours' credit in drill practice shall be eligible to appointment as sergeants and corporals; and those who have gained three hours in classroom military instruction and four in drill practice are eligible to appointment as commissioned officers of the corps of cadets.

102. Basis of Promotion

Proficiency and capacity in the military department shall be the basis of promotion in the corps of cadets; provided, that every candidate for promotion shall be

certified to by the Registrar as satisfactory in scholarship and by the Dean of Men as free from any serious censure.

103. Dismissal of Officers

The professor of military science, with the approval of the Council of Administration, may relieve or dismiss any officer or non-commissioned officer when the good of the service may require it.

104. Military Scholarships

Special military scholarships have been created, good for one year, to which is attached a money value of twenty-four dollars. Students attaining the rank of commissioned officers shall be eligible to these scholarships, and one scholarship awarded to each officer serving in the corps of cadets, the amount to be paid at the close of the term of service.

105. Assistant Instructors in Military Science

The Cadet Colonel, Lieutenant Colonel, Senior Major and Regimental Adjutant shall be assistant instructors in military science and tactics, and shall receive, in addition to the money value of their military scholarship, one hundred dollars a year.

106. Commissions in the Illinois National Guard

During the second semester the President shall appoint a committee which shall examine candidates for nomination to the Governor of the State, to receive commissions in the Illinois National Guard. This examination shall be upon the theoretical studies pursued in the military classes and the practical work taught in the University. Candidates for this examination must be members of the senior class in full standing at the time thereof; must have completed the course of military studies; must have served two semesters as

commissioned officers, and must be approved by the Council of Administration as having good reputations as scholars, officers, and gentlemen.

107. Uniforms

Uniforms must be procured within one month after entering upon military duty. They must conform to the following description:

A—For Officers

Coat—Of *Charlottesville Woolen Mills Dark Blue Cloth, No. 1377*; single breasted, fly front, standing collar closing together along entire height in front and fastened with two hooks and eyes; coat to fit closely with fly containing eight concealed black bone buttons and hook and eye near bottom, and hand made button holes; the skirt to extend from one-third to two-thirds the distance from the hip joint to the bend of the knee, according to the height of the wearer; to be cut to fit closely. Back in single piece with curved side seams; slashed over each hip, right slash to be five and one-half inches long with one concealed button, and left slash ten and one-half inches long with two concealed buttons and hand made button holes. One inside breast pocket, to be on left side, opening up and down. West Point collar clips to be attached to inside of coat collar.

Trimmings.—Of the best quality of black lustrous mohair braid, one and one-half inches wide, all around edges, and up slashes five and one-half inches on both sides. Braid on collar of same quality, one and three-quarters inches wide. Best quality of mohair lining.

Trousers.—Of *Charlottesville Light Sky Blue Kersey, No. 1371*, with stripe of best quality white broadcloth, one and five eighths inches wide down outer seam of each leg, to be sewed on with welt seam, stitched one-fourth of an inch from the edge; hand sewed, hand tacked seats and half lined; three

pockets, one on right hip, two on sides, stayed extra well; suspender buttons inside; four belt straps outside.

Cap.—United States Army pattern for line and field officers; ornaments of best quality gilt and hand embroidered; cord of same quality of gilt; cap to have cover.

Shoulder straps on coat, according to rank and arm of service. On shirts, insignia of rank on each side of collar.

B—For Non-Commissioned Officers and Privates

Coat.—Of Charlottesville Woolen Mills Cadet Gray Cloth No. 1042, 22 oz.; single breasted, fly front, standing collar coming together along entire height in front, fastened with two hooks and eyes; coat to close with flap containing eight concealed black bone buttons and hook and eye near bottom; the skirt to extend from one-third to two-thirds the distance from the hip joint to the bend of the knee, according to the height of the wearer; to be cut to fit closely; back in single pieces with curved seams. No vent or imitation at the sides; all seams sewed with pure dyed silk; West Point collar clips to be attached to inside of coat collar.

Trimmings.—Of best quality of lustrous black mohair braid as follows: To be edged all around the bottom, the front edges, the collar, up the back seams, and around the sleeves three inches from the bottom with braid one and one-half inches wide, except the braid on the collar which shall be one and three-fourths inches wide; on both sides of the breast five double rows of three-eighths inch braid, with points at the outer end of top row extending nearly to the sleeve seams, the lower points to be about eight inches apart, according to the measure of the waist; one inside breast pocket on left side opening up and down, stayed extra well; good quality of "Farmer's Satin" lining.

Trousers.—Of *Charlottesville Cadet Gray Cloth No. 901, 24 oz.*, with stripe one and three-fourths inches wide, of best quality of black broadcloth, down the outer seam of each leg, to be sewed on with welt seam stitched close to the edge; waistband to be well stayed with linen canvas; hand sewed seat and well stayed with strong silesia; seat half lined; three pockets, right hip and two side, extra well stayed; suspender buttons and four belt straps inside.

Cap.—United States Army pattern, with wreath and letters U. of I. in monogram embroidered in fine gold bullion, except the U which shall be in silver.

Chevrons.—The chevrons on coat, gold lace. West Point pattern, according to grade. On shirts, cloth, U. S. Army pattern.

C—For Band

Coat.—Of *Slater's Mills Cloth, No. 1020*; style and cut same as commissioned officers except that both sides have blind slashes six inches long and braiding as follows: bound all around the edges, front, bottom, and slashes with a row of one inch black lustrous mohair braid laid on flat; collar of same braid one and one-half inches wide, coming together along entire height in front, and fastened with two hooks and eyes; inside of this another row of three-sixteenth inch black mohair soutache set one-fourth inch from the wide braid, forming small loops at the corners and over the side slashes; front to be trimmed with black soutache braid worked into small leaf patterns; sleeves to be trimmed with one inch black soutache as now worn; gilt embroidered monogram U. of I. and lyre on each side of collar; West Point collar clips to be attached to inside of coat collar.

Trimmings.—Of best quality of mohair lining.

Trousers.—Of *Slater's Mills Cloth No. 1020*; with one and one-fourth inch black braid on outer seams; style and make-up same as for non-commissioned

officers; suspender buttons and four belt straps on inside of waist.

Cap.—Same as for non-commissioned officers and privates except that the cap cord is gilt.

Gloves.—White Berlin, of good quality and equal to the United States Army standard.

Woolen Shirts.—To be of standard quality, fast dyed, dark blue shirting flannel, with black ivory buttons; sewed with fast colored thread of same shade as cloth; shirt to be neat fitting with rolling collar; front plait one and three-fourths inches wide and fifteen inches long; two outside patch breast pockets six and one-half inches wide and seven inches deep, bottom corners cut off, finished with flap six and three-fourths inches wide by two and one-half inches deep, fastened with button and button hole in center of opening; cuffs to have corners cut off; collar and shirt to be lined with corset jean to bottom of yoke; to have four buttons on front plait, one on each pocket and cuff; button-holes to be worked with silk; to have sewed under plait near bottom a patch with contractor's name sewed in silk.

Tie.—To be worn with woolen shirt. To be short black silk four-in-hand, of length to extend down seven inches from collar.

Collars.—To be straight standing, of best quality linen, of width to appear one-fourth of an inch above collar of coat.

Cuffs.—Of white linen.

Shoes.—Of black leather.

Collar Ornaments.—For all except Band. Infantry, crossed rifles; artillery, cannon; signal corps, flags. Of metal, gold plated, made with pin put on horizontally.

Monogram U. of I.—For Infantry, Artillery, and Signal Corps, of metal, gold plated, made to pin on.

108. Civilian Dress

Cadets are not allowed to wear part of the uniform with civilian dress. However, civilian overcoats may be worn over the uniform during inclement weather by cadets not in ranks.

109. Uniforms from One Contracting Firm

In order that all uniforms worn at this University may be, in quality, make, and finish, in strict accordance with the specifications adopted by the Board of Trustees, all students enrolled in the military department are required to obtain them from that firm only that may, from time to time, be under agreement and bond with the Trustees to furnish said uniforms at a stated price and of standard quality.

110. Assignment to Band

A suitable number of students may be assigned by the professor of military science to be musicians, and every full term of such service as musicians shall count for one term of drill.

111. Band Scholarships

Any student who, after obtaining credit for four semester's work in military drill, shall continue in the band by appointment for not less than a year shall be paid for this additional service, an amount equal to the term fees of the year. This additional service includes the exercises on commencement day and on all other occasions required by the President of the University.

112. Use of Band Instruments

The band instruments belonging to the University are for use in practice, drill, and other university exercises; they may be used for other purposes only by special permission of the President. Members of the band shall receipt for their instruments and shall

be liable for any damages. At the close of each second semester the instruments shall be turned over to the Comptroller and the receipts returned.

113. University Bronze Medals

Bronze medals, typical of the University and its military department, are awarded by the University to the members of the infantry company, artillery and signal detachments which score the greatest number of points at the annual competitive drill. These medals are also given to the members of the company team making the highest aggregate score in gallery target practice. The medals so awarded become the permanent property of the recipients. A complete roster of the winning organizations is published in the university catalog.

114. The University Gold Medal

The Board of Trustees has provided a gold medal which is to be awarded, at the annual competitive drill to be held near the close of the year, to the best drilled student. Each student must have matriculated in this University and must have completed one semester's work in military 1 with a grade of not less than 90, and three semesters' work in military 2 with a grade of not less than 95; and he must have an average standing of not less than 85 percent in all of his other studies for the preceding semester, which standing shall be determined by the Registrar. The name of the winner is published in the university catalog.

115. The Hazleton Gold Medal

Captain W. C. Hazleton provided in 1890 a medal, of beautiful artistic design, which is to be awarded, at a competitive drill to be held near the close of the year, to the best drilled student. Each competitor must

have been in attendance at the University at least sixteen weeks of the current college year; must not have had more than four unexcused absences from drill; and must present himself for competition in full uniform. The name of the winner is published in the university catalog.

116. Date of Competitive Drills

Competitive drill shall take place at the University of Illinois between the fifteenth and thirty-first days of May, each year. The exact date and time is determined yearly by the President.

117. Plan of Company Competitive Drills

A board consisting of the Commandant of Cadets and the Cadet Colonel, the Lieutenant Colonel and the Battery and Signal Captains, prepares a list of movements to be executed, each movement to have a fixed value. A time allowance is determined upon, which has a fixed value. Thirty minutes before the commencement of the competition the commander of each organization will be handed a list of the movements to be executed, value omitted.

118. Strength Required

Each organization must report for the competition with at least eighty per cent of its total strength—present and absent—to be eligible to compete.

119. Plan of Individual Competitive Drills

For the University and Hazleton gold medals award is made upon the following points:

- a. Erectness of carriage, military appearance, and neatness.
- b. Manual of arms, with and without numbers.

120. Ownership of Medals

The University gold medal becomes the permanent

property of the winner. The winner of the Hazleton medal may wear it until the fifteenth day of May following, when it will be returned for the next competition; he will, however, be given a certificate setting forth the facts.

121. Students Credited by Transfer Not Eligible

Students who have gained any part of their military credits in other institutions are not eligible to compete in the individual competitive drills.

122. Selection of Company Representatives

In the competitive drill for the University and Hazleton gold medals, respectively, each company will be represented by the two cadet sophomores and the two cadet freshmen who have won highest places in the preliminary contest.

123. Selection of Individual Competitors

The selection of the competitors for the individual competitive drills shall be made by a board consisting of the Cadet Colonel, the Cadet Lieutenant Colonel, and the Commanding Officer of the organization. In making this selection, the board will hold one preliminary infantry drill of each organization between the fifteenth and thirtieth of April. The Commandant of Cadets may also, at his discretion, select one competitor of each class from the several organizations.

124. Judges

The medals shall be awarded by a committee of three judges to be selected by the officer in charge of the military department of the University and approved by the President. If possible United States Army officers will be secured to act as judges.

125. Military Day

May 30, Decoration Day, has been designated as University Military Day. In the morning of this day the corps of cadets will be paraded and Escort of the Color will be carried out. At this parade the medals awarded at the competitive drills will be presented to the winners by the President, or some person delegated by him. If practicable a patriotic address will be given by some person of distinction.

In the afternoon the corps of cadets will join with Grand Army organizations in the ceremonies of the day.

126. Explanation of Absences

Cadets finding it necessary to be absent from a recitation or drill will have their status of "absent without leave" changed to "absent with leave," provided a satisfactory explanation of such absence is made to the commandant before 12:00 m. on Saturday following. Cadets confined to their rooms by sickness will have the commandant notified of the fact (preferably in writing) within the time specified above. The names of cadets complying with the foregoing will not be entered on the bulletin of "reported cadets."

127. Explanation of Other Delinquencies

Company commanders finding it necessary to report cadets for derelictions of duty, other than absences, will, before the end of the drill period, inform the cadets of the nature of the reports to be made against them. Cadets so reported who report in person to the commandant before 12:00 m. on the Saturday following will not have their names entered on the bulletin of "reported cadets."

128. Publication of Names of Delinquents

All cadets whose names have been posted in the bulletin of "reported cadets," and who have failed to make explanations therefor, within the time specified in the bulletin, will have their names published in orders as "delinquents." The number of demerits inflicted in each case will be noted.

129. Extra Drill

Cadets absent from drill or recitation without permission from the military department may, at the discretion of the Commandant of Cadets, be required to drill extra, not to exceed two periods for each unauthorized absence. The infliction of such extra drills will be published in orders. After such orders have been published, no penalties will be removed except by discretion of the President.

130. Recording of Leaves of Absences with Commandant

A cadet receiving "leave of absence" from the University, must have the same recorded in the office of the commandant before leaving the university.

UNIVERSITY OF ILLINOIS

REGULATIONS

FOR THE GUIDANCE

OF

UNDERGRADUATE STUDENTS



1912

SPECIAL

Name.....Room.....

Destination.....

Companion.....

Method of Transportation.....

Time of Departure: Date.....Hour.....

Time of anticipated return: Date.....Hour.....

Time of actual return: Date.....Hour.....

Permission approved.....

College Off-Campus Registration

UNIVERSITY OF ILLINOIS

REGULATIONS

FOR THE GUIDANCE

OF

UNDERGRADUATE STUDENTS



1912

CONTENTS

	Page
Registration.....	3
Listeners or Visitors	6
Changes in Study Lists	7
Fees	8
Absences	9
Studies	11
Examinations	13
Seventy-five Percent Requirement	15
Probation	15
Classification of Students	16
Transfer of Credits	16
Special Students	19
Discipline	19
Reporting of Unsatisfactory Work	21
Meeting in University Buildings.....	22
Student Organizations and Entertainments.....	22
Eligibility	26
Student Publications	26
<i>The Daily Illini</i>	26
<i>The Illio</i>	36
<i>The Illinois Magazine</i>	37
<i>The Agriculturalist</i>	37
<i>The Technograph</i>	37
Physical Training	41
Military Training	42

REGULATIONS FOR THE Guidance of Undergraduate Students

These regulations are to be taken, not as arbitrary rules, but as necessary to the proper organization and operation of the University. Every student of the University is, therefore, bound both by reason and by loyalty to observe them, since upon them depends the free and healthy activity of the institution whose benefits he seeks.

In connecting himself with the University, the student neither loses the rights nor escapes the responsibilities of the citizen.

REGISTRATION

1. Registration Days

The two days preceding the beginning of instruction at the opening of each semester are for registration. The registration begins at eight o'clock on the first day and closes at five o'clock on the second. Students are not admitted to classes unless properly registered. Students may *not* register by proxy.

2. Late Registration*

A student registering late must first get a *permit*, if a man, of the Dean of Men, if a woman, of the Dean of Women; and, if a former student, must pay a fee of one dollar. Having secured the permit of the Dean of Men or Women, *a new student* will apply to the Registrar for a study list; *a former student not in attendance the previous semester* will also apply to the Registrar; *a former student who has been in attendance the previous semester* will find his study-list at the office of his dean or director. (The permits of the Deans of Men and Women mentioned in this rule are not substitutes for the permits required, in the case of *former students not in good standing*, under Rule 5 below.)

3. New Students

(a) *A new student who has secured a permit to register* not less than three days previous to the first day of registration should proceed at once to the office of the dean of the college or the director of the school in which he has permission to register, and make out with him, or with some one designated by him, a list of studies for the year.

(b) *A new student who has not secured in advance a permit to register* must first secure such a permit from the Registrar.

4. Former Students in Good Standing

(a) *A former student in attendance the previous semester*, and in all respects in good standing (see Rule 5

*Students registering in *courses beginning in the middle of the semester* are not regarded as registering late provided their registration is completed the day before the beginning of the course.

below), will proceed at once to the office of his dean or director where he will find a blank study-list prepared for him and constituting a permit for him to register.

(b) *A former student not in attendance the previous semester*, but in all respects in good standing (see Rule 5 below), will first procure a permit to register, if a man, from the Dean of Men, if a woman, from the Dean of Women, and then apply to the Registrar for a study-list.

(c) *A student transferring from one college of the University to another college of the University* must present a release from the dean of the college which he is leaving (including a statement of his work in that college), and also a *permit* from the Registrar, certifying that he has fulfilled the entrance requirements of the college which he is proposing to enter.

5. Former Students Not in Good Standing

A former student, whether or not in attendance the preceding semester, *if not in good standing*, either—

(a) Because he has been in attendance a year as a *conditioned freshman* and has not cleared off entrance conditions; or—

(b) Because he has been registered for two years as a *special student* without matriculating; or—

(c) Because of *unsatisfactory work*; or for other reasons, may not register except upon the recommendation of the faculty of his college and with the approval of the Council of Administration evidenced by a permit from the Secretary of the Council.

6. Students Dropped

A student who has been dropped from any college or school of the University may enter another college or school or the summer session only on petition approved by the Council of Administration.

7. Conditioned Freshmen

A student who lacks not more than two of the fifteen units required for matriculation, may be entered as a conditioned freshman, provided—

(a) He is enrolled in at least nine hours of work for university credit;

(b) All his entrance conditions are such as can be made up during his first year.

No student having entrance conditions may go on a second year, except on the recommendation of the faculty of the college or school in which he is enrolled, approved by the Council of Administration.

8. Persons Connected with the University

All persons connected with the University, other than registered students, if they attend any University class *for credit*, must register and file study-lists. Every such person must also pay a fee of \$7.50 for each study each semester.

LISTENERS OR VISITORS

9. Registered Students

Permission to attend classes as listeners, or irregularly for credit, is granted to registered students only by consent of the instructor of the class and with the approval of the dean of the college or the director of the school in which the student is enrolled. *Students who visit a course as listeners are not allowed an examination for credit.*

10. Persons Not Connected with the University

Permission to attend classes regularly as listeners only may be given to persons who are not registered in the University, on the following conditions:

(a) They must first secure the consent of the in-

structor concerned and of the dean of the college in which the course is given.

(b) They must pay a fee of \$7.50 for each course attended.

No instructor is allowed to admit any such listeners to any of his classes except on presentation of a written certificate showing that he has complied with the foregoing conditions. This certificate, when properly signed, is to be filed with the dean of the college in which the student is enrolled.

N. B.—A permit to visit a class in *physical training* or *military science* does not entitle the person holding the permit to participate in the work of the class; permits to visit classes not administratively assigned to any college or school must be approved by the instructor in charge of the class and by the dean of the college in which the student would most naturally be enrolled, as determined by the work offered for entrance credit, or, if necessary, by requiring the student to express a preference.

CHANGES IN STUDY LISTS

11. Permission, Where Obtained

Permission to change study lists after registration may be obtained only from the dean of the college or the director of the school in which the student is enrolled.

12. Time Limit; Fee

(a) Changes in study lists must be completed and filed at the Business Office not later than 5:00 p. m. of the tenth day of classwork as scheduled, or a fee of \$1.00 will be charged for each change.

(b) Students already enrolled in the University will not be permitted to enter new classes that continue through the semester after the close of the third week of

the semester; and permission will not be given such students to enter new classes continuing only a portion of a semester later than the close of the second week of instruction in that subject.

FEES*

13. Payable in Advance

All fees shall be paid each semester in advance.

14. For Courses in Law

Students not enrolled in the College of Law, but taking law work, pay a fee of five dollars for each course, full or fractional. Students enrolled in the College of Law may elect university studies for which they are prepared, without additional fees.

15. Refund

In case a student withdraws from a course or from college during the first ten days of instruction as scheduled, the total amount of his fees for the work dropped, except the matriculation fee, will be refunded. After ten days and before the middle of the semester, a rebate of one-half of the fees, except the matriculation fee, will be made. After the middle of the semester, no rebate will be allowed. In no case will any part of the matriculation fee be refunded. This rule applies to laboratory fees as well as to incidental and tuition fees.

*The fees named herein are special fees charged in the case of certain irregularities. To find the schedule of regular University fees—the *matriculation* fee, the *incidental* fee, the *diploma* fee, and the fee for *special students* and *conditioned students*,—look up the heading *Fees* in the index of the *Annual Register*.

In the *Summer Session*, the total amount of fees paid will be refunded within the first five days; one-half the amount after five days but within the first four weeks; and nothing after the beginning of the fifth week.

16. Students Conditioned through Changing Colleges

A student who has matriculated in any college of the University and paid the matriculation fee will continue to be ranked as a matriculated student and will not be required to pay the additional fee of a conditioned student even if in case he changes to another college, the entrance requirements of which he is not able to satisfy in full and is required to complete.

See also

LATE REGISTRATION, fee for, Rule 2.

COURSES FOR CREDIT, taken by persons connected with the University other than registered students, fee for, Rule 8.

LISTENERS (OR VISITORS), fee for, Rule 10.

CHANGES OF STUDY LIST, fee for, Rule 12 (a).

SPECIAL EXAMINATIONS, fee for, Rule 38.

ABSENCES

17. Leave of Absence

Students who desire to be absent from the University must apply for leave to the Dean of Men, in the case of men, or to the Dean of Women, in the case of Women. An excuse for absence does not in any case relieve the student from the responsibility for the work of his class during his absence.

18. Absences before and after Vacations

Students absent from classes immediately preceding or following a vacation are *excluded from the final ex-*

amination in such courses as they have absented themselves from, and are dealt with as are those students who absent themselves from examinations without proper excuse. Students who are obliged to be absent at times indicated by this rule may present to the Committee on Student Progress, either before or after such absences occur, a petition asking to be excused.

When the absences of any member of the freshman or sophomore class aggregate one-eighth of the whole number of recitations in a course, excepting in cases of military and physical training, such student is dropped from that course. A junior, when absent one-fifth of the total number of recitations in a course, is dropped from the course.

19. Daily Reports of Absences

Two committees, called the Committees on Attendance, are appointed annually by the Council of Administration, one for men, and one for women. The secretaries of these committees are the Dean of Men, and the Dean of Women, respectively. *Instructors report all absences daily on blanks furnished for the purpose.* The absences of the men are reported to the Dean of Men, and those of women to the Dean of Women. No absence is excused or omitted, but such information as the instructor has may be transmitted with the report.

20. Dropping from Courses for Absences*

A record is kept of all absences. When a student has passed the limit allowed in any one subject the secretary of the Committee on Attendance informs the instructor in

*The fact that a student is dropped from a course does not release him from the obligation of complying with Rule 25.

charge, and drops that student from his course. A *freshman* or a *sophomore* is dropped from a course, except in military and physical training, where his absences aggregate *one-eighth* of the whole number of recitations in that course. A *junior* is dropped when he has been absent *one-fifth* of the total number of recitations in a course.

21. Reinstatement

When a student has been dropped from a course on account of absences he may be reinstated only upon satisfying the instructor of his ability to continue with the course. Permission for reinstatement is given only upon the recommendation of the instructor in charge of the course, and on the approval of the Committee on Attendance.

22. Failure on Account of Absences

If a student who has been dropped for absences neither secures a reinstatement nor a permit to omit the course in the way provided under "Changes in Study Lists," Rules 11 and 12, he shall be recorded as having failed in the course.

23. Special Discipline for Repeated Absence

If the repeated absence from classes of any student seems to the Committee on Attendance a matter requiring discipline, the committee reports the case to the Council of Administration for action.

STUDIES

24. Definition of "Hour"

Credit is reckoned in semester "hours," or simply "hours." An "hour" is either one class period a week for one semester, each class period presupposing two

hours' preparation by the student, or the equivalent in laboratory, shop, or drawing room.

25. Number of Hours Prescribed

That the time of students may be fully occupied, each person is required to pursue studies aggregating *not less than fifteen nor more than eighteen hours*; except that students in courses requiring more than such number of hours in any semester are not limited as to such required hours by this rule; and, excepting further, that a student whose standing in each study of the preceding semester has been 90 may take for the semester studies aggregating not more than twenty hours. A student may be permitted to take more or less than the amount of work described above only on the permission of the dean of his college or the director of his school, or a three-fourths vote of his college faculty at a formal meeting.

26. Required Subjects Take Precedence

Any required subject in which there is a failure must upon the first recurrence of such subject take precedence over all other subjects, except as in Rule 36 below.

27. Credit Forfeited by Reregistering

By registering in a subject for which he has a credit a student thereby forfeits his credit and must complete the work required of the class. If a course is repeated, the grade given at the close becomes the official grade.

28. Candidacy for Graduation

Candidates for graduation must have completed by the end of the first semester of the year of graduation all studies required therefor, except those to be taken in class in the second semester; provided, that a failure in the first semester's work must be made up not later than one month after the beginning of the second semester.

29. Certificate of Studies and Grades

Students who have maintained a good character for faithful study and correct deportment, and have paid all their university dues, may at any time receive a certificate from the Registrar stating the studies they have pursued and the grades they have obtained therein.

30. Credit in Foreign Language without Examination

In foreign language work credit without examination may be granted in the following cases: (1) credit for the elementary courses of the first and second years to students who have passed a more advanced course with a grade of 80 or above; (2) credit in a less advanced composition course of the third or fourth year to students who have passed creditably in a more advanced composition course.

EXAMINATIONS

31. Entrance Examinations Closed to Upperclassmen

After the entrance examinations set for September, 1911, no matriculated student will be permitted to take any entrance examinations after beginning his second year in the university.

32. Examinations Required

Examinations must be taken at the close of each semester on the work of the semester in all subjects except those whose character renders it unnecessary or impracticable. Other examinations are held as often as in the judgment of the instructor the necessities of the work require.

33. Significance of Grades

The grades given at regular semester examinations are as follows 90—100 indicate degrees of proficiency ex-

pected from superior students; 80—89 indicate degrees of proficiency expected from average students; 70—79 are grades given for work below the average, yet sufficient to secure a credit; below 70 indicates a failure and the student must repeat the course in class.

34. Absence from Examination

Absences from regular examinations, except as provided in Rule 35, count as failures.

35. Examination of Absentees

A student who has pursued a study with a class in the University and has been absent from a regular examination for satisfactory reasons, may be examined by the instructor at his discretion.

36. Registration in Sequence in Case of Failures

Students receiving grades of 60—69, if permitted to remain in the University, may be registered in subjects in sequence during the following semester.

37. Examinations for Advanced Standing

Within sixty days after matriculation a person may have an examination for advanced standing *without fee*.

38. Special Examinations; Fee

For a special examination not provided for in Rules 35 and 37, including an examination to remove a failure, a fee of five dollars must be paid in advance. (See Rule 39 below.)

39. Permits for Examinations

Examinations other than those provided for in Rule 32 may be held only upon the recommendation of the department concerned and with the approval of the dean of the college in which the student is enrolled. For all such examinations a permit must be obtained in advance.

40. Examination Books

Semester examinations must be written in the university examination books.

SEVENTY-FIVE PERCENT REQUIREMENT

41. Seventy-five per cent required in three-fourths of work

In order to receive his bachelor's degree a student must have secured grades of not less than 75 per cent in subjects aggregating at least three-fourths of the work, prescribed or elective, required for such degree.

PROBATION

42. Probation

A Student who fails to make a passing grade in at least nine hours of work for which he is registered in any semester is placed upon probation for the succeeding semester, and in case he fails to pass at least nine hours of work in either of the two succeeding semesters he is dropped from the college.

Other students delinquent in their studies may be placed upon probation at the discretion of the college faculty or of the Council of Administration. Such probation may be for any period not exceeding one semester.

43. Disabilities of Students on Probation

Students placed on probation for any cause may not, during the period of their probation, take part in any public contest or exhibition, athletic, musical, dramatic, or oratorical, or serve on the staff of any student publication.

CLASSIFICATION OF STUDENTS

44. When Made

Classification of students by years is made in the Registrar's office at the end of each year upon the number of credits earned, and is revised, as may be necessary, at the beginning of each semester, and at no other time.

TRANSFER OF CREDITS

45. No Transfer of Credits Given until after Matriculation

No transfer of credits is made, and no advanced standing is given, until the student is matriculated.

46. Time and Method of Application for Advanced Standing

A petition for transfer of credit for advanced standing should be made within the first semester after the student enters the University. The petition should be addressed to the Committee on Transfer of Credits. Blanks for the purpose may be obtained at the office of the Registrar.

47. From the Larger Universities

All students bringing advanced standing from the *larger institutions* in the United States or Canada, including the principal state universities and the more important endowed institutions in the East, South, and West, are given university credit *hour for hour* for the work in those institutions.

48. From Recognized Smaller Colleges of Illinois

Students coming to the University of Illinois from the *Illinois colleges* that require a minimum of 14 entrance units, as laid down by the Carnegie Foundation, are given credit as follows: Thirty hours for the first year's

work, 30 hours for the second, 30 hours for the third, provided that such students have completed a full course in an accredited high school in this State, or in a preparatory school of equal standing, enabling them to present the 15 units required for admission to the University of Illinois; and provided further that they have done full work in the colleges from which they wish to transfer their credits; except that no subject is given advanced credit if the department concerned objects.

49. From Recognized Smaller Colleges of Other States

Students seeking to transfer credits from similar colleges in states where the state university is recognized as fulfilling the conditions set forth under Rule 47 are given credit on the same terms as those laid down for the colleges of Illinois, provided that such institutions are recognized by the state universities in their respective states as doing work equivalent to that of the state institution.

50. From Collegiate Institutions Not Included Above

Students coming from institutions not included in the foregoing lists have their credits passed upon after the Committee has made a careful investigation of the institution in consultation with the heads of the departments concerned, and has arrived at a proper rating of that institution.

51. From State Normal Schools

(a) Students who have completed the equivalent of the entrance requirements of the University before entering a state normal school, and have been graduated from the two years' professional course, are given 60 hours of advanced standing.

(b) Students who enter normal schools without completing the equivalent of the entrance requirements of the University are allowed entrance credit for their normal school work on the same basis as that on which they are given credit for similar subjects from accredited high schools, and may receive advanced standing on any work that may remain after the entrance requirements have been satisfied. Such students, after having completed a full year of work at this University with an average grade of 85 per cent or over, may secure a reconsideration of their Normal School work and receive additional credit; but in no case shall the total amount of advanced credit given for such normal school work exceed thirty semester hours.

52. From Secondary Schools

In a few subjects, with the approval of the heads of the university departments represented, advanced credit is given for work done in a selected list of secondary schools approved by the High School Visitor for work in excess of entrance requirements. To each unit of secondary work, when fully approved for advanced standing, approximately one-half value is given in college hours, the number corresponding to a college semester credit where equivalent courses are given. The total amount of credit for entrance and for advanced standing granted for four years' work in a secondary school in no case exceeds the equivalent of sixteen (16) units.

53. Limitation of Advanced Credits per Subject

No student receives by transfer a number of advanced credits in any subject sufficient to constitute a major, without the approval of the department concerned.

54. Advanced Standing Provisional

All credit given for advanced standing is regarded as

provisional, and subject to revision at the end of the student's first year at the University of Illinois.

SPECIAL STUDENTS

55. Conditions of Admission

Persons *twenty-one years of age or over and not candidates for a degree* may be admitted to classes as special students on approval of the dean of the college or the director of the school, provided they can satisfy the professor in charge of the department in which such classes are taught that they possess the requisite information and ability to pursue the chosen subject profitably. (Special students pay an extra fee of \$7.50 a semester.)

56. Special Requirements in College of Engineering

Special students will not be admitted to the College of Engineering unless they comply with the entrance requirements in mathematics and English.

57. Two-Year Limit

No one may register in the University as a special student for more than two years, except upon the recommendation of the faculty of the college in which he is enrolled and the approval of the Council of Administration.

58. Limitation to College in which Registered

A special student of one college or school may not take any study in another college or school except by permission of the dean or director of the latter.

DISCIPLINE

59. Degrees of Discipline

The degrees of discipline in the University are *expul-*

sion, dismissal, suspension, and reprimand. Expulsion is permanent exclusion from the University; *dismissal*, exclusion for a set time not to exceed two semesters; *suspension*, exclusion without a definite period but not to exceed one semester; *reprimand*, an admonition, given by the proper officer, according to the circumstances of the particular case.

A student may be expelled or dismissed or finally suspended only by the Council of Administration. He may be suspended from any class, for sufficient reason, by the instructor in charge, or from his college or school by his dean or director; or from the University by the Dean of Men, in the case of men, or by the Dean of Women, in the case of women; but in no case shall suspension be for more than one week, and every such suspension shall be reported immediately to the Secretary of the Council of Administration, for action by that body unless in the meantime the suspension has been terminated by the authority which made it, upon promise of good behavior or for other reasons satisfactory to such authority.

60. Advertising in University Buildings

The posting or distributing in university buildings of advertisements for the promotion of commercial interests is prohibited.

61. Injuring Property

Any student who wilfully or carelessly injures the property of the University is required to pay for its replacement or repair.

62. Smoking

Smoking in or about the university buildings or on the university benches is forbidden.

63. Use of Intoxicating Liquors

It is a violation of university discipline for an organ-

ization of students to use intoxicating liquors or to allow intoxicating liquors to be used at their meetings or on their premises.

64. Suspended Students Barred from Campus

A student dismissed or suspended from the University must absent himself from the university grounds and buildings.

65. Civil Offenses

Any student fined or imprisoned by the civil authorities thereby becomes liable to university discipline.

66. Hazing

The unauthorized entrance of the rooms of other students, or subjecting fellow-students to indignities of any character, is a violation of university discipline. Mingling with a crowd or following a crowd engaged in hazing will be considered to be participation in hazing.

67. Dances only on Friday or Saturday Evenings

Annuals or informals by any university organization may be held only on Friday or Saturday evenings.

68. Cheating

Cases of cheating are reported to the Council of Administration for discipline.

REPORTING OF UNSATISFACTORY WORK

69. Dates of Reports; upon Whom Made

On the fourth Friday of October, the second Friday of December, and the third Friday of March, each instructor reports to the office of the deans of the colleges and the directors of the schools in which the students are registered upon the work of all freshmen and special students, and upon all other students whose work is presumably below 75 per cent.

MEETINGS IN UNIVERSITY BUILDINGS

70. Closing Time for Buildings

The buildings of the University are closed at 6:00 p. m., excepting as otherwise provided.

71. Closing Time for Meetings

All meetings of societies and social gatherings connected with the University, held in university buildings, must close not later than 12:00 p. m., with the exception of the annual senior ball, the junior promenade, the military ball, and the sophomore cotillion, each of which must close not later than 2:00 a. m.

72. Other Entertainments Barred at Interscholastic

On the evening of the Interscholastic Oratorical Contest no other public entertainments are permitted to be given on the campus either at the time of the contest or immediately before or after it; on this evening entertainments are permitted to be given down town by student organizations.

STUDENT ORGANIZATIONS AND ENTERTAINMENTS

73. Authorization of Council Required

No society or association may be organized among the students of the University without the permission of the Council of Administration, and no change in the character of the regulations of such society or association may be made without such permission.

74. Authorization Withdrawable

The Council reserves the right to withdraw its authorization from any society of students, if, in its judgment, the well-being of the University requires such action.

75. Initiation Into Fraternities and Sororities

No freshman may become a member of any fraternity until the end of the first semester, and then not until he has procured from the Dean of Men a statement certifying that he has successfully completed at least eleven (11) hours of the work in which he was registered.

A student entering the University the second semester or a student failing in the first semester requirements may be initiated on or after the first of May, provided he procures from the Dean of Men a statement certifying that he is reported satisfactory in eleven (11) hours of the work in which he is registered.

No student entering from another college may be initiated into any fraternity until he has procured from the Dean of Men a statement certifying that he has credit in not less than twenty-five (25) hours of university work.

The above regulation applies in full to initiation into sororities, except that twelve (12) hours of work are required, and that the required statements must be obtained from the Dean of Women.

76. Meetings During Class Hours Forbidden

No meeting of students' societies or associations and no public meeting of students may be held during the hours devoted to the regular exercises of the University without the permission of the Vice-President.

77. Permission for Public Entertainments

No public entertainment or exhibition may be given by students, either on the campus or elsewhere, except on recommendation of the Committee on Student Organizations and Activities and by permission of the Council of Administration. If the entertainment is to be given on the campus, petitioners must obtain a written statement from the Secretary of the Council that such permission

has been granted and must show this written permit to the custodian of the building in order to secure the use of a room in which to hold the entertainment.

Petitioners must also present the programs of the proposed entertainments, accompanied by the permit from the Secretary of the Council to hold the same, to the University Committee on Student Organizations and Activities for approval; and must enter the dates for such entertainments or exhibitions at the office of the Secretary to the President at least two weeks before their occurrence.

78. Dates for Musical Entertainments by October 1

All societies and organizations planning to give public musical entertainments at the University are required to submit the proposed dates for such entertainments to the Committee on Student Organizations and Activities for approval *not later than October 1* of each year, in order that conflicts and undue competition may be avoided. This plan assumes that the dates for events decided on or after October 1 will be adjusted after consulting the program made out October 1.

79. Proceeds of Entertainments to Go to Organizations

No organization connected with the University is permitted to hold any entertainments with a view to raising money to be divided among members. All funds received from entertainments given by any university organization shall be turned over to the treasurer of the same, and used for the benefit of the organization as a whole, and for the promotion of the interests for which it was established.

80. Auditing of Accounts

Every student organization receiving money from the

sale of tickets, subscriptions, or advertising, or otherwise from persons other than its own members, and every class organization receiving money from any source, must keep a suitable set of books, which shall at all times be open to the inspection of an auditing committee appointed by the President of the University. Upon the request of this committee every organization must furnish a properly certified, detailed, and itemized account of the amount, source, and disposition of all money handled, with receipts and vouchers for all expenditures.

81. Bonds

The proper officers of all student organizations shall upon the request of the Council of Administration, furnish a suitable bond for the faithful performance of their respective duties. Such bonds must be approved by the legal counsel of the University and deposited with the Chief Clerk in the Business Office.

82. Publication of Financial Statements

All financial statements of the various student organizations shall be published each year in the *Illini* as soon as possible before the close of the school year.

83. Solicitation of Contributions Forbidden

No student organization, or student acting in the name of an organization, shall solicit or receive contributions from persons outside of its own membership for any purpose, unless permission to do so has been previously granted by the Council of Administration.

84. Senior Memorial—Bond for Treasurer

The treasurer of the Senior Memorial Committee shall give a bond of one thousand dollars, or more if necessary to cover the funds collected, for the faithful performance of his duties.

ELIGIBILITY

85. Eligibility for Intercollegiate Games

No one shall participate in any intercollegiate sport unless he is a bona fide matriculated student, doing full work in courses leading to a degree.

STUDENT PUBLICATIONS

86. The Daily Illini

Subject to the general authority of the Council of Administration as defined by the Board of Trustees of the University of Illinois, the management of the *Daily Illini* shall be entrusted to a corporation organized under the laws of Illinois, in accordance with the following provisions, as a corporation "not for profit."

(1.) *Name*

The name of this organization shall be the *Illini Publishing Company*.

(2.) *Purpose*

The purpose of this organization shall be to print and to distribute the *Daily Illini* of the University of Illinois, and such other student publications as may hereafter be deemed desirable by the Council of Administration, in such manner as to secure business-like methods, unity of policy, and continued improvement in the management and the editing of the said publications: provided that no profit shall accrue to any person by virtue of his membership in such corporation.

(3.) *Membership*

The membership of the corporation shall consist of the members of the Council of Administration of the University of Illinois and six trustees. Three of these trustees shall be members of the faculty of the University of

Illinois, appointed by the University Council of Administration and serving one year or until their successors are appointed. The remaining three trustees shall be undergraduate students of the University of Illinois chosen by the paid up subscribers of the *Daily Illini*, as provided for in Article 5.

(4.) *Meeting of the Company*

Section 1. The annual meeting of the Company shall be held on the Thursday following the election of undergraduate trustees.

Section 2. Special meetings may be called by the Chairman of the Board of Trustees.

(5.) *Election of Trustees*

Section 1. After 1911 the election of undergraduate trustees shall be held on the first Thursday after the second Monday in May, and the trustees then chosen shall take office on the opening day of the ensuing University year, except for purposes of organization as provided for in Article 7, Section 1.

Section 2. At each election after 1911 one sophomore shall be elected for two years and one junior for one year.

Section 3. Each undergraduate trustee shall be nominated on petition signed by twenty-five members of his own class who are paid up subscribers to the *Illini*, and presented to the Chairman of the Board of Trustees not later than three weeks before the date of election. The names of all candidates so nominated shall, on their approval by the Council of Administration, be published in the *Daily Illini* not less than two weeks before the date set for the election.

Section 4. No sophomore shall be eligible as a candidate for the office of trustee unless he has earned Uni-

versity credit amounting to forty-five hours with an average grade of 80 per cent. No junior shall be eligible unless he has an aggregate credit of seventy-five hours with an average grade of 80 per cent. Each petition must be accompanied by a statement from the Registrar of the University showing that these requirements have been met.

Section 5. In 1911 the undergraduate trustees shall be chosen on Thursday, March 23; one sophomore for two years, one sophomore for one year, and one junior for one year. The nomination petitions for undergraduate trustees shall be presented to the Secretary of the Council of Administration not later than Monday, February 27.

Section 6. One of the faculty trustees shall be designated by the Council of Administration as Chairman of the Board. The Chairman shall have the right to vote on all questions equally with the other members of the Board.

Section 7. Vacancies in the Board of Trustees shall be filled on nomination of the Board, approved by the Council of Administration. Vacancies arising from failure to elect shall be filled in the same manner.

(6.) *Duties of the Board of Trustees*

Section 1. The Board of Trustees shall hold title to all properties of the Company and conduct the business of the same.

Section 2. It shall appoint the Editor, Business Manager, and Bookkeeper, of the *Daily Illini*, shall determine the method of selection of the staff, and approve the appointment of such members of the *Daily Illini* staff, as hereinafter provided. It shall have supervisory rights in the business management of the *Illini* and in the general news quality of that paper, including the

relative space given to various classes of contents. It shall cause to be audited twice a year the accounts of the business manager of the *Daily Illini*, shall approve the scale of advertising and subscription rates, contracts for printing and for distributing, and also all bills for equipment. It shall have power to enforce its rights and privileges by removal from office of any member of the staff who does not abide by its regulations.

Section 3. Four members of the Board shall constitute a quorum for the transaction of business. In case of a tie the question shall be referred to the Council of Administration of the University for decision.

Section 4. The Board shall meet once a month during the college year, at the call of the Chairman, and at other times at the call of the Chairman, or of any other three members.

Section 5. The Board of Trustees shall immediately after its organization adopt a set of by-laws for the government of the corporation and shall have power thereafter from time to time to adopt such by-laws as may be deemed necessary. All such by-laws shall be subject to the approval of the Council of Administration of the University of Illinois.

(7.) *Officers and Their Duties*

Section 1. The officers of the Board of Trustees shall be a Chairman, a Secretary, and a Treasurer. With the exception of the Chairman, these officers shall be elected by the members of the Board, to hold office for one year or until their successors are elected. The election of the said officers shall take place within one week after the annual election of undergraduate trustees.

Section 2. The duties of the said officers shall be the usual duties pertaining to their respective offices.

Section 3. The Chairman shall prepare an annual report to be published in the *Illini*, shall appoint an auditing committee and other necessary committees, and shall be responsible for the presentation of such official reports as may be required by the laws of the State or the regulations of the University.

Section 4. The treasurer shall be the custodian of the material equipment of the *Daily Illini*, and of the funds and other properties of the Company, including the books of the *Daily Illini* and other publications except those for the current year. He shall be required to furnish a bond in such sum as shall be determined by the Trustees.

Section 5. The auditing committee shall have power to secure the services of a properly qualified accountant. It shall report semi-annually to the Board on the financial conditions of the *Daily Illini*.

(8.) *The staff of the Daily Illini*

Section 1. The staff of the *Daily Illini* shall include an Editor-in-Chief, a Business Manager, and a Book-keeper, all of whom shall be appointed by the Board of Trustees. The qualifications, duties, and salaries of the said officers shall be defined in by-laws adopted in the manner provided in Article 6, Section 5.

Section 2. The Board of Trustees shall also include in such by-laws provision for the appointment and compensation of such other members of the staff as may be deemed necessary or desirable.

Section 3. The Business Manager shall be required to give bond in such sum as may be determined by the Board of Trustees.

(9.) *Method of Organization*

Section 1. Immediately after the election of the trus-

tees for 1911-12, as provided for in Article 5, the said officers shall take steps to secure incorporation under the laws of Illinois.

Section 2. The supervision of the *Daily Illini* as issued during the university year 1910-11 shall remain in the hands of the present Illini Board of Control. In all matters affecting the management of the *Daily Illini* after September 1, 1911, the Board of Trustees herein provided for shall have jurisdiction immediately on perfecting their organization as provided for in Articles 5, 6, and 7.

BY-LAWS

Editorial Staff

1. The editorial staff of the *Daily Illini* shall consist of an editor, a managing editor, three assistant editors, and such reporters and other staff members as may be approved by the Board.

Qualifications and Duties of Staff Members

2. No person shall become a member of the *Illini* staff who is not a student of the University of Illinois in regular and good standing.

3. The *editor* shall, at the time he is to assume his duties, have attained senior standing as defined by the Registrar, with an average grade of not less than 80 per cent.

4. The duties of the *editor* shall be to edit the *Daily Illini* in accord with the constitution and by-laws of this company. He shall within three weeks after his appointment nominate one person for each position on the editorial staff above the rank of reporter. He shall assume charge of his office on the day following the last issue of the college year in which he is elected. He

shall have general control of the editorial and news columns of the *Daily Illini*, and direction of the editorial staff. He shall act in accord with the decisions of the Board in such matters under his direction as the Board is empowered to deal with, shall attend such meetings of the Board as the Board may request, and furnish such information as they may require concerning the conduct of his office. He shall make such reports and recommendations as may be requested or as he may desire concerning the staff or the paper. He shall preside at all meetings of the staff, and shall represent the staff in its relations with the Board.

5. The *managing editor* shall have in charge the direction of the news columns of the paper, and shall act as editor in the absence of the editor. He shall have power to make assignments to all members of the staff, subject to the approval of the editor.

6. The *news editors* shall hold themselves open to assignments from the editor and managing editor, for gathering news, news editing, or other services. They shall have power to make such assignments to reporters as are not in conflict with the assignments of the editor and managing editor. One news editor, to be designated *chief news editor*, shall act as managing editor in the absence of the managing editor.

7. The duties of the reporters shall be to receive and execute assignments made by any member of the editorial board. Each reporter shall appear daily at the office, at such time as he may be requested.

Business Staff

8. The *business staff* of the *Daily Illini* shall consist of a business manager, an assistant business manager, a circulation manager, and a bookkeeper.

9. The *business manager* shall have the same scholastic qualifications as the editor. (See paragraph 3). He shall assume office on the day following the last issue of the *Daily Illini* for the college year in which he is elected. He shall, before the printing of the first issue of the paper under his management, file with the Board of Trustees of the Illini Publishing Company, a bond for \$2,000, approved by said Board, and payable to the treasurer of said Board. He shall conduct the business of the *Daily Illini*, make all advertising and subscription contracts, purchase office supplies, pay incidental expenses, and have general management of the financial department of the paper, except that he shall make no payment of salaries or commissions which have not been approved by the chairman of the Board of Trustees. He shall render a full report of the business of the *Daily Illini* to the Board of Trustees four times a year, at the middle and the end of each semester of the collegiate year, and at such other times as may be requested. He shall attend meetings of the Board when requested by the Board to do so. Within three weeks after his appointment the business manager shall present to the Board of Trustees nominations for members of his staff.

10. The *circulation manager* shall have charge of the work of obtaining subscriptions to the *Daily Illini* and of distributing the newspaper daily to those who are entitled to receive it.

11. The *assistant business manager* shall act as assistant to the business manager, to whom he shall be responsible.

12. *Bookkeeper*. The bookkeeper shall keep the books of the Illini Publishing Company in accordance with the system adopted by the Board of Trustees. He shall

prepare and furnish a statement of the business affairs of the *Daily Illini* on request of the business manager or the Board of Trustees. He shall be under the direction of the business manager in matters pertaining to the business of the *Daily Illini*, and of the Board of Trustees in matters pertaining to the business of the Illini Publishing Company.

Salaries and Premiums

13. The salaries of the members of the staff of the *Daily Illini* and payments to establish funds shall be fixed in accord with the following schedule based on a net income of \$3,000.

Editor	\$475.00
Managing editor	200.00
Assistant editor (chief news editor)	100.00
Assistant editor (associate news editor)	80.00
Assistant editor (assistant news editor)	75.00
Others	200.00
	1130.00
Business manager	475.00
Assistant business manager	150.00
Circulation manager	120.00
Bookkeeper	125.00
	\$1130.00

14. The salaries above stipulated are payable in quarterly sums of $\frac{1}{4}$, $\frac{1}{4}$ at the middle and $\frac{1}{4}$ at the end, of each semester. Members of the staff dismissed for inefficiency or other similar cause will receive no money recompense for the quarter in which they have not served $\frac{1}{2}$ the time; otherwise they shall be paid *pro rata*.

15. Any net profits above \$2,000 remaining at the end of the year shall be distributed in the following manner when all bills for the current year shall have been paid, and later than July 1.

30% to the Illini Publishing Company for equipment fund.

20% to the Illini Publishing Company for contingent fund.

50% to the *Daily Illini* Staff, to be apportioned as the Board shall deem expedient.

16. It is hereby provided that any money still due to the *Daily Illini* at the date set for the distribution of the net profits shall not figure in the percentage distribution, but shall accrue to the Illini Publishing Company to be distributed between the Equipment and Contingent Funds as the Board of Trustees may deem advisable.

17. It is hereby provided further that the Board of Trustees may lower the scale of remuneration at the end of any quarter of the college year if the income of the *Daily Illini* does not warrant the continuance of the stipulated scale.

Rules Governing Proportion of Contests of Illini

18. The monthly average ratio of news matter to the total space in the *Daily Illini* shall be as 11 to 40. News matter is understood not to include reading notices of churches or theaters.

Selection of Staff

19. The Board shall select an editor, a business manager, and a bookkeeper for the *Daily Illini* at the regular meeting in April.

20. It shall print in the *Daily Illini*, at least three weeks before that date, a call for applications for such positions.

87. The Illio.

(1) No person shall hold the office of editor or business manager of the Illio who has not satisfactorily completed two full years of university work and who has not throughout these two years maintained an average grade of at least 80 per cent, exclusive of military and physical training. During their term of office both the editor and the business manager of the Illio shall carry enough work to meet the requirements for graduation with their university classes.

(2) Nomination for the offices of editor and business manager of the Illio shall be approved by the Council of Administration.

(3) The business manager of the Illio shall be required to give bond in an amount not less than two thousand dollars to secure the payment of all financial obligations incurred by the management of the Illio. The expense of securing such a bond from a security company or elsewhere shall be charged to the general expense account of the Illio. The bond shall be approved by the legal counsel of the University and made payable to the Chief Clerk of the University and shall be deposited with him before any financial obligations are incurred.

(4) In case of ineligibility on account of any of the foregoing provisions the president of the junior class shall call a meeting of the class within two weeks of the announcement of the ineligibility to elect a successor or successors to fill the vacancy or vacancies, but nominations shall be approved by the Council of Administration as specified above.

88. The Illinois Magazine

(1) No person shall hold the office of editor or business manager who has not satisfactorily completed two years of university work. No person shall hold the office of editor or that business manager who has not throughout these two years maintained an average grade of at least 80 per cent. During their terms of office both the editor and the business manager shall satisfactorily carry enough work to meet the requirements for graduation with their university classes.

(2) In case of ineligibility on account of any of the foregoing provisions the Illinois Magazine Company shall meet within two weeks of the announcement of the ineligibility and elect a successor to fill the vacancy.

(3) The requirements with reference to giving bond are the same as in Rule 87 under the Illio with the amount of the bond changed to four hundred dollars.

89. The Agriculturist

(1) No person shall be candidate for the office of editor or business manager who has not satisfactorily completed two years of university work and who has not throughout these two years maintained an average grade of at least 80 per cent.

(2) The requirements with reference to giving bond are the same as in Rule 87 under the Illio with the amount of the bond changed to four hundred dollars.

90. The Technograph

Board of Control:—The general management of the *Technograph* is under a Board of Control, called the Technograph Board.

(1) The purpose of this Board is to publish a journal which shall be known as the *Technograph*, and which shall be the technical journal of the students of the

College or Engineering, published under the direction of the Engineering Societies. The purpose of the *Technograph* is to publish articles of engineering and architectural interest, and particularly to encourage contributions from the students and alumni of the University of Illinois.

(2) The Technograph Board shall consist of a senior and a junior member chosen from each of the following societies: (a) Architects' Club, (b) Civil Engineers' Club, (c) Electrical Engineering Society, (d) Mechanical Engineering Society, (e) Mining Engineering Society, (f) Chemical Club. Other similiar societies may be included by a vote of the praticipating societies upon the recommendation of the Technograph Board.

(3) The Board thus constituted, sitting as a body of the whole, shall elect three additional members from the engineering student body at large, not excluding graduate students.

(4) The members of the Board shall be elected before the last Monday in March, and the members thus elected shall complete their organization for the following year. The editor and the business managers shall act as assistants to the officers of the preceding Board in getting out the May issue. The members elected by societies shall be sophomores, and their election shall be for two years. The members elected by the Board from the student body shall be for one year.

(5) The Technograph Board shall send for the information of each society one week before the election of the new members, a list of the contributors from the sophomore and junior classes with the number, length, and kind of contributions made by each.

(6) There shall be an Advisory Board of five, con-

sisting of the Dean of the College of Engineering, two members of the faculty, and two alumni of the College of Engineering to be elected annually by the Technograph Board.

(7) The Technograph Board shall elect from their own number a president, a vice-president, and a secretary. The duties of these officers shall be fundamentally those as outlined in Robert's *Rules of Order*.

(8) The Technograph Board shall elect an editor in chief, a business manager, and an assistant business manager.

(9) The editor shall be in charge of the editorial work and must secure articles for publication with the assistance of the editorial staff as indicated in paragraph 13.

(10) The business manager shall act as treasurer. He, with the assistance of the assistant business manager, will have charge of the affairs of the Board incident to publication and distribution. The business manager shall be bonded to the amount of \$1000.00 to secure the payment of all financial obligations incurred by the management of the *Technograph*. The bond shall be approved by the legal counsel of the University and made payable to the Chief Clerk of the University and shall be deposited with him before any financial obligations are incurred.

(11) The net profits of each publication year, that is for each year beginning with the last Monday in May, shall be divided among the editor, the business manager, and the assistant business manager as follows:

Editor	40%
Business Manager	40%
Assistant Business Manager	10%
Contingent fund for permanent improvements	10%
100%	

(12) No person shall hold the office of editor or business manager who has not maintained an average grade of 80, exclusive of military and physical training, during the two semesters preceding election.

(13) Each Board shall organize itself as it may see fit with reference to committees, department editors, etc. The editor may appoint department editors, representing each society, each one of whom shall be charged with the duty of obtaining information and materials of interest to the members of his society.

(14) The annual meeting shall be held on the third Monday in May. The time and place of this meeting shall be announced by the president of the outgoing Board. This meeting shall be organized by the outgoing Board for the purpose of closing its out-standing business. The retiring business manager shall present the financial report for the preceding year, which shall be accompanied by a report of the University Auditing Committee, and which, when approved by the outgoing Board, shall be transmitted to the incoming Board. Upon the adjournment of the old Board the new Board shall meet for organization and proceed with its regular order of business.

(15) The rules contained in Robert's *Rules of Order* shall govern the meetings in all cases to which they are applicable and in which they are not inconsistent with the constitution.

(16) The constitution may be amended by a three-fourths vote of the Board, provided it has the approval of the several societies and has been proposed in writing at a meeting of the Board two weeks prior to its adoption.

(17) *Time of Publication.* The *Technograph* shall be issued quarterly and shall be dated October 15, January 15, March 15, and May 15. After this college year, 1910-11, the publication shall begin with the May number.

(18) *Subscription Price.* The subscription price of the *Technograph* shall be one dollar (\$1.00) per year if paid before November 1, and one dollar and twenty-five cents (\$1.25) if paid after that date.

(19) *Subscription.* Subscribers shall be entitled to the issue which begins with the October number. A year's subscription shall include all of the numbers making up the current volume.

(20) *Exchange.* In the distribution of exchanges preference shall be given to members of the societies.

91. The Siren

No student shall become a candidate for Editor or Business Manager who has not completed at least 50 hours of university work and who has not maintained an average grade of at least 80%, exclusive of grades in military science and physical training.

PHYSICAL TRAINING

92. Excusing from Physical Training

The Dean of Men may excuse from the required physical training such men students, and the Dean of Women such women students, as are doing manual labor or present other legitimate reasons; they may also give

permission to defer physical training for the current year.

93. Admission to Gymnasiums of Students Excused

Students excused from the prescribed physical training are not allowed to exercise in the gymnasium except by special permission of the Dean of Men, for men, and the Dean of Women, for women. Such permission is not given if in the judgment of the Director of the Gymnasium it will interfere with the regular work in physical training.

MILITARY

(Military instruction at the University is not a matter of choice with the students or with the authorities; it is a matter of law. The Congress of the United States and the General Assembly of Illinois have made it a special and imperative feature of the charter laws of this institution—an obligation in return for the advantages of free education. The following rules govern the military duties so imposed.)

94. Of Whom Required

All male students, citizens of the United States, except (1) students of the College of Law and (2) students over twenty-five years of age, must register in military on entering the University, and, unless properly excused, must take the full course therein, whether they intend to graduate or not. To have any credits received for military work count for graduation, the full course must be taken. The two classes of students excepted above may take military work, if they so desire, by registering for it.

95. Classes of Students Excusable by Petition

After registering in the military department, the following may be excused from military work by petition submitted through the military office: (1) Students entering the University from other institutions with junior standing; (2) students physically disqualified, such disability to be certified by a reputable physician, approved by the Council of Administration.

96. Transfer of Military Credits

After registering in the military department, those desiring credits in that department for military work done at other institutions having a United States Army officer on duty as professor of military science, shall submit a petition for such credits through the military office accompanied by a certificate from such institutions showing fully the amount of theoretical and practical military work done at such institutions.

97. Action on Petitions

All of the above named petitions submitted to the military office will be forwarded to the Council of Administration or other authority for action.

98. Requirements

Every male student registered in the military department and not properly excused shall study United States Army drill regulations, and shall recite upon the same once a week until he passes one creditable semester examination; and every male student shall have military drill twice a week until he obtains four creditable semester records. Those selected as commissioned officers (in the junior and senior years) shall continue recitations and drill during their term of service.

99. Beginning of Military Courses

The drill practice (Military 2) shall begin for each student as soon as practicable after he enters the University. Classroom instruction for officers and non-commissioned officers (Military 3) shall begin as soon as practicable after the opening of the first semester, and shall continue throughout the year. Classroom instruction for freshmen (Military 1) shall begin the second semester.

100. General University Rules Applicable

The study of United States drill regulations and of military science shall be subject to the same rules in regard to recitations, examinations, and standing as other university studies.

101. Grades

Drill practice shall count for maximum credit if every drill is attended and all duties well and faithfully performed. Absence, lack of promptness and attention, disobedience, improper uniform, etc., shall detract from this maximum standing. Any student falling below 70 fails to pass, loses all credit for the entire term, and cannot proceed with the other studies except by permission of the Council of Administration.

102. Credit for Athletics

Members of the university corps of cadets will be allowed credit for military drill while active members of university athletic organizations, or candidates for membership in the same, as follows:

The university and freshman football teams (not to exceed thirty men for each), for that part of the first semester preceding December 1; the university and freshman baseball teams (not to exceed a total of thirty men),

and the university track teams (not to exceed a total of thirty men) for that part of the school year following February 1; and the university basketball team (not to exceed eight men) for the period from January 1 to March 15; provided that no cadet may be excused for both periods during the same year, except by special permission of the Council of Administration.

Students desiring the privilege described above and wishing to become candidates for the teams named shall enter a request for the same with the Director of Physical Training, who will forward the names of men he wishes excused to the professor of military science for his action. No student may absent himself from military work until he sees his name published on the military bulletin board as excused.

Members of the corps of cadets who are thus listed with the department of physical training as candidates for the above teams shall be subject to such regulations as the head of that department may prescribe. The instructor in charge of competitive athletic work will make weekly reports to the professor of military science of the attendance on athletic duty of all students excused from drill.

103. Credits

Standing in studies and drill shall be placed on record with other class credits. The entire course of study and drill as prescribed shall count as five hours, of which the recitation shall count as one hour, and the four semesters of drill as four hours.

104. Appointment of Officers

Officers and non-commissioned officers of the corps of cadets shall be nominated by the professor in charge, and confirmed by the Council of Administration. All

students who have gained one hour's credit in drill practice shall be eligible to appointment as lance corporals; those matriculated students who have gained one hour's credit in classroom work and two hours' credit in drill practice shall be eligible to appointment as sergeants and corporals; and those who have gained three hours in classroom military instruction and four in drill practice are eligible to appointment as commissioned officers of the corps of cadets.

105. Basis of Promotion

Proficiency and capacity in the military department shall be the basis of promotion in the corps of cadets; provided, that every candidate for promotion shall be certified to by the Registrar as satisfactory in scholarship and by the Dean of Men as free from any serious censure.

106. Dismissal of Officers

The professor of military science, with the approval of the Council of Administration, may relieve or dismiss any officer or non-commissioned officer when the good of the service may require it.

107. Military Scholarships

Special military scholarships have been created, good for one year, to which is attached a money value of twenty-four dollars. Students attaining the rank of commissioned officers shall be eligible to these scholarships, and one scholarship awarded to each officer serving in the corps of cadets, the amount to be paid at the close of the term of service.

108. Assistant Instructors in Military Science

The Cadet Colonel, Lieutenant Colonel, Senior Major and Regimental Adjutant shall be assistant instructors

in military science and tactics, and shall receive, in addition to the money value of their military scholarships, one hundred dollars a year.

109. Commissions in the Illinois National Guard

During the second semester the President shall appoint a committee which shall examine candidates for nomination to the Governor of the State, to receive commissions in the Illinois National Guard. This examination shall be upon the theoretical studies pursued in the military classes and the practical work taught in the University. Candidates for this examination must be members of the senior class in full standing at the time thereof; must have completed the course of military studies; must have served two semesters as commissioned officers, and must be approved by the Council of Administration as having good reputations as scholars, officers, and gentlemen.

110. Uniforms

Uniforms must be procured within one month after entering upon military duty. They must conform to the following description:

A—For Officers

Coat—Of Charlottesville Woolen Mills Dark Blue Cloth, No. 1377; single breasted, fly front, standing collar closing together along entire height in front and fastened with two hooks and eyes; coat to fit closely with fly containing eight concealed black bone buttons and hook and eye near bottom, and hand made button holes; the skirt to extend from one-third to two-thirds the distance from the hip joint to the bend of the knee, according to the height of the wearer; to be cut to fit closely. Back in single piece with curved side seams; slashed over each hip, right slash to be five and one-

fifth inches long with one concealed button, and left slash ten and one-half inches long with two concealed buttons and hand made button holes. One inside breast pocket, to be on left side, opening up and down. West Point collar clips to be attached to inside of coat collar.

Trimmings.—Of the best quality of black lustrous mohair braid, one and one-half inches wide, all around edges, and up slashes five and one-half inches on both sides. Braid on collar of same quality, one and three-quarters inches wide. Best quality of mohair lining.

Trousers.—Of *Charlottesville Light Sky Blue Kersey, No. 1371*, with stripe of best quality white broad-cloth, one and five-eighths inches wide, down outer seam of each leg, to be sewed on with welt seam, stitched one-fourth of an inch from the edge; hand sewed, hand tacked seats and half lined; three pockets, one on right hip, two on sides, stayed extra well; suspender buttons inside; four belt straps outside.

Cap.—United States Army pattern for line and field officers; ornaments of best quality gilt and hand embroidered; cord of same quality of gilt; cap to have cover.

Shoulder straps on coat, according to rank and arm of service. On skirts, insignia of rank on each side of collar.

B—For Non-Commissioned Officers and Privates

Coat.—Of *Charlottesville Woolen Mills Cadet Gray Cloth No. 1042, 22 oz.*; single breasted, fly front, standing collar coming together along entire height in front, fastened with two hooks and eyes; coat to close with flap containing eight concealed black bone buttons and hooks and eye near bottom; the skirt to extend from one-third to two-thirds the distance from the hip joint to

the bend of the knee, according to the height of the wearer; to be cut to fit closely; back in single pieces with curved seams. No vent or imitation at the sides; all seams sewed with pure dyed silk; West Point collar clips to be attached to inside of coat collar.

Trimmings.—Of best quality of lustrous black mohair braid as follows: To be edged all around the bottom, the front edges, the collar, up the back seams, and around the sleeves three inches from the bottom with braid one and one-half inches wide, except the braid on the collar which shall be one and three-fourths inches wide; on both sides of the breast five double rows of three-eighths inch braid, with points at the outer end of top row extending nearly to the sleeve seams, the lower points to be about eight inches apart, according to the measure of the waist; one inside breast pocket on left side opening up and down, stayed extra well; good quality of "Farmer's Satin" lining.

Trousers.—Of *Charlottesville Cadet Cloth No. 901, 24 oz.*, best quality of black broadcloth, down the outer seam of each leg, to be sewed on with welt seam stiched close to the edge; waistband to be well stayed with linen canvas; hand sewed seat and well stayed with strong silesia; seat half lined; three pockets, right hip and two side, extra well stayed; suspender buttons and four belt straps inside.

Cap.—United States Army pattern, with wreath and letters U. of I. in monogram embroidered in fine gold bullion, except the U which shall be in silver.

Chevrons.—The chevrons on coat, gold-lace. West Point pattern, according to grade. On shirts, cloth, U. S. Army pattern.

C—For Band

Coat.—Of *Slater's Mills Cloth, No. 1020*; style and cut same as commissioned officers except that both sides have blind slashes six inches long and braiding as follows: bound all around the edges, front, bottom, and slashes with a row of one inch black lustrous mohair braid laid on flat; collar of same braid one and one-half inches wide, coming together along entire height in front, and fastened with two hooks and eyes; inside of this another row of three-sixteenth inch black mohair soutache set one-fourth inch from the wide braid, forming small loops at the corners and over the side slashes; front to be trimmed with black soutache braid worked into small leaf patterns; sleeves to be trimmed with one inch black soutache braid as now worn; gilt embroidered monogram U. of I. and lyre on each side of collar; West Point collar clips to be attached to inside of coat collar.

Trimmings.—Of best quality of mohair lining.

Trousers.—Of *Slater's Mills Cloth No. 1020*; with one and one-fourth inch black braid on outer seams; style and make-up same as for non-commissioned officers; suspender buttons and four belt straps on inside of waist.

Cap.—Same as for non-commissioned officers and privates except that the cap cord is gilt.

Gloves.—White Berlin, of good quality and equal to the United States Army standard.

Woolen Shirts.—To be of standard quality, fast dyed, dark blue shirting flannel, with black ivory buttons; sewed with fast colored thread of same shade as cloth; shirt to be neat fitting with rolling collar; front plait one and three-fourths inches wide and fifteen inches long; two outside patch breast pockets six and one-half

inches wide and seven inches deep, bottom corners cut off, finished with flap six and three-fourths inches wide by two and one-half inches deep, fastened with button and button hole in center of opening; cuffs to have corners cut off; collar and shirt to be lined with corset jean to bottom of yoke; to have four buttons on front plait, one on each pocket and cuff; button-holes to be worked with silk; to have sewed under plait near bottom a patch with contractor's name sewed in silk.

Tie.—To be worn with woolen shirt. To be short black silk four-in-hand, of length to extend down seven inches from collar.

Collars.—To be straight standing, of best quality linen, of width to appear one-fourth of an inch above collar of coat.

Cuffs.—Of white linen.

Shoes.—Of black leather.

Collar Ornaments.—For all except Band. Infantry, crossed rifles; artillery, cannon; signal corps, flags. Of metal, gold plated, made with pin put on horizontally.

Monogram U. of I.—For Infantry, Artillery, and Signal Corps, of metal, gold plated, made to pin on.

111. Civilian Dress

Cadets are not allowed to wear part of the uniform with civilian dress. However, civilian overcoats may be worn over the uniform during inclement weather by cadets not in ranks.

112. Uniforms from One Contracting Firm

In order that all uniforms worn at this University may be, in quality, make, and finish, in strict accordance with the specifications adopted by the Board of Trustees, all students enrolled in the military department are required to obtain them from that firm only that may,

from time to time, be under agreement and bond with the Trustees to furnish said uniforms at a stated price and of standard quality.

113. Assignment to Band

A suitable number of students may be assigned by the professor of military science to be musicians, and every full term of such service as musicians shall count for one term of drill; upon the completion of four full terms of such service as a musician, the student shall receive the 5 required credits in military science.

114. Band Scholarships

Any student, who, after obtaining credit for four semester's work in military drill, shall continue in the band by appointment for not less than a year shall be paid for this additional service, an amount equal to the term fees of the year. This additional service includes the exercises on commencement day and on all other occasions required by the President of the University.

115. Use of Band Instruments

The band instruments belonging to the University are for use in practice, drill, and other university exercises; they may be used for other purposes only by special permission of the President. Members of the band shall receipt for their instruments and shall be liable for any damages. At the close of each second semester the instruments shall be turned over to the Comptroller and the receipts returned.

116. University Bronze Medals

Bronze medals, typical of the University and its military department, are awarded by the University to the members of the infantry company, artillery and signal

detachments which score the greatest number of points at the annual competitive drill. These medals are also given to the members of the company team making the highest aggregate score in gallery target practice. The medals so awarded become the permanent property of the recipients. A complete roster of the winning organizations is published in the university catalog.

117. The University Gold Medal

The Board of Trustees has provided a gold medal which is to be awarded, at the annual competitive drill to be held near the close of the year, to the best drilled student. Each student must have matriculated in this University and must have completed one semester's work in military 1 with a grade of not less than 90, and three semesters' work in military 2 with a grade of not less than 95; and he must have an average standing of not less than 85 percent in all of his other studies for the preceding semester, which standing shall be determined by the Registrar. The name of the winner is published in the university catalog.

118. The Hazleton Gold Medal

Captain W. C. Hazleton provided in 1890 a medal, of beautiful artistic design, which is to be awarded, at a competitive drill to be held near the close of the year, to the best drilled student. Each competitor must have been in attendance at the University at least sixteen weeks of the current college year; must not have had more than four unexcused absences from drill; and must present himself for competition in full uniform. The name of the winner is published in the university catalog.

119. Date of Competitive Drills

Competitive drill shall take place at the University of

Illinois between the fifteenth and thirty-first days of May, each year. The exact date and time is determined yearly by the President.

120. Plan of Company Competitive Drills .

A board consisting of the Commandant of Cadets and the Cadet Colonel, the Lieutenant Colonel and the Battery and Signal Captains, prepares a list of movements to be executed, each movement to have a fixed value. A time allowance is determined upon, which has a fixed value. Thirty minutes before the commencement of the competition the commander of each organization will be handed a list of the movements to be executed, value omitted.

121. Strength Required

Each organization must report for the competition with at least eighty per cent of its total strength—present and absent—to be eligible to compete.

122. Plan of Individual Competitive Drills

For the University and Hazleton gold medals award is made upon the following points:

a. Erectness of carriage, military appearance, and neatness.

a. Manual of arms, with and without numbers.

123. Ownership of Medals

The University gold medal becomes the permanent property of the winner. The winner of the Hazleton medal may wear it until the fifteenth day of May following, when it will be returned for the next competition; he will, however, be given a certificate setting forth the facts.

124. Students Credited by Transfer Not Eligible

Students who have gained any part of their military

credits in other institutions are not eligible to compete in the individual competitive drills.

125. Selection of Company Representatives

In the competitive drill for the University and Hazleton gold medals, respectively, each company will be represented by the two cadet sophomores and the two cadet freshmen who have won highest places in the preliminary contest.

126. Selection of Individual Competitors

The selection of the competitors for the individual competitive drills shall be made by a board consisting of the Cadet Colonel, the Cadet Lieutenant Colonel, and the Commanding Officer of the organization. In making this selection, the board will hold one preliminary infantry drill of each organization between the fifteenth and thirtieth of April. The Commandant of Cadets may also, at his discretion, select one competitor of each class from the several organizations.

127. Judges

The medals shall be awarded by a committee of three judges to be selected by the officer in charge of the military department of the University and approved by the President. If possible United States Army officers will be secured to act as judges.

128. Military Day

May 30, Decoration Day, has been designated as University Military Day. In the morning of this day the corps of cadets will be paraded and Escort of the Color will be carried out. At this parade the medals awarded at the competitive drills will be presented to the winners by the President, or some person delegated by him. If practicable a patriotic address will be given by some person of distinction.

In the afternoon the corps of cadets will join with Grand Army organizations in the ceremonies of the day.

129. Explanation of Absences

Cadets finding it necessary to be absent from a recitation or drill will have their status of "absent without leave" changed to "absent with leave," provided a satisfactory explanation of such absence is made to the commandant before 12:00 m. on Saturday following. Cadets confined to their rooms by sickness will have the commandant notified of the fact (preferably in writing) within the time specified above. The names of cadets complying with the foregoing will not be entered on the bulletin of "reported cadets."

130. Explanation of Other Delinquencies

Company commanders finding it necessary to report cadets for derelictions of duty, other than absences, will, before the end of the drill period, inform the cadets of the nature of the reports to be made against them. Cadets so reported who report in person to the commandant before 12:00 m. on the Saturday following will not have their names entered on the bulletin of "reported cadets."

131. Publication of Names of Delinquents

All cadets whose names have been posted in the bulletin of "reported cadets," and who have failed to make explanations therefor, within the time specified in the bulletin, will have their names published in orders as "delinquents." The number of demerits inflicted in each case will be noted.

132. Extra Drill

Cadets absent from drill or recitation without permission from the military department may, at the discre-

tion of the Commandant of Cadets, be required to drill extra, not to exceed two periods for each unauthorized absence. The infliction of such extra drills will be published in orders. After such orders have been published, no penalties will be removed except by discretion of the President.

133. Recording of Leaves of Absences with Commandant

A cadet receiving "leave of absence" from the University must have the same recorded in the office of the commandant before leaving the University.



UNIVERSITY OF ILLINOIS
REGULATIONS
FOR THE GUIDANCE
OF
UNDERGRADUATE STUDENTS



1913

UNIVERSITY OF ILLINOIS REGULATIONS

FOR THE GUIDANCE

OF

UNDERGRADUATE STUDENTS



SEPTEMBER, 1913

REGULATIONS

FOR THE

Guidance of Undergraduate Students

These regulations are to be taken, not as arbitrary rules, but as necessary to the proper organization and operation of the University. Every student of the University is, therefore, bound both by reason and by loyalty to observe them, since upon them depends the free and healthy activity of the institution whose benefits he seeks.

In connecting himself with the University, the student neither loses the rights nor escapes the responsibilities of the citizen.

REGISTRATION

1. Registration Days

The two days preceding the beginning of instruction at the opening of each semester are for registration. The registration begins at eight o'clock on the first day and closes at five o'clock on the second. Students are not admitted to classes unless properly registered. Students may *not* register by proxy.

2. Late Registration*

A student registering late must get a *permit*, if a man, of the Dean of Men, if a woman, of the Dean of Women; and, if a former student, must pay a fee of one dollar. Having secured the permit of the Dean of Men or Women, *a new student* will apply to the Registrar for a study list; *a former student not in attendance the previous semester* will also apply to the Registrar; *a former student who has been in attendance the previous semester* will find his study-list at the office of his dean or director. (The permits of the Deans of Men and Women mentioned in this rule are not substitutes for the permits required, in the case of *former students not in good standing*, under Rule 6 below.)

3. Week-Old Study-Lists Invalid

A study list becomes invalid if not filed within one week after the date of its issue; in this case the student becomes subject to the provisions of Rule 2.

4. New Students

(a) *A new student who has secured a permit to register* not less than three days previous to the first day of registration should proceed at once to the office of the dean of the college or the director of the school in which he has permission to register, and make out with him, or with some one designated by him, a list of studies for the year.

(b) *A new student who has not secured in advance*

*Students registering in *courses beginning in the middle of the semester* are not regarded as registering late provided their registration is completed the day before the beginning of the course.

a permit to register must first secure such a permit from the Registrar.

5. Former Students in Good standing

(a) *A former student in attendance the previous semester*, and in all respects in good standing (see Rule 6 below), will proceed at once to the office of his dean or director where he will find a blank study-list prepared for him and constituting a permit for him to register.

(b) *A former student not in attendance the previous semester*, but in all respects in good standing (see Rule 6 below), will first procure a permit to register, if a man, from the Dean of Men, if a woman from the Dean of Women, and then apply to the Registrar for a study-list.

(c) *A student transferring from one college of the University to another college of the University* must present a release from the dean of the college which he is leaving (including a statement of his work in that college), and also a *permit* from the Registrar, certifying that he has fulfilled the entrance requirements of the college which he is proposing to enter.

6. Former Students Not in Good Standing

A former student, whether or not in attendance the preceding semester, *if not in good standing*, either—

(a) Because he has been in attendance a year as a *conditioned freshman* and has not cleared off entrance conditions; or—

(b) Because he has been registered for two years as a *special student* without matriculating; or—

(c) Because of *unsatisfactory work*; or for other reasons, may not register except upon the recommendation of the faculty of his college and with the ap-

proval of the Council of Administration evidenced by a permit from the Secretary of the Council.

7. Students Dropped

A student who has been dropped from any college or school of the University may enter another college or school or the summer session only on petition approved by the Council of Administration.

8. Conditioned Freshmen

A student who lacks not more than two of the fifteen units required for matriculation, may be entered as a conditioned freshman, provided—

(a) He is enrolled in at least nine hours of work for university credit;

(b) All his entrance conditions are such as can be made up during his first year.

No student having entrance conditions may go on a second year, except on the recommendation of the faculty of the college or school in which he is enrolled, approved by the Council of Administration. Permission to continue as a special student will be granted only in very exceptional cases.

9. Persons Connected with the University

All persons connected with the University, other than registered students, if they attend any University class *for credit*, must register and file study-lists. Every such person must also pay a fee of \$7.50 for each study each semester.

LISTENERS OR VISITORS

10. Registered Students

Permission to attend classes as listeners, or irregularly for credit, is granted to registered students only by consent of the instructor of the class and with the approval of the dean of the college or the director of

the school in which the student is enrolled. *Students who visit a course as listeners are not allowed an examination for credit.*

11. Persons not Connected with the University

Permission to attend classes regularly as listeners only may be given to persons who are not connected with the University, on the following conditions:

(a) They must first secure the consent of the instructor concerned and of the dean of the college in which the course is given.

(b) They must pay a fee of \$7.50 for each course attended.

No instructor is allowed to admit any such listeners to any of his classes except on presentation of a written certificate showing that he has complied with the foregoing conditions. This certificate, when properly signed, is to be filed with the dean of the college in which the student is enrolled.

N. B.—A permit to visit a class in *physical training* or *military science* does not entitle the person holding the permit to participate in the work of the class; permits to visit classes not administratively assigned to any college or school must be approved by the instructor in charge of the class and by the dean of the college in which the student would most naturally be enrolled, as determined by the work offered for entrance credit, or, if necessary, by requiring the student to express a preference.

CHANGES IN STUDY LISTS

12. Permission, Where Obtained

Permission to change study lists after registration may be obtained only from the dean of the college or the director of the school in which the student is enrolled.

13. Time Limit; Fee

(a) Changes in study lists must be completed and filed at the Business Office not later than 5:00 p. m. of the tenth day of classwork as scheduled, or a fee of \$1.00 will be charged for each change.

(b) Students already enrolled in the University will not be permitted to enter new classes that continue through the semester after the close of the third week of the semester; and permission will not be given such students to enter new classes continuing only a portion of a semester later than the close of the second week of instruction in that subject.

FEES*

14. Payable in Advance

All fees shall be paid each semester in advance.

15. For Courses in Law

Students not enrolled in the College of Law, but taking law work, pay a fee of five dollars for each course, full or fractional. Students enrolled in the College of Law may elect university studies for which they are prepared, without additional fees.

16. Refund

In case a student withdraws from a course or from college during the first ten days of instruction as scheduled, the total amount of his fees for the work dropped, except the matriculation fee, will be re-

*The fees named herein are special fees charged in the case of certain irregularities. To find the schedule of regular University fees—the *matriculation* fee, the *incidental* fee, the *diploma* fee, and the fees for *special students* and *conditioned students*,—look up the heading *Fees* in the index of the *Annual Register*.

funded. After ten days and before the middle of the semester, a rebate of one-half of the fees, except the matriculation fee, will be made. After the middle of the semester, no rebate will be allowed. In no case will any part of the matriculation fee be refunded. This rule applies to laboratory fees as well as to incidental and tuition fees.

In the *Summer Session*, the total amount of fees paid will be refunded within the first five days; one-half the amount after five days but within the first four weeks; and nothing after the beginning of the fifth week.

17. Students Conditioned through Changing Colleges

A student who has matriculated in any college of the University and paid the matriculation fee will continue to be ranked as a matriculated student and will not be required to pay the additional fee of a conditioned student even if he changes to another college, the entrance requirements of which he is not able to satisfy in full and is required to complete.

See also

LATE REGISTRATION, fee for, Rule 2.

COURSES FOR CREDIT, taken by persons connected with the University other than registered students, fee for, Rule 9.

LISTENERS (OR VISITORS), fee for, Rule 11.

CHANGES OF STUDY LIST, fee for, Rule 13(a).

SPECIAL EXAMINATIONS, fee for, Rule 37.

ABSENCES

18. Leave of Absence

Students who desire to be absent from the University must apply for leave to the Dean of Men, in the

case of men, or to the Dean of Women, in the case of women. An excuse for absence does not in any case relieve the student from the responsibility for the work of his class during his absence.

19. Suspension of University Exercises

The official suspension of University exercises does not excuse students from completing the full requirements of a course which may be affected by the suspension.

20. Absences before and after Vacations

Students absent from classes immediately preceding or following a vacation are *excluded from the final examination* in such courses as they have absented themselves from, and are dealt with as are those students who absent themselves from examinations without proper excuse. Students who are obliged to be absent at times indicated by this rule may present to the Committee on Student Progress, either before or after such absences occur, a petition asking to be excused.

21. Daily Reports of Absences

Two committees, called the Committees on Attendance, are appointed annually by the Council of Administration, one for men, and one for women. The secretaries of these committees are the Dean of Men, and the Dean of Women, respectively. *Instructors report all absences daily on blanks furnished for the purpose.* The absences of the men are reported to the Dean of Men, and those of women to the Dean of Women. No absence is excused or omitted, but such information as the instructor has may be transmitted with the report.

22. Dropping from Courses for Absences*

A record is kept of all absences. When a student has passed the limit in any one subject the Secretary of the Committee on Attendance informs the instructor in charge, and *drops* that student from his course. A *freshman* or a *sophomore* is dropped from a course, except in military and physical training, where his absences aggregate *one-eighth* of the whole number of recitations in that course. A *junior* is dropped when he has been absent *one-fifth* of the total number of recitations in a course.

A student has no right to be absent from any course for which he is registered except for illness or other unavoidable circumstances or unless he has secured permission in advance to withdraw from the course according to Rule 12.

A student who allows himself to be dropped from a course by absenting himself from it, and thereby reduces the number of hours for which he is registered to less than fifteen, violates Rule 27, and is therefore debarred from the University unless he is reinstated in the course from which he was dropped or secures permission from the dean of his college to carry fewer than the required number of hours.

23. Reinstatement

When a student has been dropped from a course on account of absences he may be reinstated only upon satisfying the instructor of his ability to continue with the course. Permission for reinstatement is given only upon the recommendation of the instructor

*The fact that a student is dropped from a course does not release him from the obligation of complying with Rule 27.

in charge of the course, and on the approval of the Committee on Attendance.

24. Failure on Account of Absences

If a student who has been dropped for absences secures neither a reinstatement nor a permit to omit the course in the way provided under "Changes in Study Lists," Rules 12 and 13, he shall be recorded as having failed in the course.

25. Special Discipline for Repeated Absence

If the repeated absence from classes of any student seems to the Committee on Attendance a matter requiring discipline, the committee reports the case to the Council of Administration for action.

STUDIES

26. Definition of "Hour"

Credit is reckoned in semester "hours," or simply "hours." An "hour" is either one class period a week for one semester, each class period presupposing two hours' preparation by the student, or the equivalent in laboratory, shop, or drawing room.

27. Number of Hours Prescribed

That the time of students may be fully occupied, each person is required to pursue studies aggregating *not less than fifteen nor more than eighteen hours*; except that students in courses requiring more than such number of hours in any semester are not limited as to such required hours by this rule; and, excepting further, ~~that~~ a student whose standing in each study of the preceding semester has been 90 may take for the semester studies aggregating not more than twenty hours. A student may be permitted to take more or less than the amount of work described above only

on the permission of the dean of his college or the director of his school, or a three-fourths vote of his college faculty at a formal meeting.

28. Required Subjects Take Precedence

Any required subject in which there is a failure must upon the first recurrence of such subject take precedence over all other subjects.

29. Credit Forfeited by Reregistering

By registering in a subject for which he has a credit a student thereby forfeits his credit and must complete the work required of the class. If a course is repeated, the grade given at the close becomes the official grade.

30. Candidacy for Graduation

Candidates for graduation must have completed by the end of the first semester of the year of graduation all studies required therefor, except those to be taken in class in the second semester; provided, that a failure in the first semester's work must be made up not later than one month after the beginning of the second semester.

31. Certificate of Studies and Grades

Students who have maintained a good character for faithful study and correct deportment, and have paid all their university dues, may at any time receive a certificate from the Registrar stating the studies they have pursued and the grades they have obtained therein.

32. Credit in Foreign Language without Examination

In foreign language work credit without examination may be granted in the following cases: (1) credit for the elementary courses of the first and second

years to students who have passed a more advanced course with a grade of 80 or above; (2) credit in a less advanced composition course of the third or fourth year to students who have passed creditably in a more advanced composition course.

EXAMINATIONS

33. Entrance Examinations Closed to Upperclassmen

No matriculated student may take any entrance examinations after beginning his second year in the University.

34. Examinations for Advanced Standing

Within sixty days after matriculation, a student may have an examination for advanced standing.

35. Semester Examinations Required; Other Examinations

Examinations must be taken at the close of each semester on the work of the semester in all subjects except those whose character renders it unnecessary or impracticable. Other examinations are held as often as in the judgment of the instructor the necessities of the work may require.

36. Examination of Absentees

A student who has pursued a study with a class in the University and has been absent from the regular examination for satisfactory reasons may be examined by the instructor at his convenience. *Any other* absence from such an examination counts as a failure.

37. Special Examinations

Examinations other than those provided for under Rule 35 may be had only upon the recommendation of the department concerned and with the approval of

the dean of the college in which the student is enrolled. For all such examinations a permit must be obtained and a fee of five dollars must be paid in advance, except that no fees will be charged for examinations under Rule 34.

38. Significance of Grades

The grades given at regular semester examinations are as follows: 90-100 indicate degrees of proficiency expected from superior students; 80-90, expected from average students; 70-80, from students below the average. Below 70 indicates a failure.

39. Removal of Failures

If the grade is between 60 and 70, a special examination to remove a failure may be granted subject to the conditions of Rule 37. Without such an examination the student, if permitted to remain in the University, may, with the consent of the department, be registered in subjects in sequence during the following semester. If the grade is less than 60, the student can secure credit for a course only by repeating it in class.

40. Examination Books

Semester examinations must be written in the university examination books.

SEVENTY-FIVE PER CENT REQUIREMENT

41. Seventy-five per cent required in three-fourths of work

In order to receive his bachelor's degree a student must have secured grades of not less than 75 per cent in subjects aggregating at least three-fourths of the work, prescribed or elective, required for such degree.

PROBATION

42. Probation

A student who fails to make a passing grade in at least nine hours of work for which he is registered in any semester is placed upon probation for the succeeding semester, and in case he fails to pass at least nine hours of work in either of the two succeeding semesters he is dropped from the college.

Other students delinquent in their studies may be placed upon probation at the discretion of the college faculty or of the Council of Administration. Such probation may be for any period not exceeding one semester.

43. Disabilities of Students on Probation

Students placed on probation for any cause may not, during the period of their probation, take part in any public contest or exhibition (athletic, musical, literary, dramatic, or oratorical, or of any other sort) or serve on the staff of any student publication, or become candidates for any undergraduate office.

CLASSIFICATION OF STUDENTS

44. When Made

Classification of students by years is made in the Registrar's office at the end of each year upon the number of credits earned, and is revised, as may be necessary, at the beginning of each semester, and at no other time.

TRANSFER OF CREDITS

45. No Transfer of Credits Given until after Matriculation

No transfer of credits is made, and no advanced standing is given, until the student is matriculated.

46. Time and Method of Application for Advanced Standing

A petition for transfer of credit for advanced standing should be made within the first semester after the student enters the University. The petition should be addressed to the Committee on Transfer of Credits. Blanks for the purpose may be obtained at the office of the Registrar.

47. From the Larger Universities

All students bringing advanced standing from the *larger institutions* in the United States or Canada, including the principal state universities and the more important endowed institutions in the East, South, and West, are given university credit *hour for hour* for the work in those institutions.

48. From Recognized Smaller Colleges of Illinois

Students coming to the University of Illinois from the *Illinois colleges* that require a minimum of 14 entrance units, as laid down by the Carnegie Foundation, are given credit as follows: Thirty hours for the first year's work, 30 hours for the second, 30 hours for the third, provided that such students have completed a full course in an accredited high school in this State, or in a preparatory school of equal standing, enabling them to present the 15 units required for admission to the University of Illinois; and provided further that they have done full work in the colleges from which they wish to transfer their credits; except that no subject is given advanced credit if the department concerned objects.

49. From Recognized Smaller Colleges of Other States

Students seeking to transfer credits from similar

colleges in states where the state university is recognized as fulfilling the conditions set forth under Rule 47 are given credit on the same terms as those laid down for the colleges of Illinois, provided that such institutions are recognized by the state universities in their respective states as doing work equivalent to that of the state institution.

50. From Collegiate Institutions Not Included Above

Students coming from institutions not included in the foregoing lists have their credits passed upon after the Committee has made a careful investigation of the institution in consultation with the heads of the departments concerned, and has arrived at a proper rating of that institution.

51. From State Normal Schools

(a) Students who have completed the equivalent of the entrance requirements of the University before entering a state normal school, and have been graduated from the two years' professional course, are given 60 hours of advanced standing.

(b) Students who enter normal schools without completing the equivalent of the entrance requirements of the University are allowed entrance credits for their normal school work on the same basis as that on which they are given credit for similar subjects from accredited high schools, and may receive advanced standing on any work that may remain after the entrance requirements have been satisfied. Such students, after having completed a full year of work at this University with an average grade of 85 per cent or over, may secure a reconsideration of their normal school work and receive additional credit; but in no case shall the total amount of advanced credit

given for such normal school work exceed thirty semester hours.

52. From Secondary Schools

In a few subjects, with the approval of the heads of the university departments represented, advanced credit is given for work done in a selected list of secondary schools approved by the High School Visitor for work in excess of entrance requirements. To each unit of secondary work, when fully approved for advanced standing, approximately one-half value is given in college hours, the number corresponding to a college semester credit where equivalent courses are given. The total amount of credit for entrance and for advanced standing granted for four years' work in a secondary school in no case exceeds the equivalent of sixteen (16) units.

53. Limitation of Advanced Credits per Subject

No student receives by transfer a number of advanced credits in any subject sufficient to constitute a major, without the approval of the department concerned.

54. Advanced Standing Provisional

All credit given for advanced standing is regarded as provisional, and subject to revision at the end of the student's first year at the University of Illinois.

SPECIAL STUDENTS

55. Conditions of Admission

Persons *twenty-one years of age or over and not candidates for a degree* may be admitted to classes as special students on approval of the dean of the college or the director of the school, provided they can satisfy the professor in charge of the department in which

such classes are taught that they possess the requisite information and ability to pursue the chosen subject profitably. (Special students pay an extra fee of \$7.50 a semester.)

56. Special Requirements in College of Engineering

Special students will not be admitted to the College of Engineering unless they comply with the entrance requirements in mathematics and English.

57. Two-Year Limit

No one may register in the University as a special student for more than two years, except upon the recommendation of the faculty of the college in which he is enrolled and the approval of the Council of Administration.

58. Limitation to College in which Registered

A special student of one college or school may not take any study in another college or school except by permission of the dean or director of the latter.

DISCIPLINE

59. Degrees of Discipline

The degrees of discipline in the University are *expulsion*, *dismissal*, *suspension*, and *reprimand*. *Expulsion* is permanent exclusion from the University; *dismissal*, exclusion for a set time not to exceed two semesters; *suspension*, exclusion without a definite period but not to exceed one semester; *reprimand*, an admonition, given by the proper officer, according to the circumstances of the particular case.

A student may be expelled or dismissed or finally suspended only by the Council of Administration. He may be suspended from any class, for sufficient reason, by the instructor in charge; or from his college

or school by his dean or director; or from the University by the Dean of Men, in the case of men, or by the Dean of Women, in the case of women; but in no case shall suspension be for more than one week, and every such suspension shall be reported immediately to the Secretary of the Council of Administration, for action by that body unless in the meantime the suspension has been terminated by the authority which made it, upon promise of good behavior or for other reasons satisfactory to such authority.

60. Advertising in University Buildings

The posting or distributing in university buildings of advertisements for the promotion of commercial interests is prohibited.

61. Injuring Property

Any student who wilfully or carelessly injures the property of the University is required to pay for its replacement or repair.

62. Smoking

Smoking in or about the university buildings or on the university benches is forbidden.

63. Use of Intoxicating Liquors

It is a violation of university discipline for an organization of students to use intoxicating liquors or to allow intoxicating liquors to be used at their meetings or on their premises.

64. Suspended Students Barred from Campus

A student dismissed or suspended from the University must absent himself from the university grounds and buildings.

65. Civil Offenses

Any student fined or imprisoned by the civil author-

ities thereby becomes liable to university discipline.

66. Hazing

The unauthorized entrance of the rooms of other students, or subjecting fellow-students to indignities of any character, is a violation of university discipline. Mingling with a crowd or following a crowd engaged in hazing will be considered to be participation in hazing.

67. Dances only on Friday or Saturday Evenings

Annuals or informals by any university organization may be held only on Friday or Saturday evenings

68. Cheating

Cases of cheating are reported to the Council of Administration for discipline.

69. Organizations with Secret Membership

Any student who is a member of any student organization which maintains a secret membership or who is affiliated with such an organization is subject to university discipline.

REPORTING OF UNSATISFACTORY WORK

70. Dates of Reports; upon Whom Made

On the fourth Friday of October, the second Friday of December, and the third Friday of March, each instructor reports to the office of the deans of the colleges and the directors of the schools in which the students are registered upon the work of all freshmen and special students, and upon all other students whose work is presumably below 75 per cent.

MEETINGS IN UNIVERSITY BUILDINGS

71. Closing Time for Buildings

The buildings of the University are closed at 6:00 p. m., excepting as otherwise provided.

72. Closing Time for Meetings

All meetings of societies and social gatherings connected with the University, held in university buildings, must close not later than 12:00 p. m., with the exception of the annual senior ball, the junior promenade, the military ball, and the sophomore cotillion, each of which must close not later than 2:00 a. m.

73. Other Entertainments Barred at Interscholastic

On the evening of the Interscholastic Oratorical Contest no other public entertainments are permitted to be given on the campus either at the time of the contest or immediately before or after it; on this evening entertainments are permitted to be given down town by student organizations.

STUDENT ORGANIZATIONS AND ENTERTAINMENTS

74. Authorization of Council Required

No society or association may be organized among the students of the University without the permission of the Council of Administration, and no change in the character of the regulations of such society or association may be made without such permission.

75. Authorization Withdrawable

The Council reserves the right to withdraw its authorization from any society of students, if, in its judgment, the well-being of the University requires such action.

76. Use of University Rooms by Student Organizations

(a) The students who wish to use a room in any university building must first organize, with the approval of the Council of Administration, with at

least one elective officer who shall have supervision of the room and shall be responsible to the proper university officer for the conduct of students in the room. The organization must each year present a petition to the Council of Administration for the use of a room; this petition having been granted, the particular room to be used shall be assigned by the Supervising Architect.

(b) The elected officer of the organization, or some approved representative, shall report weekly to the university officer in charge of the building, on a blank provided for the purpose, whether any violation of regulations or propriety has occurred, what it was, and by whom committed. This university officer shall take proper action in the premises.

(c) The university officer in charge of the building shall inspect the rooms at irregular intervals and report any misuse to the Supervising Architect or directly to the Council.

(d) The room shall be open during the hours prescribed by the university officer in charge of the building and approved by the Council of Administration.

(e) All students who use the room must sign a written agreement beforehand to observe due decorum while in the room and to protect the property in the room.

(f) The privilege of the use of such rooms by students may at any time be withdrawn when the rooms are needed for other university purposes, or when the rules and regulations concerning their use have been violated by persons to whom the privilege of such use has been extended.

(g) The Supervising Architect shall make a regular annual report to the Council as to the number of rooms and what rooms have thus been used by students, with a definite recommendation as to the continuance or withdrawal of such privileges.

77. Initiation Into Fraternities and Sororities

No freshman may become a member of any fraternity until the end of the first semester, and then not until he has procured from the Dean of Men a statement certifying that he has successfully completed at least eleven (11) hours of the work in which he was registered.

A student entering the University the second semester or a student failing in the first semester requirements may be initiated on or after the first of May, provided he procures from the Dean of Men a statement certifying that he is reported satisfactory in eleven (11) hours of the work in which he is registered.

No student entering from another college may be initiated into any fraternity until he has procured from the Dean of Men a statement certifying that he has credit in not less than twenty-five (25) hours of university work; such a statement cannot be issued until the student's petition for transfer (see Rules 47-50) has been finally acted upon and the twenty-five hours of credit officially entered upon the records of the Registrar's office.

The above regulation applies in full to initiation into sororities, except that twelve (12) hours of work are required, and that the required statements must be obtained from the Dean of Women.

78. Residence in Club Houses Limited to Registered Students

No fraternity, sorority, local club, or other student organization may permit any person not a registered student or otherwise regularly connected with the University to live at the club house belonging to the organization without permission of the University authorities.

79. Dances: Number, Dates, Chaperons

(a) The number of dances to be given by each fraternity and sorority is limited to two for each semester.

(b) The number of cadet hops and the number of dances to be given by each of the several dancing clubs is limited to three for each semester.

(c) Fraternities, sororities, and all other organizations giving dances are required to prepare a list of dates for dances to be given during the year and to file the same with the Committee on Student Organizations and Activities within ten days after the opening of the University in September.

(d) Students' dancing clubs are required to file in the offices of the Dean of Men and the Dean of Women the names of chaperons for each dance at least one week before the dance is to be given.

79a. Meetings During Class Hours Forbidden

No meeting of students' societies or associations and no public meeting of students may be held during the hours devoted to the regular exercises of the

University without the permission of the Vice-President.

80. Permission for Public Entertainments

No public entertainment or exhibition may be given by students, either on the campus or elsewhere, except on recommendation of the Committee on Student Organizations and Activities and by permission of the Council of Administration. If the entertainment is to be given on the campus, petitioners must obtain a written statement from the Secretary of the Council that such permission has been granted and must show this written permit to the custodian of the building in order to secure the use of a room in which to hold the entertainment.

For the use of the Auditorium except for entertainments of strictly University character, a charge of fifteen dollars (\$15.00) is made; this charge covers heating, lighting, janitor service for ordinary cleaning, and police duty; an extra charge to be made where any exceptional arrangement for lighting effects, building of scenery, or arranging of platform is demanded. Each organization is required to present a receipt at the office of the Supervising Architect before the date for the use of the Auditorium is assigned.

For the use of the old Armory a charge of thirty dollars (\$30.00) is made; this charge covers lighting, heating, janitor service for ordinary cleaning, police duty, and the use of such palms and ferns as the Supervising Architect and the Superintendent of Grounds deem advisable; all extra work, such as wiring, decorating, special lighting effects, and the like, are charged for in addition in proportion to the

labor and material required. Receipts for the general fee of thirty dollars must be presented in the same manner as for the use of the Auditorium.

Petitioners must also present the programs of the proposed entertainments, accompanied by the permit from the Secretary of the Council to hold the same, to the University Committee on Student Organizations and Activities for approval; and must enter the dates for such entertainments or exhibitions at the office of the Secretary to the President at least two weeks before their occurrence.

81. Dates for Musical Entertainments by October 1

All societies and organizations planning to give public musical entertainments at the University are required to submit the proposed dates for such entertainments to the Committee on Student Organizations and Activities for approval *not later than October 1* of each year, in order that conflicts and undue competition may be avoided. This plan assumes that the dates for events decided on or after October 1 will be adjusted after consulting the program made out October 1.

82. Proceeds of Entertainments to Go to Organizations

No organization connected with the University is permitted to hold any entertainments with a view to raising money to be divided among members. All funds received from entertainments given by any university organization shall be turned over to the treasurer of the same, and used for the benefit of the organization as a whole, and for the promotion of the interests for which it was established.

83. Auditing of Accounts

Every student organization receiving money from the sale of tickets, subscriptions, or advertising, or otherwise from persons other than its own members, and every class organization receiving money from any source, must keep a suitable set of books, which shall at all times be open to the inspection of an auditing committee appointed by the President of the University.

Each such organization shall file with this committee twice a year a list of its active officers.

The books of each organization shall be submitted to the committee for audit, in the case of continuing organizations, semi-annually, and in all other cases within thirty days after the event for which the organization was constituted.

Written contracts shall be made by all organizations and publications in all transactions involving sums exceeding one hundred fifty dollars (\$150), and copies of these contracts shall be submitted to the Auditing Committee for approval and record before they are signed.

84. Bonds

The proper officers of all student organizations shall upon the request of the Council of Administration furnish a suitable bond for the faithful performance of their respective duties. Such bonds must be approved by the legal counsel of the University and deposited with the Bursar in the Business Office.

85. Publication of Financial Statements

All financial statements of the various student organizations shall be published each year in the

Illini as soon as possible before the close of the school year.

86. Solicitation of Contributions Forbidden

No student organization, or student acting in the name of an organization, shall solicit or receive contributions from persons outside of its own membership for any purpose, unless permission to do so has been previously granted by the Council of Administration.

87. Senior Memorial—Bond for Treasurer

The treasurer of the Senior Memorial Committee shall give a bond of one thousand dollars, or more if necessary to cover the funds collected, for the faithful performance of his duties.

ELIGIBILITY

88. Eligibility for Intercollegiate Games

No one shall participate in any intercollegiate sport unless he is a bona fide matriculated student, doing full work in course leading to a degree.

STUDENT PUBLICATIONS

89. The Daily Illini

Subject to the general authority of the Council of Administration as defined by the Board of Trustees of the University of Illinois, the management of the *Daily Illini* shall be entrusted to a corporation organized under the laws of Illinois, in accordance with the following provisions, as a corporation "not for profit."

(1.) Name

The name of this organization shall be the *Illini Publishing Company*.

(2.) *Purpose*

The purpose of this organization shall be to print and to distribute the *Daily Illini* of the University of Illinois, and such other student publications as may hereafter be deemed desirable by the Council of Administration, in such manner as to secure business-like methods, unity of policy, and continued improvement in the management and the editing of the said publications: provided that no profit shall accrue to any person by virtue of his membership in such corporation.

(3.) *Membership*

The membership of the corporation shall consist of the members of the Council of Administration of the University of Illinois and six trustees. Three of these trustees shall be members of the faculty of the University of Illinois, appointed by the University Council of Administration and serving one year or until their successors are appointed. The remaining three trustees shall be undergraduate students of the University of Illinois chosen by the paid up subscribers of the *Daily Illini*, as provided for in Article 5.

(4.) *Meeting of the Company*

Section 1. The annual meeting of the Company shall be held on the Thursday following the election of undergraduate trustees.

Section 2. Special meetings may be called by the Chairman of the Board of Trustees.

(5.) *Election of Trustees*

Section 1. After 1911 the election of undergraduate trustees shall be held on the first Thursday after the second Monday in May, and the trustees then chosen

shall take office on the opening day of the ensuing University year, except for purposes of organization as provided for in Article 7, Section 1.

Section 2. At each election after 1911 one sophomore shall be elected for two years and one junior for one year.

Section 3. Each undergraduate trustee shall be nominated on petition signed by twenty-five members of his own class who are paid up subscribers to the *Illini*, and presented to the Chairman of the Board of Trustees not later than three weeks before the date of election. The names of all candidates so nominated shall, on their approval by the Council of Administration, be published in the *Daily Illini* not less than two weeks before the date set for the election.

Section 4. No sophomore shall be eligible as a candidate for the office of trustee unless he has earned university credit amounting to forty-five hours with an average grade of 80 per cent. No junior shall be eligible unless he has an aggregate credit of seventy-five hours with an average grade of 80 per cent. Each petition must be accompanied by a statement from the Registrar of the University showing that these requirements have been met.

Section 5. In 1911 the undergraduate trustees shall be chosen on Thursday, March 23; one sophomore for two years, one sophomore for one year, and one junior for one year. The nomination petitions for undergraduate trustees shall be presented to the Secretary of the Council of Administration not later than Monday, February 27.

Section 6. One of the faculty trustees shall be designated by the Council of Administration as Chairman of the Board. The Chairman shall have the right to vote on all questions equally with the other members of the Board.

Section 7. Vacancies in the Board of Trustees shall be filled on nomination of the Board, approved by the Council of Administration. Vacancies arising from failure to elect shall be filled in the same manner.

(6.) *Duties of the Board of Trustees*

Section 1. The Board of Trustees shall hold title to all properties of the Company and conduct the business of the same.

Section 2. It shall appoint the Editor, Business Manager, and Bookkeeper, of the *Daily Illini*, shall determine the method of selection of the staff, and approve the appointment of such members of the *Daily Illini* staff, as hereinafter provided. It shall have supervisory rights in the business management of the *Illini* and in the general news quality of that paper, including the relative space given to various classes of contents. It shall cause to be audited twice a year the accounts of the business manager of the *Daily Illini*, shall approve the scale of advertising and subscription rates, contracts for printing and for distributing, and also all bills for equipment. It shall have power to enforce its rights and privileges by removal from office of any member of the staff who does not abide by its regulations.

Section 3. Four members of the Board shall constitute a quorum for the transaction of business. In case of a tie the question shall be referred to the Council of Administration of the University for decision.

Section 4. The Board shall meet once a month during the college year, at the call of the Chairman, and at other times at the call of the Chairman, or of any other three members.

Section 5. The Board of Trustees shall immediately after its organization adopt a set of by-laws for the government of the corporation and shall have power thereafter from time to time to adopt such by-laws as may be deemed necessary. All such by-laws shall be subject to the approval of the Council of Administration of the University of Illinois.

(7.) *Officers and Their Duties*

Section 1. The officers of the Board of Trustees shall be a Chairman, a Secretary, and a Treasurer. With the exception of the Chairman, these officers shall be elected by the members of the Board, to hold office for one year or until their successors are elected. The election of the said officers shall take place within one week after the annual election of undergraduate trustees.

Section 2. The duties of the said officers shall be the usual duties pertaining to their respective offices.

Section 3. The Chairman shall prepare an annual report to be published in the *Illini*, shall appoint an auditing committee and other necessary committees, and shall be responsible for the presentation of such official reports as may be required by the laws of the State or the regulations of the University.

Section 4. The treasurer shall be the custodian of the material equipment of the *Daily Illini*, and of the funds and other properties of the Company, including the books of the *Daily Illini* and other publications except those for the current year. He shall be required

to furnish a bond in such sum as shall be determined by the Trustees.

Section 5. The auditing committee shall have power to secure the services of a properly qualified accountant. It shall report semi-annually to the Board on the financial condition of the *Daily Illini*.

(8.) *The Staff of the Daily Illini*

Section 1. The staff of the *Daily Illini* shall include an Editor-in-Chief, a Business Manager, and a Book-keeper, all of whom shall be appointed by the Board of Trustees. The qualifications, duties, and salaries of the said officers shall be defined in by-laws adopted in the manner provided in Article 6, Section 5.

Section 2. The Board of Trustees shall also include in such by-laws provision for the appointment and compensation of such other members of the staff as may be deemed necessary or desirable.

Section 3. The Business Manager shall be required to give bond in such sum as may be determined by the Board of Trustees.

(9.) *Method of Organization*

Section 1. Immediately after the election of the trustees for 1911-12, as provided for in Article 5, the said officers shall take steps to secure incorporation under the laws of Illinois.

Section 2. The supervision of the *Daily Illini* as issued during the university year 1910-11 shall remain in the hands of the present Illini Board of Control. In all matters affecting the management of the *Daily Illini* after September 1, 1911, the Board of Trustees herein provided for shall have jurisdiction immediately on perfecting their organization as provided for in Articles 5, 6, and 7.

BY LAWS
Editorial Staff

1. The editorial staff of the *Daily Illini* shall consist of an editor, a managing editor, three assistant editors, and such reporters and other staff members as may be approved by the Board.

Qualifications and Duties of Staff Members

2. No person shall become a member of the *Illini* staff who is not a student of the University of Illinois in regular and good standing.

3. The *editor* shall, at all time he is to assume his duties, have attained senior standing as defined by the Registrar, with an average grade of not less than 80 per cent.

4. The duties of the *editor* shall be to edit the *Daily Illini* in accord with the constitution and by-laws of this company. He shall within three weeks after his appointment nominate one person for each position on the editorial staff above the rank of reporter. He shall assume charge of his office on the day following the last issue of the college year in which he is elected. He shall have general control of the editorial and news columns of the *Daily Illini*, and direction of the editorial staff. He shall act in accord with the decisions of the Board in such matters under his direction as the Board is empowered to deal with, shall attend such meetings of the Board as the Board may request, and furnish such information as they may require concerning the conduct of his office. He shall make such reports and recommendations as may be requested or as he may desire concerning the staff or the paper. He shall preside at all meetings of the staff,

and shall represent the staff in its relations with the Board.

5. The *managing editor* shall have in charge the direction of the news columns of the paper, and shall act as editor in the absence of the editor. He shall have power to make assignments to all members of the staff, subject to the approval of the editor.

6. The *news editors* shall hold themselves open to assignments from the editor and managing editor, for gathering news, news editing, or other services. They shall have power to make such assignments to reporters as are not in conflict with the assignments of the editor and managing editor. One news editor, to be designated *chief news editor*, shall act as managing editor in the absence of the managing editor.

7. The duties of the reporters shall be to receive and execute assignments made by any member of the editorial board. Each reporter shall appear daily at the office, at such time as he may be requested.

Business Staff

8. The *business staff* of the *Daily Illini* shall consist of a business manager, an assistant business manager, a circulation manager, and a bookkeeper.

9. The *business manager* shall have the same scholastic qualifications as the editor. (See paragraph 3). He shall assume office on the day following the last issue of the *Daily Illini* for the college year in which he is elected. He shall, before the printing of the first issue of the paper under his management, file with the Board of Trustees of the Illini Publishing Company, a bond for \$2,000, approved by said Board, and payable to the treasurer of said Board. He shall conduct the business of the *Daily Illini*, make

all advertising and subscription contracts, purchase office supplies, pay incidental expenses, and have general management of the financial department of the paper, except that he shall make no payment of salaries or commissions which have not been approved by the chairman of the Board of Trustees. He shall render a full report of the business of the *Daily Illini* to the Board of Trustees four times a year, at the middle and the end of each semester of the collegiate year, and at such other times as may be requested. He shall attend meetings of the Board when requested by the Board to do so. Within three weeks after his appointment the business manager shall present to the Board of Trustees nominations for members of his staff.

10. The *circulation manager* shall have charge of the work of obtaining subscriptions to the *Daily Illini* and of distributing the newspaper daily to those who are entitled to receive it.

11. The *assistant business manager* shall act as assistant to the business manager, to whom he shall be responsible.

12. *Bookkeeper.* The bookkeeper shall keep the books of the Illini Publishing Company in accordance with the system adopted by the Board of Trustees. He shall prepare and furnish a statement of the business affairs of the *Daily Illini* on request of the business manager or the Board of Trustees. He shall be under the direction of the business manager in matters pertaining to the business of the *Daily Illini*, and of the Board of Trustees in matters pertaining to the business of the Illini Publishing Company.

Salaries and Premiums

13. The salaries of the members of the staff of the *Daily Illini* and payments to establish funds shall be fixed in accord with the following schedule based on a net income of \$3,000.

Editor	\$475.00
Managing editor	200.00
Assistant editor (chief news editor).....	100.00
Assistant editor (associate news editor).....	80.00
Assistant editor (assistant news editor).....	75.00
Others	200.00
	1130.00
Business manager	475.00
Assistant business manager.....	150.00
Circulation manager	120.00
Bookkeeper	125.00
	\$1130.00

14. The salaries above stipulated are payable in quarterly sums of $\frac{1}{4}$, $\frac{1}{4}$ at the middle and $\frac{1}{4}$ at the end, of each semester. Members of the staff dismissed for inefficiency or other similar cause will receive no money recompense for the quarter in which they have not served $\frac{1}{2}$ the time; otherwise they shall be paid *pro rata*.

15. Any net profits remaining at the end of the year after all bills and salaries for the current year have been paid and not earlier than July 1 shall be distributed in the following manner:

The first \$100, or any part of that sum, to the Illini Publishing Company for equipment fund.

All between \$100 and \$300: 60 per cent to the Illini Publishing Company; 40 per cent to the staff of the *Daily Illini*.

All between \$300 and \$1500: 40 per cent to the Illini Publishing Company; 60 per cent to the staff of the *Daily Illini*.

All above \$1500: 80 per cent to the Illini Publishing Company; 20 per cent to the staff of the *Daily Illini*.

All of the money so paid to the staff of the *Daily Illini* shall be apportioned as the Board shall deem expedient.

16. It is hereby provided that any money still due to the *Daily Illini* at the date set for the distribution of the net profits shall not figure in the percentage distribution, but shall accrue to the Illini Publishing Company to be distributed between the Equipment and Contingent Funds as the Board of Trustees may deem advisable.

17. It is hereby provided further that the Board of Trustees may lower the scale of remuneration at the end of any quarter of the college year if the income of the *Daily Illini* does not warrant the continuance of the stipulated scale.

Rules Governing Proportion of Contents of Illini

18. The monthly average ratio of news matter to the total space in the *Daily Illini* shall be as 11 to 40. News matter is understood not to include reading notices of churches or theaters.

Selection of Staff

19. The Board shall select an editor, a business manager, and a bookkeeper for the *Daily Illini* at the regular meeting in April.

20. It shall print in the *Daily Illini*, at least three weeks before that date, a call for applications for such positions.

90. The Illio

(1) No person shall hold the office of editor or business manager of the *Illio* who has not satisfactorily completed two full years of university work and who has not throughout these two years maintained an average grade of at least 80 per cent, exclusive of military and physical training. During their term of office both the editor and the business manager of the *Illio* shall carry enough work to meet the requirements for graduation with their university classes.

(2) Nomination for the offices of editor and business manager of the *Illio* shall be approved by the Council of Administration.

(3) The business manager of the *Illio* shall be required to give bond in an amount not less than two thousand dollars to secure the payment of all financial obligations incurred by the management of the *Illio*. The expense of securing such a bond from a security company or elsewhere shall be charged to the general expense account of the *Illio*. The bond shall be approved by the legal counsel of the University and made payable to the Bursar of the University and shall be deposited with him before any financial obligations are incurred.

(4) In case of ineligibility on account of any of the foregoing provisions the president of the junior class shall call a meeting of the class within two weeks of the announcement of the ineligibility to elect a successor or successors to fill the vacancy or

vacancies, but nominations shall be approved by the Council of Administration as specified above.

91. The Illinois Magazine

(1) No person shall hold the office of editor or business manager who has not satisfactorily completed two years of university work. No person shall hold the office of editor or that of business manager who has not throughout these two years maintained an average grade of at least 80 per cent. During their terms of office both the editor and the business manager shall satisfactorily carry enough work to meet the requirements for graduation with their university classes.

(2) In case of ineligibility on account of any of the foregoing provisions the Illinois Magazine Company shall meet within two weeks of the announcement of the ineligibility and elect a successor to fill the vacancy.

(3) The requirements with reference to giving bond are the same as in Rule 90 under the *Illio* with the amount of the bond changed to four hundred dollars.

92. The Agriculturist

(1) No person shall be candidate for the office of editor or business manager who has not satisfactorily completed two years of university work and who has not throughout these two years maintained an average grade of at least 80 per cent.

(2) The requirements with reference to giving bond are the same as in Rule 90 under the *Illio* with the amount of the bond changed to four hundred dollars.

93. The Technograph

Board of Control:—The general management of the *Technograph* is under a Board of Control, called the Technograph Board.

(1) The purpose of this Board is to publish a journal which shall be known as the *Technograph*, and which shall be the technical journal of the students of the College of Engineering, published under the direction of the Engineering Societies. The purpose of the *Technograph* is to publish articles of engineering and architectural interest, and particularly to encourage contributions from the students and alumni of the University of Illinois.

(2) The Technograph Board shall consist of a senior and a junior member chosen from each of the following societies: (a) Architects' Club, (b) Civil Engineers' Club, (c) Electrical Engineering Society, (d) Mechanical Engineering Society, (e) Mining Engineering Society, (f) Chemical Club. Other similar societies may be included by a vote of the participating societies upon the recommendation of the Technograph Board.

(3) The Board thus constituted, sitting as a body of the whole, shall elect three additional members from the engineering student body at large, not excluding graduate students.

(4) The members of the Board shall be elected before the last Monday in March, and the members thus elected shall complete their organization for the following year. The editor and the business managers shall act as assistants to the officers of the preceding Board in getting out the May issue. The members elected by societies shall be sophomores, and their

election shall be for two years. The members elected by the Board from the student body shall be for one year.

(5) The Technograph Board shall send for the information of each society, one week before the election of the new members, a list of the contributors from the sophomore and junior classes with the number, length, and kind of contributions made by each.

(6) There shall be an Advisory Board of five, consisting of the Dean of the College of Engineering, two members of the faculty, and two alumni of the College of Engineering to be elected annually by the Technograph Board.

(7) The Technograph Board shall elect from their own number a president, a vice-president, and a secretary. The duties of these officers shall be fundamentally those as outlined in Robert's *Rules of Order*.

(8) The Technograph Board shall elect an editor in chief, a business manager, and an assistant business manager.

(9) The editor shall be in charge of the editorial work and must secure articles for publication with the assistance of the editorial staff as indicated in paragraph 13.

(10) The business manager shall act as treasurer. He, with the assistance of the assistant business manager, will have charge of the affairs of the Board incident to publication and distribution. The business manager shall be bonded to the amount of \$1000.00 to secure the payment of all financial obligations incurred by the management of the *Technograph*. The bond shall be approved by the legal counsel of the University and made payable to the Bursar of

the University and shall be deposited with him before any financial obligations are incurred.

(11) The net profits of each publication year, that is for each year beginning with the last Monday in May, shall be divided among the editor, the business manager, and the assistant business manager as follows :

Editor	40 per cent
Business Manager	40 per cent
Assistant Business Manager.....	10 per cent
Contingent fund for permanent improvements.....	10 per cent
	100 per cent

(12) No person shall hold the office of editor or business manager who has not maintained an average grade of 80, exclusive of military and physical training, during the two semesters preceding election.

(13) Each Board shall organize itself as it may see fit with reference to committees, department editors, etc. The editor may appoint department editors, representing each society, each one of whom shall be charged with the duty of obtaining information and materials of interest to the members of his society.

(14) The annual meeting shall be held on the third Monday in May. The time and place of this meeting shall be announced by the president of the outgoing Board. This meeting shall be organized by the outgoing Board for the purpose of closing its out-standing business. The retiring business manager shall present the financial report for the preceding year, which shall be accompanied by a report of the University Auditing Committee, and which, when ap-

proved by the outgoing Board, shall be transmitted to the incoming Board. Upon the adjournment of the old Board the new Board shall meet for organization and proceed with its regular order of business.

(15) The rules contained in Robert's *Rules of Order* shall govern the meetings in all cases to which they are applicable and in which they are not inconsistent with the constitution.

(16) The constitution may be amended by a three-fourths vote of the Board, provided it has the approval of the several societies and has been proposed in writing at a meeting of the Board two weeks prior to its adoption.

(17) *Time of Publication.* The *Technograph* shall be issued quarterly and shall be dated October 15, January 15, March 15, and May 15. After this college year, 1910-11, the publication shall begin with the May number.

(18) *Subscription Price.* The subscription price of the *Technograph* shall be one dollar (\$1.00) per year if paid before November 1, and one dollar and twenty-five cents (\$1.25) if paid after that date.

(19) *Subscription.* Subscribers shall be entitled to the issue which begins with the October number. A year's subscription shall include all of the numbers making up the current volume.

(20) *Exchange.* In the distribution of exchanges preference shall be given to members of the societies.

94. The Siren

No student shall become candidate for editor or business manager who has not completed at least 50 hours of university work and who has not maintained

an average grade of at least 80 per cent, exclusive of grades in military science and physical training.

PHYSICAL TRAINING

95. Excusing from Physical Training

The Dean of Men may excuse from the required physical training such men students, and the Dean of Women such women students, as are doing manual labor or present other legitimate reasons; they may also give permission to defer physical training for the current year.

96. Admission to Gymnasium of Students Excused

Students excused from the prescribed physical training are not allowed to exercise in the gymnasium except by special permission of the Dean of Men, for men, and the Dean of Women, for women. Such permission is not given if in the judgment of the Director of the Gymnasium it will interfere with the regular work in physical training.

MILITARY

(Military instruction at the University is not a matter of choice with the students or with the authorities; it is a matter of law. The Congress of the United States and the General Assembly of Illinois have made it a special and imperative feature of the charter laws of this institution—an obligation in return for the advantages of free education. The following rules govern the military duties so imposed.)

97. Of Whom Required

All male students, citizens of the United States, except (1) students of the College of Law and (2) students over twenty-five years of age, must register in military on entering the University, and, unless properly excused, must take the full course therein,

whether they intend to graduate or not. To have any credits received for military work count for graduation, the full course must be taken. The two classes of students excepted above may take military work, if they so desire, by registering for it.

98. Classes of Students Excusable by Petition

After registering in the military department, the following may be excused from military work by petition submitted through the military office: Students entering the University from other institutions with junior standing; (2) students physically disqualified, such disability to be certified by a reputable physician, approved by the Council of Administration.

99. Transfer of Military Credits

After registering in the military department, those desiring credits in that department for military work done at other institutions having a United States Army officer on duty as professor of military science, shall submit a petition for such credits through the military office accompanied by a certificate from such institutions showing fully the amount of theoretical and practical military work done at such institutions.

100. Action on Petitions

All of the above named petitions submitted to the military office will be forwarded to the Council of Administration or other authority for action.

101. Requirements

Every male student registered in the military department and not properly excused shall study United States Army drill regulations, and shall recite upon

the same once a week until he passes one creditable semester examination; and every male student shall have military drill twice a week until he obtains four creditable semester records. Those selected as commissioned officers (in the junior and senior years) shall continue recitations and drill during their term of service.

102. Beginning of Military Courses

The drill practice (Military 2) shall begin for each student as soon as practicable after he enters the University. Classroom instruction for officers and non-commissioned officers (Military 3) shall begin as soon as practicable after the opening of the first semester, and shall continue throughout the year. Classroom instruction for freshmen (Military 1) shall begin the second semester.

103. General University Rules Applicable

The study of United States drill regulations and of military science shall be subject to the same rules in regard to recitations, examinations, and standing as other university studies.

104. Grades

Drill practice shall count for maximum credit if every drill is attended and all duties well and faithfully performed. Absence, lack of promptness and attention, disobedience, improper uniform, etc., shall detract from this maximum standing. Any student falling below 70 fails to pass, loses all credit for the entire term, and cannot proceed with the other studies except by permission of the Council of Administration.

105. Credit for Athletics

Members of the university corps of cadets will be allowed credit for military drill while active members of university athletic organizations, or candidates for membership in the same, as follows:

The university and freshman football teams (not to exceed thirty men for each), for that part of the first semester preceding December 1; the university and freshman baseball teams (not to exceed a total of thirty men), and the university track teams (not to exceed a total of thirty men) for that part of the school year following February 1; and the university basketball team (not to exceed eight men) for the period from January 1 to March 15; provided that no cadet may be excused for two periods during the same year, except by special permission of the Council of Administration.

Students desiring the privilege described above and wishing to become candidates for the teams named shall enter a request for the same with the Director of Physical Training, who will forward the names of men he wishes excused to the professor of military science for his action. No student may absent himself from military work until he sees his name published on the military bulletin board as excused.

Members of the corps of cadets who are thus listed with the department of physical training as candidates for the above teams shall be subject to such regulations as the head of that department may prescribe. The instructor in charge of competitive athletic work will make weekly reports to the professor of military science of the attendance on athletic duty of all students excused from drill.

106. Credits

Standing in studies and drill shall be placed on record with other class credits. The entire course of study and drill as prescribed shall count as five hours, of which the recitation shall count as one hour, and the four semesters of drill as four hours.

107. Appointment of Officers

Officers and non-commissioned officers of the corps of cadets shall be nominated by the professor in charge, and confirmed by the Council of Administration. All students who have gained one hour's credit in drill practice shall be eligible to appointment as lance corporals; those matriculated students who have gained one hour's credit in classroom work and two hours' credit in drill practice shall be eligible to appointment as sergeants and corporals; and those who have taken three semesters in classroom military instruction and four in drill practice are eligible to appointment as commissioned officers of the corps of cadets.

108. Basis of Promotion

Proficiency and capacity in the military department shall be the basis of promotion in the corps of cadets; provided, that every candidate for promotion shall be certified to by the Registrar as satisfactory in scholarship and by the Dean of Men as free from any serious censure.

109. Dismissal of Officers

The professor of military science, with the approval of the Council of Administration, may relieve or dismiss any officer or non-commissioned officer when the good of the service may require it.

110. Military Scholarships

Special military scholarships have been created, good for one year, to which is attached a money value of twenty-four dollars. Students attaining the rank of commissioned officers shall be eligible to these scholarships, and one scholarship awarded to each officer serving in the corps of cadets, the amount to be paid at the close of the term of service.

111. Assistant Instructors in Military Science

The Cadet Colonel, Lieutenant Colonel, Senior Major, and Regimental Adjutant shall be assistant instructors in military science and tactics, and shall receive, in addition to the money value of their military scholarships, one hundred dollars a year.

112. Commissions in the Illinois National Guard

During the second semester the President shall appoint a committee which shall examine candidates for nomination to the Governor of the State, to receive commissions in the Illinois National Guard. This examination shall be upon the theoretical studies pursued in the military classes and the practical work taught in the University. Candidates for this examination must be members of the senior class in full standing at the time thereof; must have completed the course of military studies; must have served two semesters as commissioned officers, and must be approved by the Council of Administration as having good reputations as scholars, officers, and gentlemen.

113. Uniforms

Uniforms must be procured within one month after entering upon military duty. They must conform to the following description:

A. For Non-Commissioned Officers and Privates

Blouse.—Of Charlottesville Wooden Mills Cadet Gray Cloth, No. 1042, 22 oz. Single breasted, fly front. Standing collar coming together along entire height in front; collar fastened with two hooks and eyes at neck. Coat to close with flaps containing eight concealed black bone buttons, with four holes each, hook and eye below the bottom button near the bottom. The entire skirt to extend from one-third to two-thirds the distance from the hip joint to the bend of knee according to the height of the wearer. All blouses to be bench and not shop made. Chest of blouse to be worked into garment by hand and shaped over shaping block to secure the permanency of the chest form; back in one piece with curved seams. Collars finished with three West Point collar clips attached to inside of blouse collar; collars to be strictly military style, to set in close to the base of the neck and stand perpendicular (no collar following the contour of the shoulders will be accepted). No vent or imitation at the sides. All seams sewed with pure dye silk.

Trimmings.—Of best quality of lustrous black mohair flat braid. To be edged all around the bottom, the front edges, the collar, up the back seams, and around the sleeves three inches from the bottom with braid one and one-half inches wide, except the braid on the collar which shall be one and three-quarters inches wide. On both sides of the breast five double rows of three-eighths inch braid, with points at the outer end of the top row extending nearly to the sleeve seams; the lower points to be about eight inches apart according to the measure of the waist.

Each blouse to have one inside breast pocket, vertical on the left side, extra well stayed. Body lining of good quality of "Farmer's Satin". Blouse to be padded and quilted on shoulders and breast in diamond form. Inside canvas, haircloth, and edge tape to be cold water shrunk.

Trousers.—To be made of Charlottesville Cadet Gray Cloth, No. 291, 24 oz. With stripe one and three-quarter inches wide of best quality of black broadcloth down the outer seam of each leg, to be sewed on with welt seam, stitched close to the edge. Waistband to be well stayed with linen canvas, seat seam to be well stayed with strong silesia. Each pair of trousers to have two (2) side pockets and one right hip pocket, extra well stayed. Suspender buttons inside. Four belt loops on inside of waistband. Seat seam double sewed. No buckle straps.

Cap.—U. S. Army pattern (old regulation), with wreath and letters U. of I in monogram embroidered in fine gold bullion except the U. which should be in silver. Black mohair band, black leather chin strap. Illinois State gilt side bottoms.

B. For Commissioned Officers

Blouse.—Of Charlottesville Woolen Mills dark blue cloth, No. 1377. Single breasted, fly front. Standing collar closing together along entire height in front and fastened with two hooks and eyes at neck. Coat to fit closely with fly containing eight concealed black bone buttons, with four holes each, hook and eye below bottom button. The skirt to extend from one-third to two-thirds the distance from hip joint to bend of knee according to height of wearer. Back in one

piece with curved seams. Blouse to be bench and not shop made; chest of blouse to be worked into garment by hand and shaped over shaping block to secure the permanency of chest form. Open vent and sword slit; right slash five and one-half inches long to fasten with hook and eye; left slash ten and one-half inches long with hooks and eyes. Three West Point collar clips attached to inside of collar. One inside left, vertical pocket. Quilting in body and shoulder same as for non-commissioned officers and privates.

Trimmings.—Of the best quality black lustrous mohair braid one and one-half inches wide, all around the edges and up slashes five and one-half inches on both sides. Braid of collar one and three-quarters inches wide. Best quality of mohair lining.

Trousers.—Of Charlottesville Woolen Mills Sky Blue Doeskin, No. 1371. With stripes of best quality white cloth for Infantry, red cloth for Artillery, and canary and white for Signal Corps; stripes to be one and five-eighths inches wide down the outer seam of each leg, to be sewed on with welt seam stitched one-quarter inch from the edge. Each pair of trousers to be finished with four belt loops to carry belt two and one-quarter inches wide. Side buckle straps. Suspender buttons on the inside. Seat seam double sewed. Two side and one hip pocket.

Cap.—U. S. Army regulation for line and field officers. Ornaments and lace of best quality gilt, and hand embroidered. Each cap to be furnished with glazed rain cover; all to conform strictly to the uniforms now worn by Commissioned officers. Caps must

be strictly U. S. Army regulation for both line and field officers of respective grade.

For the Band

Blouse.—Cf Slater's Mills Cloth, No. 1020. Style and cut same as commissioned officers except that both sides have imitation side vent six inches long and braiding as follows: All around the edges, front, bottom, and slashes, with a row of one inch lustrous black mohair braid laid on flat; collar of same braid one and one-half inches wide coming together along the entire height in front and fastened with two hooks and eyes on the collar; inside of this another row one-eighth inch black mohair soutache set one-quarter inch from the wide braid, forming small loops at the corners and over the side slashes. The breast of blouse to be trimmed with black soutache braid worked into small leaf patterns made of one-eighth inch black mohair; sleeves to be trimmed with one inch black mohair braid; edged and trimmed with one-eighth inch black soutache as now worn. Gilt embroidered monogram U. of I. and lyre on each side of collar. Quilting in body and shoulder of blouse. One inside lower patch pocket left side, six inches wide, six inches deep. West Point collar clips to be attached to the inside of coat collar.

Trimmings.—Of best quality mohair lining.

Trousers.—Of Slater's Mills Cloth, No. 1020. With one and one-quarter inch black braid on outer seams. Style and make-up same as for non-commissioned officers. Suspender buttons on the inside, four belt loops on the inside of waistband. Side buckles.

Cap.—Same as for non-commissioned officers and

privates, except that the gilt wire front cord is used instead of black leather strap.

Gloves, Etc.

Gloves.—White Berlin, U. S. Army standard.

Woolen Shirts.—To be of standard quality, fast color, dark blue flannel shirting, with black buttons of high quality, sewed with best grade black thread. Shirts to be neat fitting. Plain collar, one and three-quarter inches deep at lowest point, center in back, by three and one-fourth inches deep at longest point in front, cut with four and one-half inches spread between points; collar to be finished with button-holes on under side for buttoning to shirt. Front plait, one and three-fourths inches wide and seventeen inches long to point on average shirt with fifteen and one-half inches neck size; four buttons on front plait. Two outside patch breast pockets, five and three-fourths inches wide, seven inches deep to point at center, furnished with flap, two inches deep at ends and two and one-half inches in center at point; pockets under flaps to be six and one-half inches deep to point; flaps to be furnished with button and button-hole. Cuffs, two and three-fourths inches wide, with corners slightly rounded. button and button-hole on sleeve opening and one button on cuff. Shirt to be lined with black sateen from the inside top of collar to bottom of yoke; depth of yoke, two and one-fourth inches. Label showing name of contractor to be sewed underneath and at base of plait, while shirts are in course of manufacture.

Tie.—To be worn with woolen shirt. To be short black silk four-in-hand, of length to extend down seven inches from collar.

Collar.—To be straight standing, of best quality linen, of width to appear one-quarter of an inch above coat collar.

Shoulder Straps.—To be of good quality, gilt embroidered. Infantry: from Colonel to Second Lieutenant. Artillery and Signal Corps: Captains, 1st and 2nd Lieutenants.

Insignia of Rank.—To be worn by commissioned officers on shirts. Of metal, made to pin, U. S. Army pattern, all grades from Colonel to 1st Lieutenant.

Dress Chevrons.—Of good quality gold lace. West Point pattern. All grades from Sergeant Major to Corporal of Infantry, and First Sergeants, Sergeants, and Corporals of Artillery and Signal Corps.

Fatigue Chevrons.—To be worn on shirts. To be of cloth, of U. S. Army pattern, for all grades as above.

Collar Ornaments.—For all except Band, Infantry: crossed rifles. Artillery: crossed cannon. Signal Corps: crossed flags. Of metal, gold plated, made with pin put on horizontally.

Monogram.—U. of I. For Infantry, Artillery, and Signal Corps. Of metal, gold plated, made to pin on.

114. Civilian Dress

Cadets are not allowed to wear part of the uniform with civilian dress. However, civilian overcoats may be worn over the uniform during inclement weather by cadets not in ranks.

115. Uniforms from One Contracting Firm

In order that all uniforms worn at this University may be, in quality, make, and finish, in strict accordance with the specifications adopted by the Board of Trustees, all students enrolled in the military depart-

ment are required to obtain them from that firm only that may, from time to time, be under agreement and bond with the Trustees to furnish said uniforms at a stated price and of standard quality.

116. Assignment to Band

A suitable number of students may be assigned by the professor of military science to be musicians, and every full term of such service as musicians shall count for one term of drill; upon the completion of four full terms of such service as a musician, the student shall receive the 5 required credits in military science.

117. Band Scholarships

Any student who, after obtaining credit for four semesters' work in military drill, shall continue in the band by appointment for not less than a year shall be paid for this additional service, an amount equal to the term fees of the year. This additional service includes the exercises on commencement day and on all other occasions required by the President of the University.

118. Use of Band Instruments

The band instruments belonging to the University are for use in practice, drill, and other university exercises; they may be used for other purposes only by special permission of the President. Members of the band shall receipt for their instruments and shall be liable for any damages. At the close of each second semester the instruments shall be turned over to the Comptroller and the receipts returned.

119. University Bronze Medals

Bronze medals, typical of the University and its

military department, are awarded by the University to the members of the infantry company, artillery and signal detachments which score the greatest number of points at the annual competitive drill. These medals are also given to the members of the company team making the highest aggregate score in gallery target practice. The medals so awarded become the permanent property of the recipients. A complete roster of the winning organizations is published in the university catalog.

120. The University Gold Medal

The Board of Trustees has provided a gold medal which is to be awarded, at the annual competitive drill to be held near the close of the year, to the best drilled student. Each student must have matriculated in this University and must have completed one semester's work in Military 1 with a grade of not less than 90, and three semesters' work in Military 2 with a grade of not less than 95; and he must have an average standing of not less than 85 per cent in all of his other studies for the preceding semester, which standing shall be determined by the Registrar. The name of the winner is published in the university catalog.

121. The Hazleton Gold Medal

Captain W. C. Hazleton provided in 1890 a medal, of beautiful artistic design, which is to be awarded, at a competitive drill to be held near the close of the year, to the best drilled student. Each competitor must have been in attendance at the University at least sixteen weeks of the current college year; must not have had more than four unexcused absences from drill; and must present himself for competition

in full uniform. The name of the winner is published in the university catalog.

122. Date of Competitive Drills

Competitive drill shall take place at the University of Illinois between the fifteenth and thirty-first days of May, each year. The exact date and time is determined yearly by the President.

123. Plan of Company Competitive Drills

A board consisting of the Commandment of Cadets and the Cadet Colonel, the Lieutenant Colonel, and the Battery and Signal Captains, prepares a list of movements to be executed, each movement to have a fixed value. A time allowance is determined upon, which has a fixed value. Thirty minutes before the commencement of the competition the commander of each organization will be handed a list of the movements to be executed, value omitted.

124. Strength Required

Each organization must report for the competition with at least eighty per cent of its total strength—present and absent—to be eligible to compete.

125. Plan of Individual Competitive Drills

For the University and Hazleton gold medals award is made upon the following points:

(a) Erectness of carriage, military appearance, and neatness.

(b) Manual of arms, with and without numbers.

126. Ownership of Medals

The University gold medal becomes the permanent property of the winner. The winner of the Hazleton medal may wear it until the fifteenth day of May following, when it will be returned for the next compe-

tition ; he will, however, be given a certificate setting forth the facts.

127. Students Credited by Transfer Not Eligible

Students who have gained any part of their military credits in other institutions are not eligible to compete in the individual competitive drills.

128. Selection of Company Representatives

In the competitive drill for the University and Hazleton gold medals, respectively, each company will be represented by the two cadet sophomores and the two cadet freshmen who have won highest places in the preliminary contest.

129. Selection of Individual Competitors

The selection of the competitors for the individual competitive drills shall be made by a board consisting of the Cadet Colonel, the Cadet Lieutenant Colonel, and the Commanding Officer of the organization. In making this selection, the board will hold one preliminary infantry drill of each organization between the fifteenth and thirtieth of April. The Commandment of Cadets may also, at his discretion, select one competitor of each class from the several organizations.

130. Judges

The medal shall be awarded by a committee of three judges to be selected by the officer in charge of the military department of the University, and approved by the President. If possible United States Army officers will be secured to act as judges.

131. Military Day

May 30, Decoration Day, has been designated as University Military Day. In the morning of this day the corps of cadets will be paraded and Escort of the

Color will be carried out. At this parade the medals awarded at the competitive drills will be presented to the winners by the President, or some person delegated by him. If practicable a patriotic address will be given by some person of distinction.

In the afternoon the corps of cadets will join with Grand Army organizations in the ceremonies of the day.

132. Explanation of Absences

Cadets finding it necessary to be absent from a recitation or drill will have their status of "absent without leave" changed to "absent with leave," provided a satisfactory explanation of such absence is made to the commandant before 12:00 m. on Saturday following. Cadets confined to their rooms by sickness will have the commandment notified of the fact (preferably in writing) within the time specified above. The names of cadets complying with the foregoing will not be entered on the bulletin of "reported cadets."

133. Explanation of Other Delinquencies

Company commanders finding it necessary to report cadets for derelictions of duty, other than absences, will, before the end of the drill period, inform the cadets of the nature of the reports to be made against them. Cadets so reported who report in person to the commandant before 12:00 m. on the Saturday following will not have their names entered on the bulletin of "reported cadets."

134. Publication of Names of Delinquents

All cadets whose names have been posted in the bulletin of "reported cadets," and who have failed to make explanations therefor, within the time specified in the bulletin, will have their names published in

orders as "delinquents." The number of demerits inflicted in each case will be noted.

135. Extra Drill

Cadets absent from drill or recitation without permission from the military department may, at the discretion of the Commandant of Cadets, be required to drill extra, not to exceed two periods for each unauthorized absence. The infliction of such extra drills will be published in orders. After such orders have been published, no penalties will be removed except by direction of the President.

136. Recording of Leave of Absences with Commandant

A cadet receiving "leave of absence" from the University must have the same recorded in the office of the commandant before leaving the University.

UNIVERSITY OF ILLINOIS-URBANA



3 0112 071782160